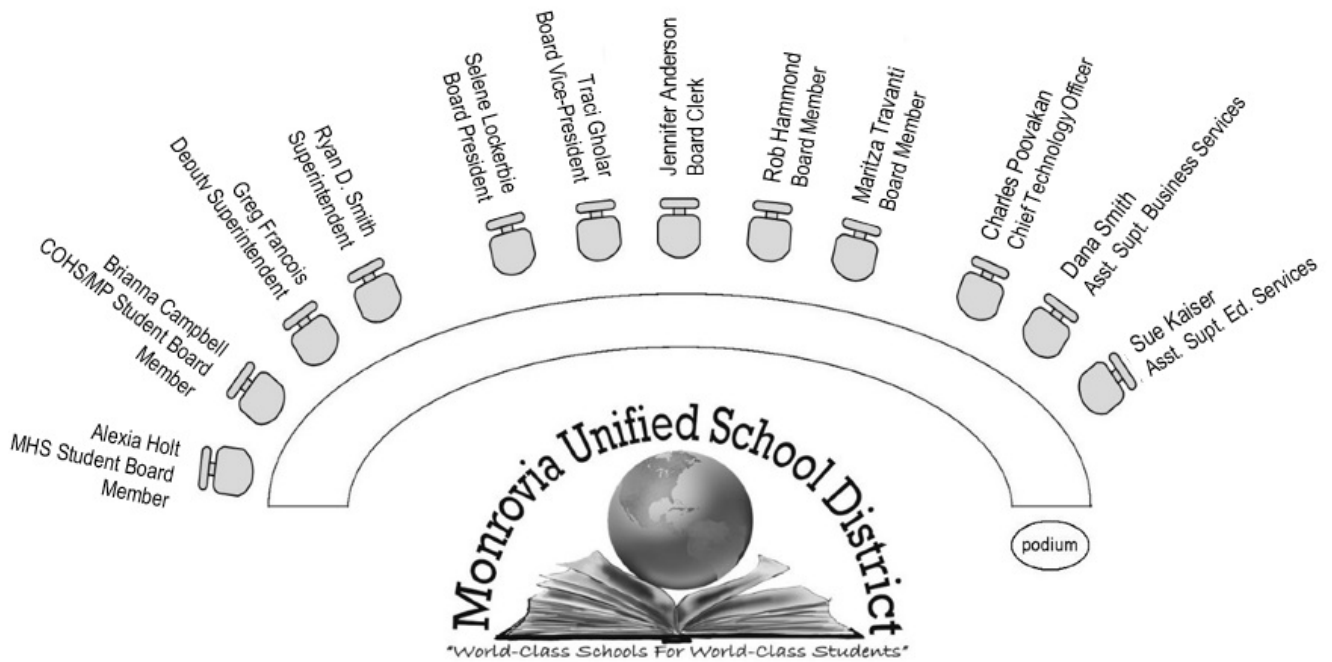




In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the Superintendent's Office (626) 471-2010, twenty-four hours prior to the meeting so that reasonable arrangements can be made. The Administration Center Board Room is wheelchair accessible.



In accordance with a recent amendment to the Ralph M. Brown Act, public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Administration Office located at 325 E. Huntington Drive, Monrovia, Ca 91016, during regular business hours (8:00am to 4:00pm.)



MONROVIA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

325 E. Huntington Drive Monrovia, California 91016

BOARD OF EDUCATION OPEN SESSION MEETING
Wednesday, March 9, 2022
6:30 p.m. - Board Room & Virtual Zoom Meeting

BOARD OF EDUCATION CLOSED SESSION
Wednesday, March 9, 2022
Superintendent's Office

CORONAVIRUS DISEASE (COVID-19) ADVISORY

On September 16, 2021, Governor Newsom signed AB 361 into law, allowing government agencies to conduct virtual meetings as long as there is a state-proclaimed state of emergency. As such, the Board of Education will be conducting its meetings virtually until further notice.

In accordance with AB 361, members of the public may provide live public comment by clicking and registering using this link: <https://tinyurl.com/3v8nfn38>. Live public comments are for the Open Session agenda, non-agenda, and closed session items.

If you would like to watch or listen to the meeting from home:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmedia.org/musd

A. CONVENE REGULAR BOARD OF EDUCATION OPEN SESSION (6:30 p.m.)

1. Meeting called to order by presiding chairperson, _____ at _____ pm.

2. Pledge of Allegiance by Bradoaks ESA - Dr. Jayne Nickles

3. Roll Call:

Selene Lockerbie, Board President _____	Ryan D. Smith, Superintendent _____
Traci Gholar, Board Vice-President _____	Gregoire Francois, Deputy Supt. _____
Jennifer Anderson, Board Clerk _____	Sue Kaiser, Asst. Supt. Ed. Svcs. _____
Rob Hammond, Board Member _____	Dana Smith, Asst. Supt. of Bus. Svcs. _____
Maritza Travanti, Board Member _____	Charles Poovakan, CTO _____
MHS Student Board Member Alexia Holt _____	

B. ORDER OF BUSINESS

1. Board Agenda discussion/ presentation items, which could include input from representatives of agendized matters, may be moved up on the Agenda.

2. Approve the Minutes of the Regular Board of Education Meeting on February 23, 2022.
Motion by _____, seconded by _____, Vote _____
Board Member Travanti _____, Board Member Hammond _____, Board Member Anderson _____,
Board Member Gholar _____, Board President Lockerbie _____
[BM Mins - 022322.pdf](#)

3. Approve the Minutes of the Special Board of Education Meeting on February 26, 2022.
Motion by _____, seconded by _____, Vote _____
Board Member Travanti _____, Board Member Hammond _____, Board Member Anderson _____,
Board Member Gholar _____, Board President Lockerbie _____
[BM Mins - 022622.pdf](#)

C. RECOGNITIONS AND COMMUNICATIONS

1. The Board of Education & the Chamber of Commerce would like to congratulate the following employees on being named **Monrovia Unified School District's "Employees of the Month"** for the month of **March**:

- **Tomaso Rios, Food Services Manager - Bradoaks ESA**
- **Karen Littlefield, Teacher - Bradoaks ESA**
- **Victoria Walden, Health Clerk - Wild Rose SOCA**
- **Alison Meloserhoff, Teacher - Wild Rose SOCA**

2. Board Member Reports
3. Student Board Member Report
4. Report from the Superintendent

D. PUBLIC COMMENTS - *The Board of Education encourages public participation, and invites you to share your views on school business.*

In accordance with AB 361, members of the public may provide live public comment by clicking and registering using this link: <https://tinyurl.com/3v8nfn38>. Once you have registered, you will receive a link to join the meeting via the email address you used to register. During the public comments section of the meeting, you will be prompted to unmute your microphone. Please state your name, and identify whether or not your comment is for an open or closed session agenda item. You may then give your live public

comment. In order to accomplish Board business in a timely and efficient manner, public input is limited to no more than three (3) minutes per person, totaling no more than 20 minutes per topic or agenda item.

1. Public Comments for items not on the Agenda-In compliance with the Brown Act, items not on the agenda legally cannot be discussed by the Board tonight. We welcome your input, but are limited to asking clarifying questions and gathering contact information. Items requiring Board discussion or action will have to be calendared for a future meeting, so that all interested parties may provide input.

2. Public Comments for items on the Open Session Agenda

3. Public Comments for items on the Closed Session Agenda

E. STAFF PRESENTATIONS

1. A-G COMPLETION IMPROVEMENT GRANT PLAN (Dr. Sue Kaiser, Asst. Supt. of Ed. Svcs.).

The Board of Education is requested to receive a presentation on the A-G Completion Improvement Grant Plan.

[MUUSD A-G Improvement Grant Funding Plan - 20220309 - Google Docs.pdf](#)

F. CONSENT AGENDA

Routine items of business placed on the consent agenda have been carefully screened by members of the staff and will be acted upon by the Board with one motion. Upon request of any person, an item on the consent agenda may be considered separately at its location on the meeting's agenda.

Consent Agenda Item(s) Pulled, if any: _____

Approval of Consent Agenda:

Motion by _____, seconded by _____ Vote _____

Board Member Travanti __, Board Member Hammond __, Board Member Anderson __,

Board Member Gholar ____, Board President Lockerbie ____

BUSINESS SERVICES

1. 21/22-2104 - PURCHASE ORDERS AND PAYMENT OF BILLS

The Board of Education is requested to ratify purchase orders in the amount of \$368,436.84, issued February 4, 2022, through February 18, 2022, and payments in the amount of \$477,057.89, issued February 10, 2022, through February 18, 2022.

[BA Item 2104\(b-e\) Purchase Order Rpt 3-9-22.pdf](#)

2. 21/22-2105 - DISTRICT CASH RECEIPTS

The Board of Education is requested to receive District cash receipts; Deposit Report No. 30, deposited February 18, 2022, for a total amount of \$112,591.48.

[BA Item 2105\(b\) Deposit Rpt #30 3-9-22.pdf](#)

3. 21/22-2106 - BUDGETARY TRANSFERS AND REVISIONS

The Board of Education is requested to approve the budgetary adjustments as submitted.

[BA Item 2106\(b\) Budgetary Transfers 3-9-22.pdf](#)

HUMAN RESOURCES

4. 21/22-3075 - PERSONNEL ASSIGNMENTS

The Board of Education is requested to approve Personnel Assignments Report #14.

[2022-03-09 Personnel Report 14.pdf](#)

TECHNOLOGY

5. 21/22 - 4013 - APPROVAL OF THE PURCHASE OF HP CHROMEBOOKS FROM CDWG

The Board of Education is requested to approve the purchase of Chromebooks to sustain a 1:1 Chromebook ratio and support digital literacy and equity for all students.

[HP-Chromebook Quote.pdf](#)

BOARD BUSINESS

6. 21/22-5067- BOARD POLICY 5145.7, SEXUAL HARASSMENT, AND ITS ACCOMPANYING ADMINISTRATIVE REGULATION

The Board of Education is requested to adopt Board Policy 5145.7, *Sexual Harassment*, and its accompanying administrative regulation as recommended by the California School Boards Association (CSBA).

[AR 5145.7 Sexual Harrassment.pdf](#)

[BP 5145.7 Sexual Harassment.pdf](#)

7. 21/22-5068- BOARD POLICY 5145.9, HATE-MOTIVATED BEHAVIOR

The Board of Education is requested to adopt Board Policy 5145.9, *Hate Motivated Behavior*, as recommended by the California School Boards Association (CSBA).

[BP 5145.9 Hate Motivated Behavior.pdf](#)

8. 21/22-5069 - BOARD POLICY 6158, INDEPENDENT STUDY, AND ITS ACCOMPANYING ADMINISTRATIVE REGULATION

The Board of Education is requested to adopt Board Policies 6158, *Independent Study*, and its accompanying administrative regulation as recommended by the California School Boards Association (CSBA).

[6158 AR Independent Study.pdf](#)

[6158 BP Independent Study.pdf](#)

9. 21/22-5070- BOARD POLICY 7310, NAMING A FACILITY

The Board of Education is requested to adopt Board Policy 7310, *Naming a Facility*, as recommended by the California School Boards Association (CSBA).

[BP 7310 - Naming a Facility \(2nd read\) 030922.pdf](#)

10. 21/22-5071- RESOLUTION RECOGNIZING THE CONTINUED STATE OF EMERGENCY & REAUTHORIZING THE NEED FOR TELECONFERENCED MEETINGS PURSUANT TO AB 361

The Board of Education is requested to adopt Resolution No. 2122-18, recognizing the continued state of emergency that exists and reauthorizing the need for teleconferenced meetings pursuant to AB 361.

[AB 361 Resolution - 030922.pdf](#)

G. ACTION ITEMS (Non-Consent)

BUSINESS SERVICES – Dana Smith, Asst. Supt. of Business Services

1. 21/22-2109 - SECOND INTERIM REPORT FOR THE 2021-22 FISCAL YEAR

The Board of Education is requested to approve a positive certification that the Monrovia Unified School District will be able to meet its financial obligations for the 2021-22 and the subsequent two fiscal years.

Motion by _____, seconded by _____, Vote _____

Board Member Travanti _____, Board Member Hammond _____, Board Member Anderson _____,

Board Member Gholar _____, Board President Lockerbie _____

[2021 22 Second Interim Final Report.pdf](#)

2. 21/22 - 2110 - AUDIT FIRM AGREEMENT

The Board of Education is asked to approve an agreement with the CPA firm of Christy White, Inc., for the District’s annual financial audit for the fiscal year 2021-22, with an option of one year renewals for the next two years.

Motion by _____, seconded by _____, Vote _____

Board Member Travanti____, Board Member Hammond____, Board Member Anderson____,
Board Member Gholar____, Board President Lockerbie____

[Christy White, Inc Engagement Letter Monrovia USD 2022-2024.pdf](#)

3. 21/22-2111 - SERVICE AGREEMENT WITH J & A FENCE ENGINEERING

The Board of Education is requested to ratify the Agreement with J & A Fencing Engineering for the repair of the MHS tennis court fencing due to extreme wind damage.

Motion by _____, seconded by _____ Vote _____

Board Member Travanti____, Board Member Hammond____, Board Member Anderson____

Board Member Gholar____, Board President Lockerbie____

[BA Item 2111\(b\) Service Agreement with J & A Fence 3-9-22.pdf](#)

4. 21/22-2112 - SERVICE AGREEMENT WITH PURE WATER SOCAL, LLC

The Board of Education is requested to approve a service agreement with Pure Water SoCal, LLC for a hygienic touch-free water drinking dispenser system for Districtwide staff breakrooms.

Motion by _____, seconded by _____, Vote _____

Board Member Travanti____, Board Member Hammond____, Board Member Anderson____,

Board Member Gholar____, Board President Lockerbie____

[BA Item 2112\(b\) Agreement with Pure Water SoCal, LLC 3-9-22.pdf](#)

HUMAN RESOURCES – Gregoire Francois, Ed.D., Deputy Superintendent

5. 21/22-3080 - APPROVAL OF JOB DESCRIPTION, DIRECTOR, ELEMENTARY EDUCATIONAL SERVICES

The Board of Education is requested to approve a new job description, *Director, Elementary Educational Services*.

Motion by _____, seconded by _____, Vote _____

Board Member Travanti____, Board Member Hammond____, Board Member Anderson____,

Board Member Gholar____, Board President Lockerbie____

[Director_of_Elem_Educational_Services_2022_.pdf](#)

6. 21/22-3079 - APPROVAL OF JOB DESCRIPTION, DIRECTOR, SECONDARY EDUCATIONAL SERVICES

The Board of Education is requested to approve a new job description, *Director, Secondary Educational Services*.

Motion by _____, seconded by _____, Vote _____

Board Member Travanti____, Board Member Hammond____, Board Member Anderson____,

Board Member Gholar____, Board President Lockerbie____

[Director_of_Secondary_Educational_Services_2022.pdf](#)

BOARD BUSINESS – Ryan D. Smith, Ed.D., Superintendent of Schools

7. 21/22-5073 - APPROVAL OF AGREEMENT WITH LESLIE LOCKHART

The Board of Education is requested to approve a consultant agreement with Leslie Lockhart to work as Interim Assistant Superintendent of Human Resources from March 11, 2022, to June 30, 2022.

Motion by _____, seconded by _____, Vote _____

Board Member Travanti____, Board Member Hammond____, Board Member Anderson____,

Board Member Gholar____, Board President Lockerbie____

H. INFORMATION ITEMS

These items require no vote and are for the information of the Board. The Board may discuss them and give direction on how they would like for these items to proceed.

1. BOARD POLICY 0110, *MISSION STATEMENT*

The Board of Education is requested to receive for first reading Board policy 0110, *Mission Statement*, as updated following the Board and Superintendent's review of the district's mission and vision statement.

[BP 0110 Mission Statement - \(1st read\) 030922.pdf](#)

2. ADMINISTRATIVE REGULATION 0000, *VISION*

The Board of Education is requested to receive Administrative Regulation 0000, *Vision*, as updated following the Board and Superintendent's review of the district's vision and mission statement.

[AR 0000 Vision - updated 030922.pdf](#)

3. BOARD POLICY 0420, *SCHOOL PLANS SITE COUNCILS*, AND ITS ACCOMPANYING ADMINISTRATIVE REGULATION

The Board of Education is requested to receive for first reading Board Policy 0420, *School Plans Site Councils*, and its accompanying administrative regulation as recommended by the California School Boards Association (CSBA).

[0420 BP School Plans Site Councils.pdf](#)

[0420 AR School Plans Site Councils \(11-49\) \(1\).pdf](#)

4. BOARD POLICY 1312.3, *UNIFORM COMPLAINT PROCEDURES*, AND ITS ACCOMPANYING ADMINISTRATIVE REGULATION

The Board of Education is requested to receive for first reading Board Policy 1312.3, *Uniform Complaint Procedures*, and its accompanying administrative regulation as recommended by the California School Boards Association (CSBA).

[1312.3 AR Uniform Complaint Procedures.pdf](#)

[1312.3 BP Uniform Complaint Procedures.pdf](#)

5. BOARD POLICY 4244, *COMPLAINTS*, AND ITS ACCOMPANYING ADMINISTRATIVE REGULATION

The Board of Education is requested to receive for first reading Board Policy 4244, *Complaints*, and its accompanying administrative regulation as recommended by the California School Boards Association (CSBA).

[BP 4244 Complaints.pdf](#)

[AR 4244 Complaints.pdf](#)

6. BOARD POLICIES 5116, *INTRA-DISTRICT OPEN ENROLLMENT*, AND 5117, *INTER-DISTRICT ATTENDANCE*, AND THEIR ACCOMPANYING ADMINISTRATIVE REGULATIONS

The Board of Education is requested to receive for first reading Board Policies 5116, *Intra-District Open Enrollment*, and 5117, *Inter-District Attendance*, and their accompanying Administrative Regulations as recommended by the California School Boards Association.

[5117 AR Inter-District Attendance \(1\).pdf](#)

[5117 BP Inter-District Attendance.pdf](#)

[5116.1 AR Intra District Open Enrollment.pdf](#)

[5116.1 BP Intra District Open Enrollment .pdf](#)

7. BOARD POLICY 5141.52, *SUICIDE PREVENTION*, AND ITS ACCOMPANYING ADMINISTRATIVE REGULATION

The Board of Education is requested to receive for first reading Board Policy 5141.52, *Suicide Prevention*, and its accompanying administrative regulation as recommended by the California School Boards Association (CSBA).

[5141.52 BP SUICIDE PREVENTION.pdf](#)

[5141.52 AR Suicide Prevention.pdf](#)

8. PENDING BOARD ISSUES

The Board of Education will receive status information on identified tasks and review issues of interest for future attention.

[Pending Board Issues-030922.pdf](#)

I. FUTURE MEETING DATES

- March 23, 2022; 6:30 p.m. - Regular Board of Education Meeting
- April 13, 2022; 6:30 p.m. - Regular Board of Education Meeting
- April 27, 2022; 6:30 p.m. - Regular Board of Education Meeting

J. NEW BUSINESS

Boardwalks

- Santa Fe CSMS - March 16, 2022; 10am

Open Houses

- MHS - March 16, 2022; 6pm
- Clifton MS - March 24, 2022; 6pm
- Mayflower ES - March 29, 2022; 6pm
- CELC - March 31, 2022; 6pm
- Monroe ES - March 31, 2022; 6pm

Other Dates to Calendar

- LCAP Meeting - Virtual (English & Spanish) - March 10, 2022 @ 10am
- LCAP Meeting - Virtual (English & Spanish) - March 14, 2022 @ 5pm
- LCAP Meeting - Virtual (English & Spanish) - March 15, 2022 @ 7pm
- Pupil Free Day (ALL SITES CLOSED) - March 18, 2022
- Cesar Chavez Day (ALL SITES CLOSED) - April 1, 2022
- Spring Break (ALL SITES CLOSED) - April 4-8, 2022
- Pupil Free Day (ALL SITES CLOSED) - March 18, 2022

K. RECESS BOARD OF EDUCATION OPEN SESSION MEETING

L. CONVENE BOARD OF EDUCATION CLOSED SESSION

1. Collective Bargaining Session (Government Code Section 54957.6) - for the purpose of discussing matters within the scope of representation and instructing its designated representatives for negotiations with the California School Employees Association (CSEA) and the Monrovia Teachers' Association (MTA).
2. Public Employee Discipline/Dismissal/Release (Government Code Section 54957)
3. Conference with legal counsel regarding anticipated litigation (Government Code

54956.9)

M. ADJOURN BOARD OF EDUCATION CLOSED SESSION

N. RECONVENE BOARD OF EDUCATION OPEN SESSION MEETING

1. Call to Order
2. Report out on Closed Session

O. ADJOURN REGULAR BOARD OF EDUCATION OPEN SESSION MEETING

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

2. Approve the Minutes of the Regular Board of Education Meeting on February 23, 2022.

RECOMMENDATION

Motion by _____, seconded by _____, Vote _____
Board Member Travanti____, Board Member Hammond _____, Board Member
Anderson____,
Board Member Gholar _____, Board President Lockerbie _____

Rationale:

Budget Implication (\$ Amount):

Additional Information:

ATTACHMENTS



**MONROVIA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
District Office Administration Center
325 E. Huntington Drive
Monrovia, California 91016**

**BOARD OF EDUCATION OPEN SESSION MEETING
Wednesday, February 23, 2022
6:30 p.m. - Board Room & Virtual Zoom Meeting**

**BOARD OF EDUCATION CLOSED SESSION
Wednesday, February 23, 2022
Superintendent's Office**

UNADOPTED MINUTES

CORONAVIRUS DISEASE (COVID-19) ADVISORY

On September 16, 2021, Governor Newsom signed AB 361 into law, allowing government agencies to conduct virtual meetings as long as there is a state-proclaimed state of emergency. As such, the Board of Education will be conducting its meetings virtually until further notice.

In accordance with AB 361, members of the public may provide live public comment by clicking and registering using this link: <https://tinyurl.com/bdeahe8w>. Live public comments are for the Open Session agenda, non-agenda, and closed session items.

If you would like to watch or listen to the meeting from home:

- 1) Cable T.V. Broadcast on KGEM (Spectrum Channel 99 or Giggle Fiber Channel 87-2)
- 2) Livestream online at www.foothillsmedia.org/musd

A. CONVENE REGULAR BOARD OF EDUCATION OPEN SESSION (6:30 p.m.)

1. Meeting called to order by Board President Lockerbie at 6:31 p.m.
2. Pledge of Allegiance by Monroe ES

3. Roll Call

Selene Lockerbie, President	Present	Ryan D. Smith, Superintendent	Present
Traci Gholar, Vice President	Present	Greg Francois, Deputy Superintendent	Present
Jennifer Anderson, Clerk	Present	Sue Kaiser, Asst. Supt. Ed Svcs.	Present
Rob Hammond, Member	Present	Dana Smith, Asst. Supt. Bus. Svcs.	Present
Maritza Travanti, Member	Present	Charles Poovakan, CTO	Present
COHS/MP Student Board Member Brianna Campbell Present			

A. ORDER OF BUSINESS

1. Board Agenda discussion/ presentation items, which could include input from representatives of agendized matters, may be moved up on the Agenda.

Action Item # F.5 was pulled from this meeting agenda. Recognition B.1, for the Old Town Derby was pulled from this meeting.

2. Approved the Minutes of the Regular Board of Education Meeting on February 9, 2022. Motion by Board Member Travanti, seconded by Board Member Anderson, Board Member Travanti – Y, Board Member Hammond – Abs, Board Member Anderson - Y, Board Member Gholar – Y, Board President Lockerbie – Y **Vote 4-0, 1 Abstention**

[BM Mins - 020922.pdf](#)

B. RECOGNITIONS AND COMMUNICATIONS

1. ~~The Board of Education thanked the "Old Town Derby" for their contribution to the Monrovia High School STEM & Automotive program. **PULLED**~~

2. The Board of Education congratulated **MHS senior Tamika Samuels** on being the recipient of a "**POSSE Scholarship**," awarded by the POSSE Foundation, whose goal is to educate and develop outstanding young leaders across the country.

3. Board Member Reports

- **Board Member Anderson** shared about her recent visit to Santa Fe CSMS, to participate in **Food Ed's "Workday,"** where parents, students and staff cleared weeds and raised beds to prepare for a vegetable garden that will be planted.
- **Board Member Anderson** also shared about the February qualifier event for **Monrovia Robotics** that occurred over the weekend of February 18th at MHS, and invited the community out to the championship event scheduled for March 12th.
- **Board Member Travanti** provided a recap of the **Elementary Winter Concert** that occurred on February 16th at the Taylor Performing Arts Theater.
- **Board President Lockerbie** provided a recap of the **Monrovia Duarte Black Alumni Association (MDBAA) Black History Arts Festival** that occurred on February 17th at the Monrovia Community Center, which featured art from MUSD elementary students.
- **Board President Lockerbie** also recognized and thanked **Administrative Assistant to the Superintendent, Shershonna Huff**, for her hard work and efforts for the District and Board of Education.

4. Student Board Member Report

5. Report from the Superintendent

- **Dr. Smith** provided an update on COVID-19 protocols and how these will affect the students and staff of Monrovia USD.
- **Dr. Smith** also invited **Director of Student Support Services, Dr. Kimberly Cabrera, and Wellness Center Coordinator, Laura Ives**, to share about updates made to the Susan Hirsch Wellness Center at MHS and unveil its new website to the community.

C. PUBLIC COMMENTS - *The Board of Education encourages public participation, and invites you to share your views on school business.*

In accordance with AB 361, members of the public may provide live public comment by clicking and registering using this link: <https://tinyurl.com/bdeah8w>. Once you have registered, you will receive a link to join the meeting via the email address you used to register. During the public comments section of the meeting, you will be prompted to unmute your microphone. Please state your name, and identify whether or not your comment is for an open or closed session agenda item. You may then give your live public comment. In order to accomplish Board business in a timely and efficient manner, public input is limited to no more than three (3) minutes per person, totaling no more than 20 minutes per topic or agenda item.

1. Public Comments for items not on the Agenda-In compliance with the Brown Act, items not on the agenda legally cannot be discussed by the Board tonight. We welcome your input, but are limited to asking clarifying questions and gathering contact information. Items requiring Board discussion or action will have to be calendared for a future meeting, so that all interested parties may provide input.

There were none.

2. Public Comments for items on the Open Session Agenda

There were none.

3. Public Comments for items on the Closed Session Agenda

There were none.

D. INFORMATIONAL REPORTS AND PRESENTATIONS

1. 2022-23 ENROLLMENT AND CERTIFICATED STAFFING PROJECTION. (*Dana Smith, Asst. Supt. of Business Svcs.*)

The Board of Education received an informational report on the 2022-23 Enrollment and Certificated Staffing Projection.

[2022-23 Enrollment and Staffing Narrative.pdf](#)

2. LCAP MID-YEAR UPDATE. (*Dr. Sue Kaiser, Asst. Supt. of Ed. Services*).

The Board of Education received an informational report on the Local Control Accountability Plan (LCAP) mid-year status.

[MUSD LCAP Supplement 2022.pdf](#)

[LCAP Mid-Year Update Tables - 2022.pdf](#)

E. CONSENT AGENDA

Routine items of business placed on the consent agenda have been carefully screened by members of the staff and will be acted upon by the Board with one motion. Upon request of any person, an item on the consent agenda may be considered separately at its location on the meeting's agenda.

Consent Agenda Item(s) Pulled, if any: **There were none.**

Approval of Consent Agenda:

Motion by Board Member Hammond, seconded by Board Member Anderson, **Vote 5-0**
Board Member Travanti – Y, Board Member Hammond – Y, Board Member Anderson – Y,
Board Member Gholar – Y, Board President Lockerbie - Y

BUSINESS SERVICES

1. 21/22-2096 - PURCHASE ORDERS AND PAYMENT OF BILLS

The Board of Education ratified purchase orders in the amount of \$480,190.83, issued January 21, 2022, through February 4, 2022, and payments in the amount of \$6,110,975.77, issued January 27, 2022, through February 9, 2022.

[BA Item 2096\(b-e\) Purchase Order Rpt 2-23-22.pdf](#)

2. 21/22-2097 - DISTRICT CASH RECEIPTS

The Board of Education received District cash receipts; Deposit Report No. 28 through No. 29, deposited February 4, 2022, through February 10, 2022, for a total amount of \$532,611.93.

[BA Item 2097\(b\) Deposit Rpt #28-29 2-23-22.pdf](#)

3. 21/22-2098 - BUDGETARY TRANSFERS AND REVISIONS

The Board of Education approved the budgetary adjustments as submitted.

[BA Item 2098\(b\) Budgetary Transfers 2-23-22.pdf](#)

4. 21/22-2099 - CUMULATIVE OBJECT SUMMARY REPORTS

The Board of Education received the final District Cumulative Object Summary report for the month of January 2022.

[BA Item 2099\(b\) Cumulative Object Summary Rpt - January 2022.pdf](#)

5. 21/22-2100 - ACCEPTANCE OF GIFTS

The Board of Education accepted the gifts as described in Acceptance of Gifts Report No. 2022-08.

[Acceptance of Gifts #2022-08-02-23-22.pdf](#)

6. 21/22-2101- PROFESSIONAL SERVICE AGREEMENTS

The Board of Education approved the Professional Service Agreements Report#12 for the Monrovia Unified School District 2021-22 SY.

[Professional Service Agmts #12 - 022322.pdf](#)

HUMAN RESOURCES

7. 21/22-3069 - PERSONNEL ASSIGNMENTS

The Board of Education approved the Personnel Assignments Report #13.

[2022-02-23 Personnel Report 13.pdf](#)

8. 21/22-3070 - CONFERENCE/ IN-SERVICE ATTENDANCE AND TRAVEL

The Board of Education approved the Travel and Conference Report #9.

[02232021TravelConference.pdf](#)

F. ACTION ITEMS (Non-Consent)

EDUCATIONAL SERVICES – Sue Kaiser, Ed.D., Asst. Supt. of Educational Svcs.

1. 21/22-1082 - PURCHASE OF MAXSCHOLAR TEACHER PROFESSIONAL DEVELOPMENT TRAINING AND MATERIALS FOR BRADOAKS ELEMENTARY SCIENCE ACADEMY

The Board of Education approved the proposal from MaxScholar for the purchase of Orton-Gillingham Training and teacher materials for reading intervention at Bradoaks Elementary Science Academy.

Motion by Board Member Hammond, seconded by Board Member Travanti,

Vote 5-0

Board Member Travanti – Y, Board Member Hammond – Y, Board Member Anderson – Y, Board Member Gholar – Y, Board President Lockerbie - Y

[MaxScholar-OG Proposal - Bradoaks - 20220223.pdf](#)

2. 21/22-1083 - PERSONAL SERVICE AGREEMENT WITH NJA THERAPY SERVICES, INC.

The Board of Education approved a Personal Service Agreement with NJA Therapy Services, Inc., as detailed in Personal Service Agreement Report #8, beginning February 23, 2022, through June 30, 2022.

Motion by Board Member Hammond, seconded by Board Member Gholar,

Vote 5-0

Board Member Travanti – Y, Board Member Hammond – Y, Board Member Anderson – Y, Board Member Gholar – Y, Board President Lockerbie - Y

[PSA - Report 8.pdf](#)

BUSINESS SERVICES – Dana Smith, Asst. Supt. of Business Services

3. 21/22-2102 - RESOLUTION PROCLAIMING MARCH 7 - 11, 2022, AS "NATIONAL SCHOOL BREAKFAST WEEK"

The Board of Education adopted Resolution No. 2122-17, proclaiming the week of March 7-11, 2022, as "National School Breakfast Week," and declaring that breakfast served during National School Breakfast Week will continue to be offered free to all Monrovia Unified School District students and neighboring community children through the Seamless Summer Option meal program.

Motion by Board Member Travanti, seconded by Board Member Anderson,

Vote 5-0

Board Member Travanti – Y, Board Member Hammond – Y, Board Member Anderson – Y, Board Member Gholar – Y, Board President Lockerbie - Y

[BA Item 2102\(b\) #2122-17 National School Breakfast Week 2-23-22.pdf](#)

4. 21/22-2103 - SOFTWARE SUBSCRIPTION WITH DAVIS DEMOGRAPHICS

The Board of Education approved an agreement with Davis Demographics for school site locator software.

Motion by Board Member Hammond, seconded by Board Member Anderson,

Vote 5-0 13

Board Member Travanti – Y, Board Member Hammond – Y, Board Member Anderson – Y,
Board Member Gholar – Y, Board President Lockerbie - Y

[BA Item 2103\(b\) Software Agreement with Davis Demographics 2-23-22.pdf](#)

HUMAN RESOURCES - Gregoire Francois, Ed.D., Deputy Superintendent

5. 21/22-3071 – APPROVAL OF COMPREHENSIVE SCHOOL SAFETY PLANS

The Board of Education is requested to approve the Comprehensive School Safety Plans for the 2021-22 school year.

Motion by _____, seconded by _____, Vote _____

Board Member Travanti____, Board Member Hammond____, Board Member Anderson____,
Board Member Gholar____, Board President Lockerbie _____

[Comprehensive School Safety Plans 2022 .pdf](#)

TECHNOLOGY - Charles Poovakan, Chief Technology Officer

6. 21/22 - 4012 – AWARD OF CONTRACT WITH AMS.NET FOR NETWORK EQUIPMENT

The Board of Education approved an award of contract with AMS.NET to upgrade our network and wireless infrastructure contingent upon E-Rate approval.

Motion by Board Member Hammond, seconded by Board Member Anderson,

Vote 5-0

Board Member Travanti – Y, Board Member Hammond – Y, Board Member Anderson – Y,
Board Member Gholar – Y, Board President Lockerbie - Y

[Monrovia USD - Network Equipment RFP FY2022.pdf](#)

BOARD BUSINESS – Ryan D. Smith, Ed.D., Superintendent of Schools

7. 21/22-5059 - BOARD POLICY 5145.7, SEXUAL HARASSMENT, AND ITS ACCOMPANYING ADMINISTRATIVE REGULATION

The Board of Education received for first reading Board Policy 5145.7, *Sexual Harassment*, and its accompanying administrative regulation as recommended by the California School Boards Association (CSBA).

There were no further edits or suggestions from the Board, and the policy was requested to return on Consent at the next Board meeting.

[BP 5145.7 Sexual Harassment.pdf](#)

[5145.7 AR Sexual Harrassment.pdf](#)

8. 21/22-5060- BOARD POLICY 5145.9, HATE-MOTIVATED BEHAVIOR

The Board of Education received for first reading Board Policy 5145.9, *Hate- Motivated Behavior*, as recommended by the California School Boards Association (CSBA).

There were no further edits or suggestions from the Board, and the policy was requested to return on Consent at the next Board meeting.

[BP 5145.9 Hate Motivated Behavior.pdf](#)

9. 21/22-5061- BOARD POLICY 6158, INDEPENDENT STUDY, AND ITS ACCOMPANYING ADMINISTRATIVE REGULATION

The Board of Education received for first reading Board Policies 6158, *Independent Study*, and its accompanying administrative regulation as recommended by the California School Boards Association (CSBA).

There were no further edits or suggestions from the Board, and the policy was requested to return on Consent at the next Board meeting.

[6158 AR Independent Study.pdf](#)

[6158 BP Independent Study.pdf](#)

10. 21/22-5062 - BOARD POLICY 7310, NAMING A FACILITY

The Board of Education received for first reading, Board Policy 7310, *Naming a Facility*, as recommended by the California School Boards Association (CSBA).

The Board removed the sentence *“Likewise, in accordance with all of the provisions above, the Board may consider naming or dedicating buildings, parts of buildings, or athletic fields in their memory,”* from the policy. There were no additional edits or suggestions from the Board, and the policy was requested to return on Consent at the next Board meeting.

[BP 7310 - Naming a Facility \(1st read\).pdf](#)

11. 21/22-5063 - CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA) DELEGATE ASSEMBLY ELECTION, SUBREGION 23-A

The Board of Education discussed nominating a delegate to represent Subregion 23-A, in the California School Boards Association (CSBA) Delegate Assembly, to serve a two-year term commencing April 1, 2022, through March 31, 2024.

The Board elected to not nominate a candidate for the Delegate Assembly election.

[2022 Delegate Assembly Ballot.pdf](#)

12. 21/22-5064 - BOARD DISCUSSION ON LETTER OF SUPPORT FOR SENATE BILL 830 (SB 830)

The Board of Education discussed penning a letter of support for SB 830 that would base state funding for school district's on total enrollment, rather than daily attendance.

The Board elected to pen a letter of support for Senate Bill 830.

13. 21/22-5065 - BOARD DISCUSSION ON LETTER TO LOS ANGELES COUNTY BOARD OF SUPERVISORS REGARDING COUNTY PUBLIC HEALTH ORDERS

The Board of Education discussed penning a letter to the Los Angeles County Board of Supervisors requesting that County public health orders affecting schools fully align with state requirements and not be more restrictive.

By a vote of 4-1, the Board elected to pen a letter to the Los Angeles County Board of Supervisors regarding county public health orders.

14. 21/22-5066- PENDING BOARD ISSUES

The Board of Education received status information on identified tasks and review issues of interest for future attention.

[Pending Board Issues - 022322.pdf](#)

F. FUTURE MEETING DATES

- March 9, 2022; 6:30 p.m. - Regular Board of Education Meeting
- March 23, 2022; 6:30 p.m. - Regular Board of Education Meeting
- April 13, 2022; 6:30 p.m. - Regular Board of Education Meeting

G. NEW BUSINESS

- Pupil Free Day (ALL SITES CLOSED) - March 4, 2022
- Parent Teacher Conferences (Grades K-5) - March 7-11, 2022
- Pupil Free Day (ALL SITES CLOSED) - March 18, 2022

Other Dates to Calendar

- Board Retreat - February 26, 2022

Boardwalks

- Clifton MS - March 2, 2022; 10am
- COHS/MP - March 3, 2022; 10am

- Santa Fe CSMS - March 16, 2022; 10am

Open Houses

- MHS - March 16, 2022; 6pm
- Clifton MS - March 24, 2022; 6pm
- Mayflower ES - March 29, 2022; 6pm
- CELC - March 31, 2022; 6pm
- Monroe ES - March 31, 2022; 6pm

H. Board President Lockerbie RECESSED the BOARD OF EDUCATION OPEN SESSION MEETING in memory of Dorothy Hall at 9:11 p.m.

I. CONVENED BOARD OF EDUCATION CLOSED SESSION at 9:16 p.m.

1. Collective Bargaining Session (Government Code Section 54957.6) - for the purpose of discussing matters within the scope of representation and instructing its designated representatives for negotiations with the California School Employees Association (CSEA) and the Monrovia Teachers' Association (MTA).
2. Public Employee Discipline/Dismissal/Release (Government Code Section 54957)
3. Conference with legal counsel regarding anticipated litigation (Govt. Code 54956.9)
4. Public Employee Appointment - *MHS Principal* (Government Code Section 54957)

J. ADJOURNED BOARD OF EDUCATION CLOSED SESSION at 12:00 a.m.

K. RECONVENED BOARD OF EDUCATION OPEN SESSION MEETING at 12:01 a.m.

1. Called to Order
2. Report out on Closed Session
 - **Board President Lockerbie reported that during Closed Session, the Board voted unanimously (5-0), to notify Employee # PH5022098 that they shall be released from their position pursuant to Education Code 44929.1.**
 - **Board President Lockerbie also reported that on a motion made by Board Member Hammond, seconded by Board Member Anderson, the Board voted unanimously (5-0), to approve the appointment of Adrian Ayala as Principal of Monrovia High School.**

L. ADJOURNED REGULAR BOARD OF EDUCATION OPEN SESSION MEETING at 12:05 a.m.

Ryan D. Smith, Superintendent & Secretary of the Board

Jennifer Anderson, Board Clerk

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

3. Approve the Minutes of the Special Board of Education Meeting on February 26, 2022.

RECOMMENDATION

Motion by _____, seconded by _____, Vote _____
Board Member Travanti____, Board Member Hammond _____, Board Member
Anderson____,
Board Member Gholar _____, Board President Lockerbie _____

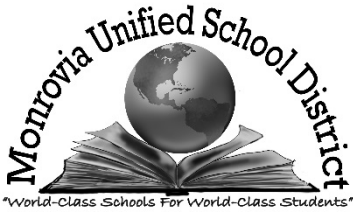
Rationale:

Budget Implication (\$ Amount):

Additional Information:

ATTACHMENTS

- [BM Mins - 022622.pdf](#)



MONROVIA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
District Office Administration Center
325 E. Huntington Drive
Monrovia, California 91016

**SPECIAL BOARD OF EDUCATION MEETING
FOR A BOARD RETREAT
DoubleTree Monrovia
924 W. Huntington Drive, Monrovia, CA 91016
Saturday, February 26, 2022
8:00 a.m. - Elan Conference Room**

UNADOPTED MINUTES

A. CONVENED SPECIAL BOARD OF EDUCATION OPEN SESSION MEETING (GC54959)

1. Board President Lockerbie called the meeting to order at 8:01 a.m.

2. Roll Call:

Selene Lockerbie, President	Present	Ryan D. Smith, Superintendent	Present
Traci Gholar, Vice President	Present	Greg Francois, Deputy Superintendent	Present
Jennifer Anderson, Clerk	Present	Dana Smith, Asst. Supt. Bus. Svcs.	Present
Rob Hammond, Member	Present		
Maritza Travanti, Member	Present		

3. Public Comments for items on the Special Board of Education Meeting Agenda
There were none.

B. BOARD BUSINESS

1. Reviewed District Goals, Mission, and Vision Statement
2. Identified focus areas for the formulation of District Strategic Plan
3. Reviewed Board & Superintendent Protocols

C. ADJOURNED SPECIAL BOARD OF EDUCATION OPEN SESSION MEETING at 12:00 p.m.

Ryan D. Smith, Superintendent & Secretary of the Board

Jennifer Anderson, Board Clerk

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

1. A-G COMPLETION IMPROVEMENT GRANT PLAN (Dr. Sue Kaiser, Asst. Supt. of Ed. Svcs.).

RECOMMENDATION

The Board of Education is requested to receive a presentation on the A-G Completion Improvement Grant Plan.

Rationale:

As part of Monrovia Unified School District's mission to prepare students for College and Career Readiness, and in keeping with LCAP Goal 1.6 (Increasing access to higher-level courses to increase the number of students who successfully enter and complete high school both college and career ready, and increase access for students to Honors and AP level classes, the A-G Completion Improvement Grant Plan is being presented for approval.

Background:

The A-G Completion Improvement Grant Program was established by Assembly Bill 130 to provide additional support to local educational agencies to help increase the number of California high school pupils, particularly unduplicated pupils, who graduate from high school with A-G eligibility. The grant contains three (3) components: The Access Grant for districts with an A-G completion rate of less than 67%, the Success Grant for districts whose A-G completion rate exceeds 67%, and the A-G Learning Loss Mitigation Grant to allow for pupils who receive a grade of D, F, No Pass, or Fail in an A-G approved course in the spring semester of 2020 or the 2020-21 school year to retake those A-G courses. Monrovia Unified School District, whose A-G completion rate is less than 67% is eligible to receive both the A-G Access Grant and the A-G Learning Loss Mitigation Grant. The budget plan for the A-G Access Grant includes services, professional development, and appropriate tools to support students who do not typically achieve success in completing A-G requirements. The A-G Learning Loss Mitigation Grant will partially fund an Edgenuity license for Monrovia High School, which will give students who are struggling with A-G courses greater access to remediate unsatisfactory grades and master content material in a timely manner.

Budget Implication (\$ Amount):

The California Department of Education's initial allocation for Monrovia Unified School District is \$288,235, for the A-G Access Grant, and \$104,845, for the A-G Learning Loss Mitigation Grant for a total of \$367,256.

Legal References:

California Education Code 41590

Additional Information:

On February 16, 2022, the California Department of Education notified all districts that they had discovered an error in the calculation method for the A-G Completion Rate that was used to calculate the allocation amounts for local educational agencies (LEAs) for the A-G Access Grant and the A-G Success Grant. The revised calculation has not been communicated as of February 25, 2022.

ATTACHMENTS

- [MUSD A-G Improvement Grant Funding Plan - 20220309 - Google Docs.pdf](#)

A-G Completion Improvement Grant Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Total Grant Allocation
Monrovia Unified School District	Sue Kaiser Assistant Superintendent of Educational Services skaiser@monroviaschools.net (626) 471-2030	\$ 367,256

Date of Public Meeting Prior to Adoption
March 9, 2022

Date of Adoption at Public Meeting
March 23, 2022

Plan Descriptions

A description of how the funds will be used to increase or improve services for foster youth, low-income students, and English learners to improve A-G eligibility

In order to achieve equitable student outcomes in A-G courses, the Monrovia Unified School District plan will implement services, professional development, and appropriate tools to support students who do not typically achieve success in completing the A-G sequence.

Services: The grant will be used to fund a part-time counselor at the comprehensive high school who will provide intensive case management support services for:

- Family conferences to develop and monitor academic recovery plans;
- Goal setting;
- Attendance interventions;
- Study skill strategies;
- College and career readiness parent workshops;
- Coordination and monitoring of tutoring;
- Coordination with the counselors and the Wellness Center coordinator to refer to appropriate services for foster & homeless, English Learners, and Special Education students, as well as other at-risk student groups;
- Coordination with the middle schools to identify rising 9th grade students for a summer bridge program to bolster their skills and motivation prior to starting high school;
- Coordination with classroom teachers and special education/English Learner specialists on inclusion strategies to promote greater A-G success for at-risk students.

Professional Development: In order to improve the delivery of instruction in core classes which are precursors to Advanced Placement, teachers and counselors will be trained in the College Board Pre-AP summer institutes. To ensure calibration of the standards in the various disciplines, teachers will be trained in Pre-AP Summer Institutes as well as participating in post-institute planning, monitoring, and analysis of student work.

Appropriate Tools:

To address learning loss mitigation, the Monrovia Unified School District will use grant funds to invest in an Edgenuity License to assist students at-risk of not meeting a-g during the school year and over the summer.

A description of the extent to which all students, including foster youth, low-income students, and English learners, will have access to A-G courses approved by the University of California.

All students, including foster youth, low-income, and English Learners will have access to rigorous and A-G courses with supporting services, improved instructional practices, and appropriate tools for remediation.

The number of students who were identified for opportunities to retake A-G approved courses in which they received a “D”, “F”, or “Fail” grade in the 2020 spring semester or the 2020-21 school year and a description of the method used to offer the opportunity retake courses.

In the Spring semester of 2020 there were 172 students who received a D, F, No Credit, or No Pass grade on a total of 312 A-G courses.

In the Fall semester of 2020 there were 446 students who received a D, F, No Credit, or No Pass grade on a total of 938 A-G courses.

In the Spring semester of 2021 there were 485 students who received a D, F, No Credit, or No Pass grade on a total of 1039 A-G courses.

Opportunities have been provided for students to retake courses in the summer through our regular high school summer offerings and those through the alternate site as well. In addition, there are credit recovery courses offered during the school day and before and after school at our comprehensive high school as well as our alternate settings.

A description of how the plan and described services, and associated expenditures, if applicable, supplement services in the Local Control and Accountability Plan and Learning Recovery Plan.

The LCAP has multiple actions devoted to students completing A-G coursework through the AVID program and also through supporting all students in AP courses and fees. The LCAP also has actions related to counselors and the work they do with students and families to ensure that every student has a four-year plan and clear goals for success during and after high school. This plan supports those goals and allows students who may be behind or fell behind during the COVID-19 school closures to remediate. The plan also allows for the schools to put in practices that can be continued afterwards for the ongoing support of students completing their A-G requirements.

Plan Expenditures

A-G Access Grant

Allowable Use of Funds	Planned Use of Funds (Actions)	Planned Expenditures
Professional development (PD) for teachers, administrators, and counselors to improve A-G completion rate.	<ul style="list-style-type: none"> AP Prep Professional Development [(\$175 per SI) + 6 hr extra duty \$32.56] x 30 teachers 1 time each + T&C buffer \$500 per teacher 	[\$26,110]
Developing comprehensive academic recovery advising plans and other student supports, such as tutoring and course taking and college and a-g CTE counseling services.	<ul style="list-style-type: none"> A-G Counselor: 20% Counselor FTE (\$28,425/year X 5 years) 	[\$ 142,125.00]
Expanding access to A-G coursework, including course development and review, and incorporating courses into local graduation requirements.	<ul style="list-style-type: none"> Pre-AP Course certification cost (\$1,500 per course x 8 courses) Pre-AP textbooks (funding from another source) 	[\$60,000]
Subsidize student test fees, including AP or IB test fees, for low income students, foster youth, and English learners.	<ul style="list-style-type: none"> Annual AP course subsidization \$12,000/year x 5 years 	\$34,176
Total A-G Success Grant Funds included in this plan	Allotment: \$262,411	\$262,411

Learning Loss Mitigation Grant

Allowable Use of Funds	Planned Use of Funds (Actions)	Planned Expenditures
Allow pupils who receive a grade of D, F, No Pass, or Fail in an A-G approved course in the spring semester of 2020 or the 2020-21 school year to retake those A-G courses. Offer credit recovery opportunities to all pupils to ensure pupils are able to graduate high school on time and pass their a-g courses.	<ul style="list-style-type: none"> Edgenuity license (\$30,500/year x 5 years) Multi-fund \$104,845 from a-g 	[\$152,500]
Total Learning Loss Mitigation Grant Funds included in this plan	Allotment: \$104,845	\$104,845

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

1. 21/22-2104 - PURCHASE ORDERS AND PAYMENT OF BILLS

RECOMMENDATION

The Board of Education is requested to ratify purchase orders in the amount of \$368,436.84, issued February 4, 2022, through February 18, 2022, and payments in the amount of \$477,057.89, issued February 10, 2022, through February 18, 2022.

Rationale:

In accordance with the California Education Code 42647, the Board of Education shall approve all payments and purchase orders. All payments and purchase orders submitted have been processed following the accounting practices upheld by the California School Accounting Manual.

Background:

Purchase orders are generated by the Purchasing Department for goods and services to encumber available funds before being submitted to the Fiscal Services Department for payment. After verification of the receipt of goods or services in accordance with the order as placed, the payment for such goods or services is processed. Voluntary deductions and fringe benefit payments are issued after the payroll reconciliation of employee and employer authorized contributions. The payroll warrants are issued only to those employees who have been approved through the Personnel Assignment Report process.

Budget Implication (\$ Amount):

All payments are paid from the appropriate fund balances, maintaining the integrity of the budget.

Legal References:

California Education Code 42647 states that the Board of Education shall approve all payments and purchase orders.

Additional Information:

Copies of the detailed Purchase Order and Warrant Summary reports are attached.

ATTACHMENTS

- [BA Item 2104\(b-e\) Purchase Order Rpt 3-9-22.pdf](#)

February 24, 2022

SUBMITTED FOR RATIFICATION: March 9, 2022

PRINTED: February 4, 2022 – February 18, 2022

Purchase Order: P22-0911 – P22-0955

Purchase orders printed out of sequence:

Change Orders: P22-0028, P22-0223, P22-0367, P22-0742

Purchase orders excluded from sequence: P22-0951

Fund Summary

General Fund (01)	\$	241,191.43
Adult Education Fund (11)		7,479.72
Cafeteria Fund (13)		<u>119,765.69</u>
Total.....	\$	<u>368,436.84</u>

RECOMMENDED: March 9, 2022

Includes Purchase Orders dated 02/04/2022 - 02/18/2022

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P22-0911	AMAZON.COM	0014	Music Instruments face mask - for Patrick	01-4310	636.72
P22-0912	Music and Arts	0014	Music Masks - Patrick	01-4310	642.10
P22-0913	JOSTEN'S	0008	Graduation Covers (2022)	01-4390	2,456.49
P22-0914	Staff Testing, Inc.	0010	IBM Assess Site License Renewal	11-5841	1,295.00
P22-0915	AMAZON.COM	0008	Classroom supplies	01-4310	89.96
P22-0916	AMAZON.COM	0008	library books	01-4210	24.23
P22-0917	AMAZON.COM	0001	PBIS Program	01-4310	948.34
P22-0918	CAROLINA BIOLOGICAL SUPPLY CO.	0006	Pail of Cow Eyes - Science Instructional Supplies	01-4310	445.41
P22-0919	Solarwinds North America, Inc.	0022	Software for Techdesk	01-5841	1,242.00
P22-0920	B & H SIGN CO., INC.	0012	NAME PLACARDS FOR BOARD MEMBERS	01-4390	82.69
P22-0921	Office Depot, LLC	0014	Office Supplies	01-4350	107.30
P22-0922	B & H SIGN CO., INC.	0012	NAME PLACARD FOR DEPUTY SUPT	01-4390	27.56
P22-0923	Rancho Janitorial Supply	0006	Janitorial Supplies	01-4370	262.25
P22-0924	TIME & ALARM SYSTEMS	0022	Repair Mayflower PA System	01-5630	236.00
P22-0925	Arey Jones Educational	0052	Dell Computers for Food Service Department	13-4440	23,174.04
P22-0926	Bulk Bookstore	0004	Books for 4th & 5th Grade Classrooms	01-4210	1,421.78
P22-0927	Mindful Youth Collaborative	0014	2021-22 PD for Clifton MS	01-5850	2,025.00
P22-0928	SWUN MATH	0014	TK-5 Tri 2 Swun Math Materials	01-4110	39,489.12
P22-0929	CITY OF MONROVIA	0040	Police False Alarm - BR & MO	01-5819	800.00
P22-0930	Superior Signs and Graphics	0040	Removal of Donation Decal @ MHS	01-5890	276.48
P22-0931	LEADERSHIP ASSOCIATES	0012	EXECUTIVE COACHING SERVICES	01-5850	15,600.00
P22-0932	NATIONAL PROFESSIONAL RESOURCE	0014	EL Guides - Paula Mariscal (for all teachers)	01-4310	3,290.96
P22-0933	SPECIALTY DOORS	0052	Two Accordion Doors for MO Cafeteria	13-4490	3,935.57
P22-0934	SPECIALTY DOORS	0052	Two Accordion Doors for WR Cafeteria	13-4490	4,030.84
P22-0935	CHEF'S TOYS	0052	Student Meals Serving Line for WR Cafeteria	13-6590	38,589.91
P22-0936	ACTION SALES INC	0052	Student Meals Serving Line for SF Cafeteria	13-6590	50,035.33
P22-0937	AMAZON.COM	0004	books for Mandarin classroom	01-4210	417.85
P22-0938	HOME DEPOT	0010	2021/22 Open PO for Construction Class Supplies	11-4310	5,500.00
P22-0939	SCHOLASTIC INC.	0001	Classroom Books	01-4210	303.19
P22-0940	Office Depot, LLC	0015	Office supplies for Workability Program	01-4390	1,369.23
P22-0941	SCHOLASTIC INC.	0001	Classroom Books	01-4210	268.89
P22-0942	CASBO	0040	Classified online districtwide training	01-5841	1,750.00
P22-0943	AMAZON.COM	0002	TK Play Equipment - Donation Account	01-4310	1,150.14

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 3

Includes Purchase Orders dated 02/04/2022 - 02/18/2022

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P22-0944	TIME for Kids	0004	Times for Kids Subscription	01-4310	1,215.50
P22-0945	PEARSON EDUCATION - PRENTICE P RENTICE HALL SCHOOL DIV.	0015	Speech Assessment for Sp Ed Students	01-4310	412.25
P22-0946	Pro Therapy Supplies	0015	Occupational Therapy supplies - SPED District Wide	01-4310	126.34
P22-0947	PARADIGM HEALTH CARE SERVICES	0015	CRCS Services for LEA Medi-Cal Billing	01-5810	25,000.00
P22-0948	IMPRINTABILITY JENNIFER STONE	0030	Business Cards for Dr. Francois	01-4390	38.59
P22-0949	AMAZON.COM	0014	SWP-3 Santa Fe Robotics Supplies	01-4310	548.79
P22-0950	MUSIC THEATRE INTERNATIONAL	0005	Production Materials for Schoolhouse Rock Live Jr	01-4390	735.00
P22-0952	AMAZON.COM	0010	Medical Assisting Class Supplies	11-4310	684.72
P22-0953	AMAZON.COM	0005	Instructional supplies	01-4310	47.35
P22-0954	AMAZON.COM	0022	Mics for WASC meeting	01-4390	231.49
P22-0955	Macmillan Holdings LLC	0014	Adopted Stat Textbooks for MHS	01-4110	26,772.43
Total Number of POs				44	
				Total	257,736.84

Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	36	130,491.43
11	Adult Education Fund	3	7,479.72
13	Cafeteria Fund	5	119,765.69
		Total	257,736.84

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes Purchase Orders dated 02/04/2022 - 02/18/2022

PO Changes

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
P22-0028	13,000.00	11-5890	Adult Education Fund/Other Services	6,700.00-
P22-0223	32,400.00	01-5912	General Fund/Cellular Phone Services	15,000.00-
P22-0304	5,000.00	01-4310	General Fund/Materials and Supplies	2,000.00
P22-0367	4,000.00	01-4310	General Fund/Materials and Supplies	2,000.00-
P22-0742	185,000.00	01-5810	General Fund/Contracted Services	100,000.00-
			Total PO Changes	121,700.00-

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

**RATIFICATION OF WARRANTS
RECOMMENDED FOR BOARD APPROVAL**

March 9, 2022

ACCOUNTS PAYABLE:

DATE ISSUED: February 10, 2022 through February 18, 2022

Batch Numbers: 0371-0379 \$ 477,057.89

TOTAL DISTRICT ACCOUNTS: \$ 477,057.89

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

2. 21/22-2105 - DISTRICT CASH RECEIPTS

RECOMMENDATION

The Board of Education is requested to receive District cash receipts; Deposit Report No. 30, deposited February 18, 2022, for a total amount of \$112,591.48.

Rationale:

District cash receipts are presented to keep the Board apprised of all monetary transactions not processed through wire transfers from the Department of Finance or the Los Angeles County Office of Education (LACOE).

Background:

Budget Implication (\$ Amount):

Budget adjustments will be made if the funds received are not currently in the budget.

Legal References:

Additional Information:

A copy of deposit reports #30 is attached.

ATTACHMENTS

- [BA Item 2105\(b\) Deposit Rpt #30 3-9-22.pdf](#)

DEPOSIT REPORT

2/18/2022

DEP #30

ACCOUNT	AMOUNT	
01.0-00000.0-00000-71100-3412-6010016	\$ 415.29	Abate/Reimb./H&W
01.0-00000.0-00000-82000-8650-6010040	1,027.50	Leases & Rentals/Utilities
01.0-90109.0-11100-10000-5841-3070000	799.00	Abate/Reimb./License Fees
01.0-90124.0-00000-00000-8699-2050000	800.00	Donations/Arts Program
01.0-90210.0-00000-00000-8650-3060000	195.50	Leases & Rentals
01.0-90210.0-00000-00000-8650-4080000	249.70	Leases & Rentals
01.0-90210.0-00000-00000-8650-6000000	4,006.80	Leases & Rentals
Subtotal	<u>7,493.79</u>	General Fund
11.0-00000.0-00000-27000-5882-7100000	(309.47)	Bank Fees
11.0-00000.0-41340-00000-8671-0000000	30,320.00	Ad Ed Tuition/Career Ed
11.0-00000.0-41340-10000-4310-7100000	(1,269.00)	Career Ed/Refunds/Supplies
11.0-00000.0-41360-10000-8699-7100000	1,080.00	Ad Ed Supplies/Adult Literacy
11.0-00000.0-41390-00000-8671-0000000	31,260.00	Ad Ed Tuition/Fee Based
Subtotal	<u>61,081.53</u>	Adult Education Fund
12.0-90503.0-00000-00000-8673-1650000	1,649.34	Tuition Based Preschool
Subtotal	<u>1,649.34</u>	Child Development Fund
13.0-53100.0-00000-37000-8520-0000000	18,662.43	State Reimb. SNP
13.0-53100.0-00000-37000-8634-0000000	1,234.64	Food Service Sales
Subtotal	<u>19,897.07</u>	Food Services Fund
25.0-95500.0-00000-00000-8681-0000000	3,946.80	Developer Fees
Subtotal	<u>3,946.80</u>	Capital Facilities Fund
76.0-00000.0-00000-00000-9570-0000000	18,522.95	Retirees Health Insurance
Subtotal	<u>18,522.95</u>	Payroll Clearance Fund
Total	<u>\$ 112,591.48</u>	

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

3. 21/22-2106 - BUDGETARY TRANSFERS AND REVISIONS

RECOMMENDATION

The Board of Education is requested to approve the budgetary adjustments as submitted.

Rationale:

Due to the fact that actual information regarding all income and expenditures is not available when the Adopted Budget is approved, periodically budgetary adjustments must be made.

Background:

There are two major types of adjustments that affect the status of the budget: Budget Transfer- 1) Transfers between major expenditure classifications with no change in revenues and no change in ending fund balances. Budget Revision- 2) Increases or decreases in income and expenditures that result from: - Augmented or reduced entitlements in federal and state projects. - Approval of grant letters for federal and state programs. - Recertification of state apportionments. - Miscellaneous income receipts. - Miscellaneous expenditure adjustments.

Budget Implication (\$ Amount):

No impact on fund balance. (See additional information)

Legal References:

California Education Code 42600 states that the total amount budgeted for each major classification of school district expenditures shall be the maximum amount that may be expended for that classification of expenditures for the school year. Transfers may be made between expenditure classifications at any time with the approval of the board of education.

Account:

Additional Information:

These budget transfers between expenditure classifications have no impact on the fund balance. Increases and decreases in expenditures in these budget revisions are offset by revenue adjustments or are taken from the prior year's restricted ending balances and have no impact on the unrestricted fund balance.

ATTACHMENTS

- [BA Item 2106\(b\) Budgetary Transfers 3-9-22.pdf](#)

**FISCAL SERVICES DEPARTMENT
Fiscal Year 2021 - 2022**

Board Report:
Budget Revision

Board Meeting Date:
2/9/2022

GENERAL FUND #01.0

BUDGET REVISION

<u>DESCRIPTION</u>	<u>AMOUNT BUDGETED</u>	<u>TOTAL ALLOCATION</u>	<u>RATIONALE</u>
RESTRICTED LOCAL RESOURCES			
#90109.0 - DONATIONS			
MHS - STEM PROGRAM			
Books and Supplies	\$17,000.00	\$17,000.00	Budget Allocation
# 90124.0 - DONATIONS - ARTS PROGRAM			
Books and Supplies	\$800.00	\$800.00	Budget Allocation
 Total Restricted Local Resources	<u>\$17,800.00</u>	<u>\$17,800.00</u>	
 TOTAL BUDGET REVISION	<u><u>\$17,800.00</u></u>	<u><u>\$17,800.00</u></u>	

**MONROVIA UNIFIED SCHOOL DISTRICT
FISCAL SERVICES DEPARTMENT
Fiscal Year 2021 - 2022**

Board Report:
Budget Revision

Board Meeting Date:
3/9/2022

**CHILD DEVELOPMENT CENTER FUND
FUND #12.0**

BUDGET REVISION

<u>DESCRIPTION</u>	<u>AMOUNT BUDGETED</u>	<u>TOTAL ALLOCATION</u>	<u>RATIONALE</u>
RESTRICTED LOCAL RESOURCES			
#90612.0 - QUALITY IMPROVEMENT GRANT			
Books and Supplies	\$4,000.00	\$4,000.00	Budget Allocation
Total Restricted Local Resources	<u>\$4,000.00</u>	<u>\$4,000.00</u>	
<u>TOTAL BUDGET REVISION</u>	<u>\$4,000.00</u>	<u>\$4,000.00</u>	

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

4. 21/22-3075 - PERSONNEL ASSIGNMENTS

RECOMMENDATION

The Board of Education is requested to approve Personnel Assignments Report #14.

Rationale:

All personnel assignments are routinely reviewed and approved by the Board of Education.

Budget Implication (\$ Amount):

Legal References:

Education Code sections 35161, 44830-44831, 45103-45139; and Board Policy 4000 Series.

Additional Information:

A copy of the report is attached.

ATTACHMENTS

- [2022-03-09 Personnel Report 14.pdf](#)

MONROVIA UNIFIED SCHOOL DISTRICT
Personnel Assignment Report #14

EMPLOYMENTS, SUPPLEMENTAL HOURS/SPECIAL ASSIGNMENTS, LEAVES, TERMINATIONS, OTHER

A. Employments

	First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Position	Range	Percentage
1 #	Vanessa	Cardenas	Daily Substitute	Employ, as needed	2/18/22-6/8/22	District		G-00000.0	000003	\$190/day	100%
2 #	Steven	Dowdle	Adult Ed/CTE Instructor	Employ	1/3/22	Adult Ed	16 hrs/wk	C-63910.0	003239	\$39.34/hr	100%
3 #	Kyle	Frost	Daily Substitute	Employ, as needed	2/24/22-6/8/22	District		G-00000.0	000003	\$190/day	100%
4 #	Esvin	Garcia	Daily Substitute	Employ, as needed	2/23/22-6/8/22	District		G-00000.0	000003	\$190/day	100%
5 #	Jackie	Gonzales	Daily Substitute	Employ, as needed	2/18/22-6/8/22	District		G-00000.0	000003	\$190/day	100%
6 #	Morgan	Hogan	Teacher	Employ (Temporary Contract)	2/10/22	Educ Services		C-07303.0 84% G-00000.0 16%	003901	B-1	100%
7 #	Kristen	Johansen	Daily Substitute	Employ, as needed	2/23/22-6/8/22	District		G-00000.0	000003	\$190/day	100%
8 #	Tiffany	Wagner	Daily Substitute	Employ, as needed	2/18/22-6/8/22	District		G-00000.0	000003	\$190/day	100%
9 #	Steven	Whitacre	Daily Substitute	Employ, as needed	2/18/22-6/8/22	District		G-00000.0	000003	\$190/day	100%

B. Supplemental Hours/Special Assignments

	First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Position	Range	Percentage
10	Carolyn	Arberry	Teacher	Attend zoom training and prep	4/9/22-4/20/22	Bradoaks	NTE 12 hrs	C-30100.0	001593	\$27.00/hr	100%
11 #	Denine	Duronslet	Dist Health Coordinator	District-wide support	12/1/21-1/31/22	District	As needed	C-58300..0	004051	\$62.10/hr	100%
12 #	Cynthia	High	Adult Ed Teacher	Administer Burlington English to CTE/ESL students	1/3/22-4/28/22	Adult Ed	NTE 16 hrs/wk	C-63910.0 50% C-39260.0 50%	004047	\$43.23/hr	100%
13	Jill	Levengood	Teacher	Attend zoom training and prep	4/9/22-4/20/22	Bradoaks	NTE 12 hrs	C-30100.0	001593	\$27.00/hr	100%
14	Alma	Padilla	Teacher	Attend zoom training and prep	4/9/22-4/20/22	Bradoaks	NTE 12 hrs	C-30100.0	001593	\$27.00/hr	100%
15	Heather	Povinelli	Teacher	Attend zoom training and prep	4/9/22-4/20/22	Bradoaks	NTE 12 hrs	C-30100.0	001593	\$27.00/hr	100%

C. Leaves of Absences

First Name	Last Name	Classification	Action	Effective	Site
None.					

D. Terminations

First Name	Last Name	Classification	Action	Effective	Site
None.					

E. Other

	First Name	Last Name	Classification	Action	Effective	Site	Hours	Program	Position	Range	Percentage
16 #	Teri	Espinosa	Teacher	Approve stipend: Leadership	2/1/22-6/8/22	Wild Rose		C-00701.0	001195	NTE \$175 Stipend	100%
17 #	Sarah	Jaramillo	Teacher	Approve stipend: Leadership	2/1/22-6/8/22	Wild Rose		C-00701.0	001195	NTE \$175 Stipend	100%
18	Paula	Langdale	Teacher	Approve stipend: Leadership	2/1/22-6/8/22	Wild Rose		C-00701.0	001195	NTE \$175 Stipend	100%
19	Geovanna	Loeza	Teacher	Approve stipend: Talented Leader Coordinator	1/1/22-6/8/22	Wild Rose		C-00701.0	001195	NTE \$400 Stipend	100%
20	Jennifer	Menlove	Teacher	Approve stipend: Leadership	2/1/22-6/8/22	Wild Rose		C-00701.0	001195	NTE \$175 Stipend	100%
21	Lizbeth	Montiel	Teacher	Approve stipend: Leadership	2/1/22-6/8/22	Wild Rose		C-00701.0	001195	NTE \$175 Stipend	100%
22	Sharon	Naugle	Teacher	Approve stipend: Admin Designee	1/1/22-6/8/22	Wild Rose		C-00701.0	001195	NTE \$1000 Stipend	100%
23	Sharon	Naugle	Teacher	Approve stipend: Leadership	2/1/22-6/8/22	Wild Rose		C-00701.0	001195	NTE \$175 Stipend	100%
24	Joanna	Prather	Teacher	Approve stipend: Yearbook Coordinator	1/1/22-6/8/22	Wild Rose		C-00701.0	001195	NTE \$550 Stipend	100%
25	Jennifer	Tubbs	Teacher	Approve stipend: Admin Designee	1/1/22-6/8/22	Wild Rose		C-00701.0	001195	NTE \$1000 Stipend	100%
26	Jennifer	Tubbs	Teacher	Approve stipend: Leadership	2/1/22-6/8/22	Wild Rose		C-00701.0	001195	NTE \$175 Stipend	100%
27	Amanda	Velez-Buck	Teacher	Approve stipend: Leadership	2/1/22-6/8/22	Wild Rose		C-00701.0	001195	NTE \$175 Stipend	100%

E. Other - Volunteers

	First Name	Last Name	Classification	Action	Effective	Site
28 #	Cora	Cormier	Volunteer II	Approved	2/11/22-6/30/22	All Sites
29 #	Maria del Carmen	Gallegos-Ambriz	Volunteer I	Approved	2/17/22-6/30/22	MO, CELC
30 #	Kimberly	Guzman	Volunteer I	Approved	2/9/22-6/30/22	CELC
31 #	Jieun	Lee	Volunteer I	Approved	2/18/22-6/30/22	WR Village
32 #	Wendy	Lozano	Volunteer I	Approved	2/18/22-6/30/22	WR Village
33 #	Elizabeth	Quezada	Volunteer I	Approved	2/14/22-6/30/22	MA, CELC, CL
34 #	Lisette	Rodriguez	Volunteer I	Approved	2/18/22-6/30/22	WR Village, BR
35 #	Lynn	Wang	Volunteer I	Approved	2/17/22-6/30/22	PL

MONROVIA UNIFIED SCHOOL DISTRICT
Personnel Assignment Report #14

EMPLOYMENTS, LEAVES OF ABSENCE, RESIGNATIONS, CHANGES OF STATUS, OTHER (CLASSIFIED)

A. Employments

	First Name	Last Name	Classification	Site/ Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
1	# George	Loera	Custodian	Clifton	Employ	\$3084.79/mo	21-H	1	8 hr./d.; 12 mo./yr.	2/10/2022	000667	G 00000.0	100%

B. Supplemental Hours/Special Assignments

	First Name	Last Name	Classification	Site/ Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
2	# Ronald	Farrar	Mechanic/Bus Driver Extra Hours	M.O.T.	Employ: Extra hours as needed during the 2021-22 school year.	\$31.31/hr.	34	6	Hourly, as needed.	7/1/21-6/30/22	001741	C 07230.0	100%
3	# Paul	Garcia	Skilled Maintenance Electrician Extra Hours	M.O.T.	Employ: Extra hours for emergency and necessary events.	\$26.34/hr.	33	3	Hourly, as needed.	12/13/21-6/30/22	002907	C 81500.0	100%
4	# Aja	Jones	Health Assistant II Extra Hours	District-wide	Employ: To provide services to students during after school activities or school sponsored events.	\$24.46/hr.	26	5	Hourly, as needed.	1/3/22-6/8/22	003890	C 65000.0	100%
5	# George	Loera	Custodian Extra Hours	District-wide	Employ: Community Service.	\$17.70/hr.	21	1	Hourly, as needed.	2/10/22-6/30/22	000590	G 00000.0	100%
6	# Matthew	McGraw	Substitute Custodian	District-wide	Employ: To substitute as needed during the 2021-22 school year.	\$17.70/hr.	21	1	Hourly, as needed.	2/8/22-6/30/22	000137	G 00000.0	100%
7	# Matthew	McGraw	Custodian Extra Hours	District-wide	Employ: Community Service.	\$17.70/hr.	21	1	Hourly, as needed.	2/8/22-6/30/22	002548	G 00000.0	100%
8	# Christina	Monarrez	Substitute Instructional Aide - Kindergarten	Bradoaks	Employ: To substitute as needed during the 2021-22 school year.	\$15.27/hr.	15	1	NTE: 3 hours per day.	2/16/22-6/8/22	002808	C 30100.1	100%
9	# Amber	Tarin	AVID Tutor	District-wide	Employ: 2021-22 AVID Tutor Program.	\$15.00/hr.	Flat	Rate	NTE: 5 hours per day.	2/14/22-6/9/22	004082	C 74250.0	100%
10	# Katherine	Wilson	Substitute Instructional Aide - Kindergarten	District-wide	Employ: To substitute as needed during the 2021-22 school year.	\$15.27/hr.	15	1	Hourly, as needed.	2/15/22-6/8/22	003432	G 00000.0	100%

C. Leaves of Absence

	First Name	Last Name	Classification	Site/ Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
11	# Maria	Aguilar	Instructional Aide - Severe Disabilities	Mayflower	Approve: California Family Rights Act (CFRA).	\$3198.08/mo	18	6	7 hr./d.; 9 mo./yr.	Intermittent 2/3/22-8/3/22	002972	C 65002.0	100%
12	# Daniel	Ohri	Systems Analyst	Technology	Approve: California Family Rights Act (CFRA).	\$6578.42/mo	25-S	1	8 hr./d.; 12 mo./yr.	3/2/22-3/8/22	003846	G 00000.0	100%

D. Resignations

	First Name	Last Name	Classification	Site/ Department	Action	Rate of pay	Range	Step	Hours	Effective	Position	Program	Percent
13	# Karen	Reynoso	After School Activity Leader	VESP	Voluntary Resignation	\$15.27/hr.	15	1	3.75 hr./d.; 9 mo./yr.	3/3/2022	000308	C 60100.0	100%
14	# Adreana	Zarate	Instructional Aide - Kindergarten	Bradoaks	Voluntary Resignation	\$15.27/hr.	15	1	3 hr./d.; 9 mo./yr.	3/8/2022	001973	C 00000.0 G 30100.0	20% 80%

E. Changes of Status

None

F. Other

	First Name	Last Name	Classification	Site/ Department	Action	Rate of pay	Effective	Position	Program	Percent
15	# Thomas	Bogdon	Classified Stipend	Wild Rose	Approve stipend - Website	\$400.00 stipend paid over 6 months.	1/1/22-6/30/22	001917	C 00701.0	100%

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

5. 21/22 - 4013 - APPROVAL OF THE PURCHASE OF HP CHROMEBOOKS FROM CDWG

RECOMMENDATION

The Board of Education is requested to approve the purchase of Chromebooks to sustain a 1:1 Chromebook ratio and support digital literacy and equity for all students.

Rationale:

The purchase of 1,761 Chromebooks is needed to continue to sustain a 1:1 Chromebook ratio and support digital literacy and equity for all students. This amount of Chromebooks will allow the District to provide brand new Chromebooks at Kindergarten, 4th, 6th, and 9th-grade levels as planned.

Background:

Since 2015, the District has continually purchased Chromebooks each year with the goal of placing a Chromebook in the hands of every student. During the 2021 school year, there was a high need for Chromebooks to support student distance learning and we achieved that goal.

Budget Implication (\$ Amount):

The total cost of HP Chromebooks is \$783,143.12 and will be paid from the Expanding Learning Opportunity fund.

Account:

Additional Information:

Informal bid process was done. Pricing on these Chromebooks are via the NASPO ValuePoint Contract (piggyback contract) # MNNVP-133 7-15-70-34-001.

ATTACHMENTS

- [HP-Chromebook Quote.pdf](#)

QUOTE CONFIRMATION



DEAR CHARLES POOVAKAN,

Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MQCW869	2/17/2022	HP CHROME	1979658	\$783,143.12

IMPORTANT - PLEASE READ

Fees applied to item(s): 6636394

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
HP Chromebook 11 G9 Education Edition - 11.6" - Celeron N4500 - 8 GB RAM - Mfg. Part#: 456F8UT#ABA Contract: California HP Inc NVP Computer Equipmt HP c/o CDW (MNNVP-133 7-15-70-34-001)	1761	6636394	\$318.00	\$559,998.00
Electronic HP Care Pack Pick-Up and Return Service with Accidental Damage P Mfg. Part#: U8LL8E UNSPSC: 81112307 Electronic distribution - NO MEDIA Contract: California HP Inc NVP Computer Equipmt HP c/o CDW (MNNVP-133 7-15-70-34-001)	1761	3850346	\$60.04	\$105,730.44
Google Chrome Education Upgrade Mfg. Part#: CROS-SW-DIS-EDU-NEW Electronic distribution - NO MEDIA Contract: California NVP Software (ADSP016-130652 7-16-70-37)	1761	5988499	\$30.08	\$52,970.88

RECYCLING FEE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
RECYCLING FEE 4" TO LESS THAN 15" Fee Applied to Item: 6636394	1761	654809	\$4.00	\$7,044.00

PURCHASER BILLING INFO		SUBTOTAL	\$718,699.32
Billing Address: MONROVIA UNIFIED SCHOOL DST ACCTS PAYABLE 325 E HUNTINGTON DR MONROVIA, CA 91016-6419 Phone: (626) 359-9181 Payment Terms: NET 30 Days-Govt/Ed		SHIPPING	\$0.00
		RECYCLING FEE	\$7,044.00
		SALES TAX	\$57,399.80
		GRAND TOTAL	\$783,143.12
	DELIVER TO	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	
Shipping Address: MONROVIA UNIFIED SCHOOL DST CHARLES POOVAKAN 325 E HUNTINGTON DR MONROVIA, CA 91016-6419 Phone: (626) 359-9181 Shipping Method: UPS Freight LTL, Special Services			



Charleen Chu

(866) 339-5678

charchu@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

© 2022 CDW•G LLC 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

6. 21/22-5067- BOARD POLICY 5145.7, *SEXUAL HARASSMENT*, AND ITS ACCOMPANYING ADMINISTRATIVE REGULATION

RECOMMENDATION

The Board of Education is requested to adopt Board Policy 5145.7, *Sexual Harassment*, and its accompanying administrative regulation as recommended by the California School Boards Association (CSBA).

Rationale:

As part of the Board of Education's commitment to review and update all MUSD Board Policies and Administrative Regulations, Student Support Services has conducted its annual review of Board Policies and Administrative Regulations and is presenting these policies for review. At the February 23rd BOE meeting, the Board received the attached policies for first reading. With no further edits received from the Board of Education, these are being presented for final approval.

Background:

School districts receive regular policy updates from the California School Boards Association (CSBA) which are compared to existing policies to determine the extent of modification that is needed. The policy contains revisions as recommended by CSBA for Board Policy and Administrative Regulation 5145.7, *Sexual Harassment*. The policy updates have been reviewed by the appropriate instructional stakeholders prior to presenting them for Board approval.

ATTACHMENTS

- [AR 5145.7 Sexual Harrassment.pdf](#)
- [BP 5145.7 Sexual Harassment.pdf](#)

SEXUAL HARASSMENT

Definitions

Prohibited Sexual harassment includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors or other unwanted verbal, visual or physical conduct of a sexual nature made against another person of the same or opposite gender, in the educational setting, **when under any of the following conditions: (Education Code 212.5; 5 CCR 4916)**

1. The conduct has the purpose or effect of having a negative impact on the student's academic performance, or of creating an intimidating, hostile or offensive educational environment.
2. Submission to the conduct is explicitly or implicitly made a term or condition of a student's academic status or progress.
3. Submission to or rejection of the conduct by a student is used as the basis for academic decisions affecting the student.
4. Submission to or rejection of the conduct by the student is used as the basis for any decision affecting the student regarding benefits and services, honors, programs, or activities available at or through any district program or activity.

Any prohibited conduct that occurs off campus or outside of school-related or school-sponsored programs or activities will be regarded as sexual harassment in violation of district policy if it has a continuing effect on or creates a hostile school environment for the complainant or victim of the conduct.

For purposes of applying the complaint procedures specified in Title IX of the Education Amendments of 1972, sexual harassment is defined as any of the following forms of conduct that occurs in an education program or activity in which a district school exercises substantial control over the context and respondent: (34 CFR 106.30, 106.44)

1. A district employee conditioning the provision of a district aid, benefit, or service on the student's participation in unwelcome sexual conduct
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a student equal access to the district's education program or activity

3. Sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 or 34 USC 12291

Examples of Sexual Harassment

Examples of types of conduct which are prohibited in the district and which may constitute sexual harassment under state and/or federal law, in accordance with the definitions above, include, but are not limited to:

1. Unwelcome leering, sexual flirtations or propositions.
2. Sexual slurs, epithets, threats, verbal abuse, derogatory comments or sexually degrading descriptions.
3. Graphic verbal comments about an individual's body, or overly personal conversation.
4. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures, or obscene gestures, or computer-generated pictures of a sexual nature.
5. Spreading sexual rumors.
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex gender class.
7. Massaging, grabbing, fondling, stroking or brushing the body.
8. Touching an individual's body or clothes in a sexual way.
9. ~~Purposefully cornering~~ Impeding or blocking normal movements or any physical interference with school activities when directed at an individual on the basis of sex.
10. Displaying sexually suggestive objects.
11. Sexual assault, sexual battery, or sexual coercion
12. Electronic communications containing comments, words, or images described above

Title IX Coordinator/Compliance Officer

The district designates the following individual(s) as the responsible employee(s) to coordinate its efforts to comply with Title IX of the Education Amendments of 1972 in accordance with AR 5145.71 - Title IX Sexual Harassment Complaint Procedures, as well as to oversee investigate, and/or resolve sexual harassment complaints processed under AR 1312.3 - Uniform Complaint Procedures. The Title IX Coordinator(s) may be contacted at:

(title or position)

(address)

(telephone number)

(email)

Notifications

The Superintendent or designee shall notify students and parents/guardians that the district does not discriminate on the basis of sex as required by Title IX and that inquiries about the application of Title IX to the district may be referred to the district's Title IX Coordinator and/or to the Assistant Secretary for Civil Rights, U.S. Department of Education. (34 CFR 106.8)

The district shall notify students and parents/guardians of the name or title, office address, email address, and telephone number of the district's Title IX Coordinator. (34 CFR 106.8)

A copy of the district's sexual harassment policy and regulation shall

1. Be included in the notifications that are sent to parents/guardians at the beginning of each school year (Education Code 48980; 5 CCR 4917)
2. Be displayed in a prominent location in the main administrative building at each school site or other area where notices of district rules, regulations, procedures,

and standards of conduct are posted (Education Code 231.5)

3. Be summarized on a poster which shall be prominently and conspicuously displayed in each bathroom and locker room at each school. The poster may be displayed in public areas that are accessible to and frequented by students, including, but not limited to, classrooms, hallways, gymnasiums, auditoriums, and cafeterias. The poster shall display the rules and procedures for reporting a charge of sexual harassment; the name, phone number, and email address of an appropriate school employee to contact to report a charge of sexual harassment; the rights of the reporting student, the complainant, and the respondent; and the responsibilities of the school. (Education Code 231.6)
4. Be posted, along with the name or title and contact information of the Title IX Coordinator, in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students. (Education Code 234.6; 34 CFR 106.8)

~~2.~~ 5. Be provided as part of any orientation program conducted for new and continuing students at the beginning of each quarter, semester, or summer session (Education Code 231.5)

~~3. Be provided to employees and employee organizations.—~~

6. Appear in any school or district publication that sets forth the school's or district's comprehensive rules, regulations, procedures, and standards of conduct (Education Code 231.5)

7. Be included, along with the name or title and contact information of the Title IX Coordinator, in any handbook provided to students or parents/guardians (34 CFR

106.8)

The Superintendent or designee shall also post the definition of sex discrimination and harassment as described in Education Code 230, including the rights set forth in Education Code 221.8, in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students. (Education Code 234.6)

~~Investigation of Complaints at School (Site-Level Grievance Procedure)~~

- ~~1. The principal or designee shall promptly investigate all complaints of sexual harassment. In so doing, he/she shall talk individually with:—~~
 - ~~a. The student who is complaining.—~~
 - ~~b. The person accused of harassment.—~~
 - ~~c. Anyone who witnessed the conduct complained of.—~~
 - ~~d. Anyone mentioned as having related information.—~~
- ~~2. The student who is complaining shall have an opportunity to describe the incident, present witnesses and other evidence of the harassment, and put his/her complaint in writing.—~~
- ~~3. The principal or designee shall discuss the complaint only with the people described above. When necessary to carry out his/her investigation or for other good reasons that apply to the particular situation, the principal or designee also may discuss the complaint with the following persons:—~~
 - ~~a. The Superintendent or designee.—~~
 - ~~b. The parent/guardian of the student who complained.—~~
 - ~~c. If the alleged harasser is a student, his/her parent/guardian.—~~
 - ~~d. A teacher or staff member whose knowledge of the students involved may help in determining who is telling the truth.—~~
 - ~~e. Child protective agencies responsible for investigating child abuse reports.—~~
 - ~~f. Legal counsel for the district.—~~

- ~~4. When the student who complained and the alleged harasser so agree, the principal or designee may arrange for them to resolve the complaint informally with the help of a counselor, teacher, administrator or trained mediator. The student who complained shall never be asked to work out the problem directly with the accused person unless such help is provided and both parties agree.—~~
- ~~5. In reaching a decision about the complaint, the principal or designee may take into account:—~~
 - ~~a. Statements made by the persons identified above.—~~
 - ~~b. The details and consistency of each person's account.—~~
 - ~~c. Evidence of how the complaining student reacted to the incident.—~~
 - ~~d. Evidence of any past instances of harassment by the alleged harasser.—~~
 - ~~e. Evidence of any past harassment complaints that were found to be untrue.—~~
- ~~6. To judge the severity of the harassment, the principal or designee may take into consideration:—~~
 - ~~a. How the misconduct affected one or more students' education.—~~
 - ~~b. The type, frequency and duration of the misconduct.—~~
 - ~~c. The number of persons involved.—~~
 - ~~d. The age and gender of the person accused of harassment.—~~
 - ~~e. The subject(s) of harassment.—~~
 - ~~f. The place and situation where the incident occurred.—~~
 - ~~g. Other incidents at the school, including incidents of harassment that were not related to gender.—~~
- ~~7. The principal or designee shall write a report of his/her findings, decision, and reasons for the decision and shall present this report to the student who complained and the person accused.—~~
- ~~8. The principal or designee shall give the Superintendent or designee a written report of the complaint and investigation. If the principal or designee verifies that~~

~~sexual harassment occurred, this report shall describe the actions taken to end the harassment, address the effects of the harassment on the student harassed, and prevent retaliation or further harassment.~~

- ~~9. Within two weeks after receiving the complaint, the principal or designee shall determine whether or not the student who complained has been further harassed. The principal or designee shall keep a record of this information and shall continue this follow-up.~~

Reporting Complaints

A student or parent/guardian who believes that the student has been subjected to sexual harassment by another student, an employee, or a third party or who has witnessed sexual harassment is strongly encouraged to report the incident to a teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Within one school day of receiving such a report, the principal or other school employee shall forward the report to the district's Title IX Coordinator. Any school employee who observes an incident of sexual harassment involving a student shall, within one school day, report the observation to the principal or Title IX Coordinator. The report shall be made regardless of whether the alleged victim files a formal complaint or requests confidentiality.

When a report or complaint of sexual harassment involves off-campus conduct, the Title IX Coordinator shall assess whether the conduct may create or contribute to the creation of a hostile school environment. If the Title IX Coordinator determines that a hostile environment may be created, the complaint shall be investigated and resolved in the same manner as if the prohibited conduct occurred at school.

When a verbal or informal report of sexual harassment is submitted, the Title IX Coordinator shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with applicable district complaint procedures.

Enforcement

~~The Superintendent or designee shall take appropriate actions to reinforce the district's sexual harassment policy. As needed, these actions may include any of the following:~~

- ~~1. Removing vulgar or offending graffiti.~~
- ~~2. Providing staff inservice and student instruction or counseling.~~
- ~~3. Notifying parents/guardians of the actions taken.~~
- ~~4. Notifying child protective services.~~

~~5. Taking appropriate disciplinary action. In addition, the principal or designee may take disciplinary measures against any person who is found to have made a complaint of sexual harassment which he/she knew was not true.~~

Complaint Procedures

All complaints and allegations of sexual harassment by and against students shall be investigated and resolved in accordance with law and district procedures. The Title IX Coordinator shall review the allegations to determine the applicable procedure for responding to the complaint. All complaints that meet the definition of sexual harassment under Title IX shall be investigated and resolved in accordance with AR 5145.71 - Title IX Sexual Harassment Complaint Procedures. Other sexual harassment complaints shall be investigated and resolved pursuant to BP/AR 1312.3 - Uniform Complaint Procedures.

If sexual harassment is found following an investigation, the Title IX Coordinator, or designee in consultation with the Coordinator, shall take prompt action to stop the sexual harassment, prevent recurrence, implement remedies, and address any continuing effects.

Revised:

Adopted: August 27, 2008

SEXUAL HARASSMENT - PUPIL

The Governing Board is committed to maintaining an educational environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment of targeted at any students by anyone other students, employees or other persons, at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against any persons who reports, files a complaint, testifies about, assists, or otherwise participate in the supports a complaint process established pursuant to this policy and the administrative regulation in alleging sexual harassment.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 4119.11 - Sexual Harassment)
(cf. 4219.11 - Sexual Harassment)
(cf. 4319.11 - Sexual Harassment)

The district strongly encourages students who feel that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who have experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact their teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the Title IX Coordinator.

(cf. 4119.11 - Sexual Harassment)
(cf. 4219.11 - Sexual Harassment)
(cf. 4319.11 - Sexual Harassment)
(cf. 5131 - Conduct)
(cf. 5131.2 - Bullying)

Once notified, the Title IX Coordinator shall ensure the complaint or allegation is addressed through AR 5145.71 - Title IX Sexual Harassment Complaint Procedures or BP/AR 1312.3 - Uniform Complaint Procedures, as applicable. Because a complaint or allegation that is dismissed or denied under the Title IX complaint procedure may still be subject to consideration under state law, the Title IX Coordinator shall ensure that any implementation of AR 5145.71 concurrently meets the requirements of BP/AR 1312.3.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.3 - Uniform Complaint Procedures)

The Title IX Coordinator shall offer supportive measures to the complainant and respondent, as deemed appropriate under the circumstances.

The Superintendent or designee shall inform students and parents/guardians of the district's sexual harassment policy by disseminating it through parent/guardian notifications, publishing it on the district's web site, and including it in student and staff handbooks. All district staff shall be trained regarding the policy.

(cf. 5145.6 - Parental notifications)
(cf. 4231 - Staff Development)

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence
2. A clear message that students do not have to endure sexual harassment under any circumstance
3. Encouragement to report observed incidents of sexual harassment even when the alleged victim of the harassment has not complained
4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved

(cf. 0450- Comprehensive Safety Plan)

5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and action shall be taken to respond to harassment, prevent recurrence, and address any continuing effect on students

6. Information about the district's procedures for investigating complaints and the person(s) to whom a report of sexual harassment should be made
7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the district investigation of a sexual harassment complaint continues
8. A clear message that, when needed, the district will implement supportive measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation.

Complaint Process

~~Any student who feels that he/she is being or has been subjected to sexual harassment shall immediately contact his/her teacher or any other employee. A school employee to whom a complaint is made shall, within 24 hours of receiving the complaint, report it to the principal or designee.~~

~~Any school employee who is aware of any incident of sexual harassment involving a student shall report this to the principal or designee, whether or not the victim files a complaint.~~

~~In any case of sexual harassment involving the principal or any other district employee to whom the complaint would ordinarily be made, the employee who receives the student's report or who is aware of the incident shall report to the Superintendent or designee.~~

~~The principal or designee to whom a complaint of sexual harassment is reported shall immediately investigate the complaint in accordance with administrative regulation. Where the principal or designee finds that sexual harassment occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim. The principal or designee shall also advise the victim of any other remedies that may be available. The principal or designee shall file a report with the Superintendent or designee and refer the matter to law enforcement authorities, where required.~~

Disciplinary Measures Actions

~~Any student who engages in sexual harassment of anyone at school or at a school-sponsored or school-related activity is~~ Upon completion of an investigation of a sexual

harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4 through 12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

(cf. 5144 - Discipline)

Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall be subject to disciplinary action, up to and including dismissal, in accordance with law and the applicable collective bargaining agreement.

(cf. 4219.21 Professional Standards)

(cf. 4319.21 Professional Standards)

Record-Keeping

In accordance with law and district policies and regulations, the Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address and prevent repetitive harassing behavior in its schools.

~~All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action.~~

Legal References

Revised:

Adopted: August 27, 2008

(Replaces: BP 5162.1 Sexual Harassment – Students)

(Adopted: February 1993)

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

7. 21/22-5068- BOARD POLICY 5145.9, *HATE-MOTIVATED BEHAVIOR*

RECOMMENDATION

The Board of Education is requested to adopt Board Policy 5145.9, *Hate Motivated Behavior*, as recommended by the California School Boards Association (CSBA).

Rationale:

As part of the Board of Education's commitment to review and update all MUSD Board Policies and Administrative Regulations, Student Support Services has conducted its annual review of Board Policies and Administrative Regulations and is presenting these policies for review. At the February 23rd BOE meeting, the Board received the attached policy for first reading. With no further edits received from the Board of Education, this policy is being presented for final approval.

Background:

School districts receive regular policy updates from the California School Boards Association (CSBA) which are compared to existing policies to determine the extent of modification that is needed. This policy contains revisions as recommended by CSBA for Board Policies and Administrative Regulations 5145.9, Hate Motivated Behavior. The policy update has been reviewed by the appropriate instructional stakeholders prior to presenting them for Board approval.

ATTACHMENTS

- [BP 5145.9 Hate Motivated Behavior.pdf](#)

HATE-MOTIVATED BEHAVIOR

The Governing Board is committed to providing a respectful, inclusive, and safe learning environment that protects students from discrimination, harassment, intimidation, bullying, or any other type of behavior that is motivated by hate. The Board prohibits, at school or at school-sponsored or school-related activities, hate-motivated behavior targeted at any student by anyone.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 5131.2 - Bullying)
(cf. 5131.4 - Student Disturbances)
(cf. 5137 - Positive School Climate)
(cf. 5138 - Conflict Resolution/Peer Mediation)

Hate-motivated behavior is any behavior intended to cause emotional suffering, physical injury, or property damage through intimidation, harassment, bigoted slurs or epithets, force or threat of force, or vandalism motivated in part or in whole by bias or hostility toward the victim's real or perceived race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55.

(cf. 3515.4 - Recovery for Property Loss or Damage)
(cf. 5131.5 - Vandalism and Graffiti)
(cf. 5145.2 - Freedom of Speech/Expression)

The Superintendent or designee shall design strategies to promote harmonious relationships among students, prevent incidents of hate-motivated behavior to the extent possible, and address such incidents in a timely manner when they occur.

The Superintendent or designee shall collaborate with regional programs and community organizations to promote an environment where diversity is celebrated and hate-motivated behavior is not tolerated. Such collaborative efforts shall focus on the development of effective prevention strategies and response plans, provision of

assistance to students affected by hate-motivated behavior, and/or education of students who have perpetrated hate-motivated acts.

Rules prohibiting hate-motivated behavior and procedures for reporting a hate-motivated incident shall be provided to students, staff, and parents/guardians.

This policy shall be posted in a prominent location on the district's website in a manner that is readily and easily accessible to parents/guardians and students. (Education Code 234.6)

Students

The district shall provide students with age-appropriate instruction that:

1. Includes the development of social-emotional learning
2. Promotes an understanding, awareness, appreciation, and respect for human rights, human relations, diversity, and acceptance in a multicultural society
3. Explains the harm and dangers of explicit and implicit biases
4. Discourages discriminatory attitudes and practices
5. Provides strategies to manage conflicts constructively

(cf. 6142.9 - Comprehensive Health Education)

(cf. 6144 - Controversial Issues)

(cf. 6163.4 - Student Use of Technology)

(cf. 6173.1 - Education for Foster Youth)

As necessary, the district shall provide counseling, guidance, and support to students who are victims of hate-motivated behavior and to students who exhibit such behavior.

(cf. 6164.2 - Guidance/Counseling Services)

When appropriate, students who engage in hate-motivated behavior shall be disciplined.

(cf. 5144 - Discipline)
(cf. 5144.1 Suspension and Expulsion/Due Process)

Staff and Employees

The Superintendent or designee shall provide staff with training that:

1. Promotes an understanding of diversity, equity, and inclusion
2. Discourages the development of discriminatory attitudes and practices
3. Includes social-emotional learning and nondiscriminatory instructional and counseling methods

(cf. 0410 - Nondiscrimination in District Programs and Activities)
4. Supports the prevention, recognition, and response to hate-motivated behavior
5. Raises the awareness and sensitivity of staff to potentially prejudicial and discriminatory behavior
6. Includes effective enforcement of rules for appropriate student conduct

(cf. 4131 - Staff Development)
(cf. 5131 - Conduct)

Employees who engage in hate-motivated behavior shall be subject to disciplinary action, up to and including dismissal.

Complaints

Any staff member who is notified that hate-motivated behavior has occurred, observes such behavior, or otherwise becomes aware of an incident shall immediately contact the compliance officer responsible for coordinating the district's response to complaints and complying with state and federal civil rights laws. As appropriate, the staff member shall also contact law enforcement.

A student or parent/guardian who believes the student is a victim of hate-motivated behavior is encouraged to report the incident to a teacher, the principal, the district's compliance officer, or other staff member.

Any complaint of hate-motivated behavior shall be investigated and, if determined to be discriminatory, shall be resolved in accordance with law and the district's uniform complaint procedures specified in AR 1312.3 - Uniform Complaint Procedures or other applicable procedure. If, during the investigation, it is determined that a complaint is about nondiscriminatory behavior, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.3 - Nondiscrimination/Harassment)

Legal References:

StateCALIFORNIA CODE OF REGULATIONS, TITLE 5

4600-4670 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

EDUCATION CODE

200-262.4 Educational equity: prohibition of discrimination on the basis of sex

32282 School safety plans

48900.3 Suspension for hate violence

48900.4 Suspension or expulsion for threats of harassment

PENAL CODE

422.55 Definition of hate crime

422.6 Civil rights; crimes

Federal

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 nondiscrimination on basis of disability; complaints

CODE OF FEDERAL REGULATIONS, TITLE 34

100.3 Prohibition of discrimination on basis of race, color or national origin

104.7 Designation of responsible employee for Section 504

106.8 Designation of responsible employee for Title IX

110.25 Prohibition of discrimination based on age

Management Resources:

CA OFFICE OF THE ATTORNEY GENERAL PUBLIC

Promoting Safe & Secure Learning Environment for All: Guidance & Model Policies to Assist CA K-12 Schools in Responding to Immigration Issues, 4/2018

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATION

Bullying at School, 2003

U.S. DOE, OFFICE FOR CIVIL RIGHTS PUBLICATION

Dear Colleague Letter: Prohibited Disability Harassment, July 2000

Dear Colleague Letter: Harassment and Bullying, October 2010

WEBSITE

California Association of Human Relations Organizations

California Office of the Attorney General

CSBA

U.S. Department of Education, Office for Civil Rights

California Department of Education

ADOPTED:

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

8. 21/22-5069 - BOARD POLICY 6158, *INDEPENDENT STUDY*, AND ITS ACCOMPANYING ADMINISTRATIVE REGULATION

RECOMMENDATION

The Board of Education is requested to adopt Board Policies 6158, *Independent Study*, and its accompanying administrative regulation as recommended by the California School Boards Association (CSBA).

Rationale:

As part of the Board of Education's commitment to review and update all MUSD Board Policies and Administrative Regulations, Student Support Services has conducted its annual review of Board Policies and Administrative Regulations and is presenting these policies for review. At the February 23rd BOE meeting, the Board received the attached policies for first reading. With no further edits received from the Board of Education, these are being presented for final approval.

Background:

School districts receive regular policy updates from the California School Boards Association (CSBA) which are compared to existing policies to determine the extent of modification that is needed. These policies contains revisions as recommended by CSBA for Board Policies and Administrative Regulations 6158, *Independent Study*. The policy updates have been reviewed by the appropriate instructional stakeholders prior to presenting them for Board approval.

ATTACHMENTS

- [6158 AR Independent Study.pdf](#)
- [6158 BP Independent Study.pdf](#)

INDEPENDENT STUDY

Definitions

Live interaction means interaction between the student and classified or certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including, but not limited to, wellness checks, progress monitoring, provision of services, and instruction. This interaction may take place in person, or in the form of Internet or telephonic communication. (Education Code 51745.5)

Student-parent-educator conference means a meeting involving, at a minimum, all parties who signed the student's written independent study agreement pursuant to Education Code 51747 or the written learning agreement pursuant to Education Code 51749.6. (Education Code 51745.5)

Synchronous instruction means classroom-style instruction or designated small group or one-on-one instruction delivered in person, or in the form of Internet or telephonic communications, and involving live two-way communication between the teacher and student. Synchronous instruction shall be provided by the teacher of record for that student pursuant to Education Code 51747.5 or the certificated employee providing instruction for course-based independent study. (Education Code 51745.5)

Educational Opportunities

For the 2021-22 school year, the district shall offer independent study to meet the educational needs of students as specified in Education Code 51745 unless the district has obtained a waiver. (Education Code 51745)

Educational opportunities offered through independent study may include, but are not limited to: (Education Code 51745)

1. Special assignments extending the content of regular courses of instruction
2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum

3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, but not provided as an alternative curriculum
4. Continuing and special study during travel
5. Volunteer community service activities and leadership opportunities that support and strengthen student achievement
6. Individualized study for a student whose health, as determined by the student's parent/guardian, would be put at risk by in-person instruction or for a student who is unable to attend in-person instruction due to a quarantine due to exposure to, or infection with, COVID-19, pursuant to local or state public health guidance

In addition, when requested by a parent/guardian due to an emergency or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in the student's regular classes.

No course required for high school graduation shall be offered exclusively through independent study. (Education Code 51745)

Equivalency

The district's independent study option shall be substantially equivalent in quality and quantity to classroom instruction to enable participating students to complete the district's adopted course of study within the customary time frame. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

Students participating in independent study shall have access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work. (Education Code 51747)

The district shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. Providing access to Internet connectivity and local educational agency-owned devices adequate to participate in an independent study program and complete assigned work consistent with Education Code 51747, or to participate in an independent study course, as authorized by Education Code 51749.5, shall not be considered funds or other things of value.

(Education Code 46300.6, 51747.3)

Eligibility for Independent Study

To participate in independent study, a student shall be enrolled in a district school.
(Education Code 51748)

For the 2022-23 school year and thereafter, the Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently provided that experienced certificated staff are available to effectively supervise students in independent study. The Superintendent or designee may also approve the participation of a student whose health would be put at risk by in-person instruction. A student whose academic performance is not at grade level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

~~No student shall be required to participate in independent study. (Education Code 51747)~~

~~Students enrolling in independent study must be residents of the local county or an adjacent county. (Education Code 51747.3)~~ A student participating in independent study must be a resident of the county or an adjacent county. Full-time independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 51747.3)

~~No individual~~ A student with disabilities, as defined in Education Code 56026, ~~may~~ shall not participate in independent study unless their Individualized Education Program (IEP) specifically provides for such participation. (Education Code 51745)

With the exception of students who, during the 2021-2022 school year, cannot participate in classroom-based instruction due to a COVID-19 quarantine or school closure, a temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51747)

Students age 21 or older, and students age 19 or older who have not been continuously enrolled in school since their 18th birthday, may participate in independent study only through the adult education program for the purpose of enrolling in courses required for a high school diploma by Education Code 51225.3 or the Governing Board. (Education Code 46300.1, 46300.4)

~~No temporarily disabled student may receive exclusive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)~~

~~Services required to meet needs related to the disability would be met by the home~~

~~No more than 10 percent of the students enrolled in a continuation high school or opportunity school or program, not including pregnant students and parenting students who are primary caregivers for one or more of their children, shall be enrolled in independent study. (Education Code 51745)~~

~~Criteria for Participation~~

~~Students who are interested in independent study should contact their school principal. Approval for participation shall be based on the following criteria:~~

- ~~1. Evidence that the student will work independently to complete the program;~~
- ~~2. Availability of experienced certificated staff with adequate time to supervise the student effectively.~~

Monitoring Student Progress

The independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of the student's written agreement. The following supportive strategies may be used:

1. A letter to the student and/or parent/guardian
2. A meeting between the student and the teacher and/or counselor
3. A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
4. An increase in the amount of time the student works under direct supervision

When the student has failed to make satisfactory educational progress or missed the number of assignments specified in the written agreement as requiring an evaluation, the Superintendent or designee shall conduct an evaluation to determine whether or not independent study is appropriate for the student. This

evaluation may result in termination of the independent study agreement and the student's return to the regular classroom program or other alternative program.

A written record of the findings of any such evaluation shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation. (Education Code 51747)

Responsibilities of Independent Study Administrator

The responsibilities of the independent study administrator include, but are not limited to:

1. Recommending certificated staff to be assigned as independent study teachers at the required teacher-student ratios pursuant to Education Code 51745.6 and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
2. Approving or denying the participation of students requesting independent study
3. Facilitating the completion of written independent study agreements
4. Ensuring a smooth transition for students into and out of the independent study mode of instruction
5. Approving all credits earned through independent study
6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation

~~Written Agreements and Assignments~~

~~A written agreement shall be developed and implemented for each student participating in independent study for five or more consecutive school days. (Education Code 46300, 51747)~~

~~The agreement shall include general student data, including the student's name,~~

~~address, grade level, birth date, school of enrollment, and program placement.~~

~~The written independent study agreement for each participating student shall include, but not be limited to, all of the following: (Education Code 51747; CCR 11700)~~

- ~~1. The manner, frequency, time, and place for submitting the student's assignments and for reporting their progress;~~
- ~~2. The objectives and methods of study for the student's work, and the methods used to evaluate that work;~~
- ~~3. The specific resources, including materials and personnel, that will be made available to the student;~~
- ~~4. The district's independent study policy describing the maximum length of time allowed between an assignment and its completion and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study;~~
- ~~5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement. No independent study agreement shall be valid for any period longer than one semester or one-half year for a school on a year-round calendar;~~
- ~~6. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion;~~
- ~~7. A statement that independent study is an optional educational alternative in which no student may be required to participate;~~
- ~~8. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, the agreement shall also include the statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction.~~

~~The curriculum and methods of study specified in the written agreement shall be consistent with the Board of Education's policies, administrative regulations, and procedures for curriculum and instruction. (5 CCR 11702)~~

~~The agreement also may include a schedule for achieving objectives and completing the agreement and a schedule of conferences between the student and supervising teacher.~~

~~Before beginning the independent study, each written agreement shall be signed and dated by the student, the parent/guardian of the student under 18 years of age, the certificated employee designated as responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student. (Education Code 51747; 5 CCR 11702)~~

~~The agreement shall state that the parent/guardian's signature confers their permission for the student's independent study as specified in the agreement.~~

~~Student Rights and Responsibilities~~

~~Students participating in independent study shall have the right, continuously, to enter or return to the regular classroom mode of instruction.~~

~~Independent study students who are late, miss scheduled conferences, or do not submit assigned work on time shall not be reported as tardy or truant. However, the independent study administrator shall promptly and directly address any failure by the student to meet the terms of their written agreement. The following supportive strategies may be used:~~

- ~~1. A letter to the student and/or parent/guardian, as appropriate;~~
- ~~2. A special meeting between the student and the teacher and/or counselor;~~
- ~~3. A meeting between the student and the administrator, including the parent/guardian if appropriate;~~
- ~~4. An increase in the amount of time the student works under direct supervision.~~

~~When the student has missed the number of assignments specified in Board policy as precipitating an evaluation, the Superintendent or designee shall conduct an evaluation which may result in termination of the independent study agreement, with the student's return to a regular classroom or alternative instructional program.~~

~~Administration of Assignment and Responsibilities of Independent Study Teachers~~

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a ~~certificated~~ district employee who possesses a valid certification document pursuant to Education code 44865 or emergency credential pursuant to Education Code 44300, registered as required by law, and who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)

The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education

programs in the district, unless a new higher or lower ratio for all other educational programs offered is negotiated in a collective bargaining agreement or the district enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative ratio. (Education Code 51745.6)

The responsibilities of the independent study ~~administrator~~ teacher shall ~~be to~~ include, but are not limited to:

- ~~1. Ensure that the district's independent study option is operated in accordance with law, Board Policy, and Administrative Regulation, and is substantially equal in quality and quantity to the classroom instruction.—~~
- ~~2. Approve the participation of students requesting independent study.—~~
- ~~3. Facilitate the completion of written independent study agreements.—~~
- ~~4. Approve all credits earned through independent study supervised at a location apart from the student's regular school and forward the information to the appropriate staff so that the information becomes part of the student's record.—~~
- ~~5. Authorize the selection of certificated staff assigned as independent study teachers.—~~
- ~~6. Supervise any staff assigned to independent study functions who are not regularly supervised by another administrator.—~~
- ~~7. Complete or coordinate the preparation of all necessary records and reports required by law, Board Policy, or Administrative Regulation.—~~
- ~~8. Monitor enrollment in independent study to stay within prescribed limits and to maximize income to the district without compromising the educational quality of independent study.—~~
- ~~9. Develop and manage the budget for independent study.—~~
- ~~10. Obtain and maintain current information and skills required for the operation of an independent study program that meets established standards for the district's educational programs.—~~
- ~~11. Prepare and submit reports as required by the Board or Superintendent.—~~
- ~~12. Assure a smooth transition into and out of the independent study mode of instruction.—~~

~~Assignment and Responsibilities of Independent Study Teachers~~

~~Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a certificated employee who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)~~

~~The independent study administrator shall approve the assignment of any teachers who directly supervise independent study on a regular basis. The principal may recommend teachers or students for independent study. The teacher may be the student's regular classroom teacher, particularly for elementary students.~~

~~Independent study teachers shall:~~

- ~~1. Complete~~ Completing designated portions of the written independent study agreement and signing the agreement. ~~add additional information to the written agreement when appropriate.~~
- ~~2. Supervise~~ Supervising and ~~approve~~ approving coursework.
- ~~3. Design all lesson plans and assignments.~~ Maintaining records of student assignments showing the date the assignment is given and the date the assignment is due.
- ~~4. Assess all student work and determine and assign grades or other approved measures of achievement.~~ Maintaining a daily or hourly attendance register in accordance with item #4 in the section on "Records for audit Purpose" in the accompanying Board Policy.
- ~~5. Personally judge the time value of assigned work or work products completed and submitted by the student.~~ Providing direct instruction and counsel as necessary for individual student success.
- ~~6. Select and save with each agreement representative samples of the student's completed and evaluated assignments for each student on not less than a monthly basis, preferably biweekly.~~ Regularly meeting with the student to discuss the student's progress.
- ~~7. Sign and complete the agreement when the student has reached their objectives or the agreement is terminated.~~ Determining the time value of assigned work or work products completed and submitted by the student.
- ~~8. Maintain records of student assignments showing the date the assignment is given and the date the assignment is due.~~ Assessing student work and assigning grades or other approved measures of achievement.

9. ~~Provide direct instruction and counsel as necessary for individual student success. Documenting each student's participation in live interaction and/or synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study program.~~
10. ~~Regularly meet with the student to discuss the student's progress.~~

~~When appropriate, independent study teachers shall determine and assign grades or other approved measures of achievement.~~

~~Records~~

~~District records shall identify all students participating in independent study and shall specify the grade level, program placement and school in which each of these students is enrolled. (Education Code 51748)~~

~~Each school shall maintain records for the students at that school.~~

~~Records shall be maintained for audit purposes and shall include the following: (5 CCR 11703)~~

1. ~~A copy of the Board Policy, Administrative Regulation, and other procedures related to independent study.~~
2. ~~A separate listing of the students by grade level, program and school, who have participated in independent study, identifying units of the curriculum attempted and units of the curriculum completed by students in grades K-8 and identifying course credits attempted by and awarded to students in grades 9-12 and in adult education, as specified in their written agreements.~~
3. ~~A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's signed or initialed and dated notations indicating that they have personally evaluated the work or that they have personally reviewed the evaluations made by another certificated teacher.~~
4. ~~A daily or hourly attendance register, as appropriate to the program in which the students are enrolled, separate from classroom attendance records, and maintained on a current basis as time values of student work products are personally judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons.~~

~~The district also shall maintain a record of grades and other evaluations issued to~~

~~each student for independent study assignments.~~

~~A written record of the findings of any evaluation conducted after the student has missed the number of assignments specified in the Board policy shall be treated as a mandatory interim student record, which shall be maintained for three years from the date of the evaluation. (Education Code 51747)~~

The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.

Revised:

Revised: August 13, 2021

Revised: April 20, 2011

Revised: September 24, 2008

Revised: September 2000

Revised: March 1997

Revised: February 1994

Adopted: August 1990

INDEPENDENT STUDY

~~The Governing Board recognizes its responsibility for the education of all pupils in the school system.~~ The Board of Education authorizes Independent Study as an optional alternative instructional strategy for students whose needs may be best met through study outside of the ~~by which all enrolled pupils may achieve curriculum objectives and fulfill graduation requirements in a setting other than the~~ regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, Independent Study may be offered on a full-time basis or on a part-time basis in conjunction with part- or full-time classroom study.

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a charter school, and an online course.

Student participation in independent study shall be voluntary except for students who, during the 2021-2022 school year, cannot participate in classroom-based instruction due to quarantine or school closure for exposure to or infection with COVID-19. (Education Code 51747, 51749.5, 51749.6)

Independent study for each student shall be under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law and reflected in the accompanying administrative regulation. (Education Code 51747.5)

With the exception of students who, during the 2021-2022 school year, cannot participate in classroom-based instruction due to a quarantine or school closure for exposure to or infection with COVID-19, the minimum period of time for any independent study option shall be three consecutive school days. (Education Code 51747)

(cf. 5112.3 - Student Leave of Absence)
(cf. 5113 - Absences and Excuses)

~~1. The primary purpose for Independent Study is to offer a means of individualizing the education plan for pupils whose needs may be met best through study outside the regular classroom setting. Independent Study may be used by all pupils who are motivated to achieve educationally as well as or better than they would in the~~

~~regular classroom.—~~

- ~~a. No pupil shall be required to participate in Independent Study. All students shall have the alternative choice of classroom instruction.—~~
- ~~b. No course required for high school graduation by the State or the Monrovia Unified School District governing board or admission into the University of California or California State University system shall be offered exclusively through Independent Study.—~~
- ~~c. No individual with exceptional needs as defined in Education Code Section 56026 may participate in Independent Study unless their Individualized Education Program (IEP) specifically provides for that participation, or IEP is supported by dual enrollment.—~~
- ~~d. No temporarily disabled pupil may receive individual instruction pursuant to Education Code Section 48206.3 through Independent Study. However, if the temporarily disabled pupil's parent or guardian and the district agree, the pupil may receive instruction through Independent Study instead of receiving the "home and hospital" instruction provided pursuant to Education Code Section 48206.3.—~~
- ~~e. Before signing a written agreement for Independent Study, a pupil, or their parent or guardian if the pupil is less than 18 years of age, may request a parent-pupil-educator conference, during which they may ask questions about educational options, that may include academic and nonacademic supports that will be made available to participating students, and the curriculum offerings. The district will conduct conferences by phone, videoconference, in person, or a school meeting.—~~
- ~~f. The District shall provide appropriate existing services and resources to enable pupils to complete their Independent Study successfully. The District will provide all supports to all pupils in the school, including providing equipment and internet connectivity supports.—~~
- ~~g. Pupils at the elementary level who request Independent Study, together with their parents or guardians, should recognize that Independent Study at the elementary level must emphasize a commitment on the part of the pupils' parent(s) or guardian. At the secondary level, the pupil must make the major commitment and must be assisted or supported, as necessary, by parents and others who may help directly with instruction.—~~
- ~~h. Students who request to return to in-person instruction, or have been identified as needing to return to in-person instruction by the general supervising teacher, from Independent Study shall be accommodated in no case later than five (5) instructional school days at their home school or another school within the district. This return will involve a transition meeting with the Independent Study—~~

~~supervising teacher and administrator, the in-person classroom teacher, and on-campus counselor. The transition meeting will include reviewing academic progress summary and input from the Independent Study teacher of record. It may be determined at this meeting if partial credits need to be awarded to ensure progress toward graduation.—~~

General Independent Study Requirements

For the 2021-22 school year, the district shall offer independent study, as specified in Education Code 51745, to meet the educational needs of students unless the district has obtained a waiver. (Education Code 51745)

For the 2022-23 school year and thereafter, the Superintendent or designee may offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study as well as or better than the student would in the regular classroom setting.

The minimum instructional minutes for students participating in independent study shall be the same as required for their peers at the school who are receiving in-person instruction, except as otherwise permitted by law. (Education Code 46100)

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than one week after assigned for all grade levels and types of program. When necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due. However, in no event shall the due date of an assignment be extended beyond the termination date of the agreement.

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060

2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments
3. Learning of required concepts, as determined by the supervising teacher
4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher

~~2. Daily Live and Synchronous Instruction~~

~~Pupils enrolled in the Monrovia Unified School District's Independent Study program will participate in both the "Live interaction" and "Synchronous instruction." Daily live interaction may be between the student and MUSD classified or certificated staff, and may include peers, and is provided for the purpose of maintaining school connectedness, including but not limited to: wellness checks, progress monitoring, provision of services, and instruction. This interaction may take place in person or in the form of internet or telephonic communication. Synchronous instruction is classroom-style instruction or designated small group or one-on-one instruction delivered in person, or in the form of internet or telephonic communications and involving live, two-way communication between the teacher and student. Synchronous instruction shall be provided by the teacher of record for that student.~~

~~Pupils in Independent Study will have the opportunity to participate in Live interaction and Synchronous instruction in accordance with law at each grade level throughout the school year, or until they disenroll from the program, as follows:~~

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria. (Education Code 51747)

The Superintendent or designee shall ensure that students participating in independent study for 15 school days or more receive the following throughout the school year: (Education Code 51747)

1. For students in grades Transitional Kindergarten, Kindergarten, and grades 1 to Grade 3, opportunities for daily synchronous instruction;

2. For students in Grades 4 to 8, opportunities for both daily live interaction and at least weekly synchronous instruction;
3. For students in Grades 9 to 12, opportunities at least weekly synchronous instruction.

~~3. Satisfactory Educational Progress~~

~~The satisfactory educational progress for each pupil enrolled in Independent Study will be determined by all of the following:—~~

- ~~a. The pupil's achievement and engagement in the program, as indicated by their performance on applicable pupil-level measures of pupil achievement and engagement pursuant to paragraphs (4) and (5) of subdivision (d) of Education Code Section 52060.—~~
- ~~b. The completion of assignments, assessments, or other indicators that evidence the pupil is working on assignments.—~~
- ~~c. Learning required concepts, as determined by the supervising teacher.—~~
- ~~d. Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher.—~~

~~4. Written Agreement and Contracts~~

- ~~a. The Superintendent or designee shall ensure that the District executes a written Independent Study agreement with each participating pupil as prescribed by law. Individual Independent Study agreements and any subordinate contracts and assignments must be consistent with the District's adopted course of study.— Independent Study agreements shall be signed, before the commencement of the program, by the pupil or by the pupil's parent or legal guardian, if the pupil is less than 18 years of age, the school official who is designated as having responsibility for the general supervision of the Independent Study program, and all persons who will have direct responsibility for providing assistance to the pupil. Written agreements may be signed by all required parties electronically in compliance with state requirements.—~~
- ~~b. The Superintendent shall establish appropriate screening procedures to ensure that the necessary levels of understanding and preparation exist to meet the conditions of the Independent Study agreement before its approval by the designated certificated representative of the District.—~~
- ~~c. The written agreement will include a statement that articulates the academic and other supports that will be provided to students who are not performing at grade—~~

~~level, or need support in other areas.~~

- ~~d. Connectivity support and District devices will be made available to participating pupils, and pupils will have access to support personnel who can provide maintenance and functionality of devices and connectivity, and who will provide training on using MUSD purchased software platforms, or other technology-based aspects of the Independent Study program.~~
- ~~e. For pupils in Limited and Comprehensive Independent Study, the maximum length of time that may elapse between the time an assignment is made and the date by which the pupil must complete the assigned work shall be 20 days for the pupils in kindergarten through grade 12.~~

~~When special or extenuating circumstances justify a longer time for individual pupils, the Superintendent or designee may approve a period for completion of assigned work not to exceed eight weeks, pursuant to a written request with justification.~~

- ~~1) When any pupil fails to complete three consecutive Independent Study assignments during any period of 20 school days, or misses two appointments without valid reasons, is not making satisfactory educational progress pursuant to paragraph (2) of subdivision (b) of Education Code Section 51747, or is demonstrating the need for mental health support that can best be provided on a school campus, the Superintendent or designee shall conduct an evaluation to determine whether the pupil should be allowed to continue in Independent Study. A written record of the findings of any evaluation conducted pursuant to this policy shall be maintained in the pupil's permanent record.~~
- ~~2) The Superintendent or designee shall report to the Board the number of pupils in Independent Study by typical categories of study and duration; the ADA generated; a description of the students' performance on those indicators of quality which the Board may specify; and the number and proportion of pupils, by typical categories, who graduate or successfully complete their studies.~~
- ~~3) The Superintendent or designee shall establish regulations to implement this policy in accordance with law.~~

~~Notification of a pupil's academic progress will be reported and communicated to the pupil, or the pupil's parent or guardian if the pupil is less than 18 years of age, as described in the written agreement. Notification will be issued by written, telephonic, or other forms of direct communication.~~

The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students participating in an independent study program for 15 school days or more who: (Education Code 51747)

1. Are not generating attendance for more than three school days or 60 percent of the instructional days in a school week, or 10 percent of required minimum instructional time over four continuous weeks of the district's approved instructional calendar
2. Are found to be not participatory pursuant to Section 51747.5 for more than the greater of three schooldays or 60 percent of the scheduled days of synchronous instruction in a school month as applicable by grade span
3. Are in violation of their written agreement

Tiered reengagement strategies procedures used in district independent study programs shall include, but are not necessarily limited to, all of the following:
(Education Code 51747)

1. Verification of current contact information for each enrolled student
2. Notification to parents/guardians of lack of participation within one school day of the recording of a non-attendance day or lack of participation
3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being

The Superintendent or designee shall develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case later, than five instructional days. This requirement only applies to

students participating in an independent study program for 15 school days or more.
(Education Code 51747)

The Superintendent or designee shall ensure that a written master agreement exists for each participating student as prescribed by law. (Education Code 51747, 51749.5)

The district shall provide written notice to the parents/guardians of all enrolled students of the option to enroll their child in in-person instruction or independent study during the 2021-22 school year. This notice shall be posted on the district's web site, and shall include, at a minimum, information about the right to request a student-parent-educator conference before enrollment, student rights regarding procedures for enrolling, disenrolling, and re-enrolling in independent study, and the instructional time, including synchronous and asynchronous learning, that a student will have access to as part of independent study. (Education Code 51747)

Upon the request of the parent/guardian of a student, and before signing a written agreement as described below in the section "Master Agreement," the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, and, if requested, their advocate may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51747)

~~f. If a student fails to complete assignments or is not generating attendance for more than three (3) school days or 60% of the instructional days in a school week, or who are in violation of their written agreement, the supervising teacher and administrator will initiate tiered re-engagement strategies designed to promote attendance in synchronous instruction and participation in live-interaction as well as increase the regular, on-time submission of student work~~

~~that reflect progress toward grade-level standards competency. Re-engagement strategies will include but are not limited to:-~~

- ~~1) Meetings between the family and school staff to determine the best manner to reengage the student in the Independent Study program;-~~
- ~~2) SST (Student Support Team) meetings to examine student achievement data as well as teacher of record and supervising teachers' professional evaluation of the student's strengths and areas of growth;-~~
- ~~3) Based on SST, referral to MTSS (Multi-Tier System of Support) systems of support for targeted intervention in the identified area of need;-~~
- ~~4) Referral to school-based mental health services;-~~
- ~~5) Additional training for Independent Study teachers;-~~
- ~~6) Home visits, using Child Welfare and Attendance support;-~~
- ~~7) Technology check to ensure digital access is supported by all means possible;-~~
- ~~8) Connecting the family to Community Liaison support personnel;-~~
- ~~9) Transitioning student back to home school site for more support.-~~

~~Designated district staff will notify pupils, or their parents or guardians if the pupil is less than 18 years of age, of the lack of participation within one school day of an absence or lack of participation in the pupil's program. Notification will be issued by written, telephonic, or other forms of direct communication.-~~

Master Agreement

A written agreement shall be developed and implemented for each student participating in independent study for three or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703)

However, for the 2021-22 school year only, the district shall obtain a signed written agreement from each student participating in an independent study program for any length of time, no later than 30 days after the first day of instruction in the independent study program.

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but are not limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The frequency, time, place and manner for submitting the student's assignments, reporting the student's academic progress, and communicating with a student's parent/guardian regarding the student's academic progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion, the level of satisfactory educational progress, and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year
6. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 5125 - Student Records)

7. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports

(cf. 5147 - Dropout Prevention)

8. A statement that independent study is an optional educational alternative in which no student may be required to participate

For the 2021-22 school year, this statement shall not be required for a student's participation in independent study if the student is unable to attend in-person instruction because of a quarantine or school closure mandated by a local or state health order or guidance due to the student's exposure to or infection with COVID-19.

9. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction

(cf. 5144.1 - Suspension and Expulsion/Due Process)

10. Before the commencement of independent study, the agreement shall be signed and dated by the student, the student's parent/guardian or caregiver if the student is under age 18 years, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student.

However, for the 2021-22 school year, the district shall obtain a signed written agreement for independent study from the student, or the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student, no later than 30 days after the first day of instruction in the independent study program or October 15, whichever date comes later.

(cf. 6000 - Concepts and roles)

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education (CDE). (Education Code 51747)

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

Course-Based Independent Study

The district's course-based independent study program for students in grades K-12

shall be subject to the following requirements: (Education Code 51749.5)

1. A signed learning agreement shall be completed and on file for each participating student, pursuant to Education Code 51749.6
2. Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential and are employed by the district or by another district, charter school, or county office of education with which the district has a memorandum of understanding to provide the instruction.
3. Courses shall be annually certified by Board resolution to be of the same rigor and educational quality and to provide intellectual challenge that is substantially equivalent to in-person, classroom-based instruction, and shall be aligned to all relevant local and state content standards. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria. The certification shall, at a minimum, include the duration, number of equivalent daily instructional minutes for each school day that student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses. The certification shall also include plans to provide opportunities throughout the school year, for students in transitional kindergarten, kindergarten, and grades 1-3 to receive daily synchronous instruction, for students in grades 4-8, to receive both daily live interaction and at least weekly synchronous instruction, and for students in grades 9-12 to receive at least weekly synchronous instruction.

(cf. 6011 - Academic Standards)

(cf. 6111 - School Calendar)

(cf. 6112 - School Day)

(cf. 6143 - Courses of Study)

4. Students enrolled in independent study courses shall meet the applicable age requirements established pursuant to Education Code 46300.1, 46300.4, 47612, and 47612.1, and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 47612, 48204, and 51747.3.

(cf. 5111.1 - District Residency)

5. For each student participating in an independent study course, satisfactory educational progress shall be determined based on the student's achievement and engagement in the independent study program, as indicated by their performance on applicable student-level measures of student achievement and student engagement set forth in Education Code 52060, completion of assignments, assessments, or other indicators that evidence that the student is working on assignments, learning of required concepts, as determined by the supervising teacher, and progress toward successful completion of the course of study or individual course, as determined by the supervising teacher.

If satisfactory educational progress in an independent study class is not being made, the teacher shall notify the student and, if the student is under age 18 years, the student's parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether the student should be referred to an alternative program, which may include, but is not limited to, a regular school program. A written record of the evaluation findings shall be a mandatory interim student record maintained for three years from the date of the evaluation. If the student transfers to another California public school, the record shall be forwarded to that school.

Procedures for tiered reengagement strategies shall be used for all students who are not making satisfactory educational progress in one or more courses or who are in violation of the written learning agreement, as described in the section "Learning Agreement for Course-Based Independent Study" below. These

procedures shall include, but are not necessarily limited to, the verification of current contact information for each enrolled student, notification to parents/guardians of lack of participation within one school day of the absence or lack of participation, a plan for outreach from the school to determine student needs, including connection with health and social services as necessary, and a clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being.

6. Examinations shall be administered by a proctor.
7. Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the district. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses.
8. A student shall not be required to enroll in courses included in the course-based independent study program.
9. The student-teacher ratio in the courses in this program shall meet the requirements of Education Code 51745.6.
10. For each student, the combined equivalent daily instructional minutes for courses in this program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200-46208.
11. Courses required for high school graduation or for admission to the University of California or California State University shall not be offered exclusively through independent study.

(cf. 6146.1 - high School graduation Requirements)

12. A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011.

(cf. 3260 - Fees and Charges)

13. A student shall not be prohibited from participating in independent study solely on the basis that the student does not have the materials, equipment, or access to Internet connectivity necessary to participate in the course.

(cf. 0410 - Nondiscrimination in District programs and Activities)

14. A student with disabilities, as defined in Education Code 56026, shall not participate in course-based independent study, unless the student's individualized education program specifically provides for that participation.

(cf. 6159 - Individualized Education Program)

15. A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through course-based independent study.

16. The district shall maintain a plan to transition any student whose family wishes to return to in-person instruction from course-based independent study expeditiously, and, in no case, later than five instructional days.

Learning Agreement for Course-Based Independent Study

Before enrolling a student in a course within this program, the Superintendent or designee shall provide the student and, if the student is under age 18 years, the student's parent/guardian with a written learning agreement that includes all of the following: (Education Code 51749.6)

1. A summary of the district's policies and procedures related to course-based independent study pursuant to Education Code 51749.5
2. The duration of the enrolled course(s) and the number of course credits for each enrolled course, consistent with the Board certifications made pursuant to item #3 of the Course-Based Independent Study section above
3. The duration of the learning agreement, which shall not exceed a school year or span multiple school years
4. The learning objectives and expectations for each course, including, but not limited to, a description of how satisfactory educational progress is measured and when a student evaluation is required to determine whether the student should remain in the course or be referred to an alternative program, which may include, but is not limited to, a regular school program
5. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
6. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.

7. A statement that enrollment is an optional educational alternative in which no student may be required to participate. In the case of a student who is suspended or expelled, or who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the student through course-based independent study only if the student is offered the alternative of classroom instruction.
8. The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a student's parent/guardian regarding a student's academic progress.
9. The objectives and methods of study for the student's work, and the methods used to evaluate that work.
10. A statement of the adopted policies regarding the maximum length of time allowed between the assignment and the completion of a student's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether the student should be allowed to continue in course-based independent study.
11. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the learning agreement, to be earned by the student upon completion.
12. For 2022-23 school year and thereafter, before the commencement of an independent study course, the learning agreement shall be signed and dated by the student, and by the student's parent/guardian or caregiver if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the student. For purposes of this paragraph "caregiver" means a person who has met the requirements of Family Code 6550-6552.

For the 2021-22 school year only, the district shall obtain a signed written agreement for independent study from the student, or the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the pupil no later than 30 days after the first day of instruction.

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the CDE. (Education Code 51749.6)

A signed learning agreement from a parent/guardian of a student who is less than 18 years of age shall constitute the parent/guardian's permission for the student to receive instruction through course-based independent study. (Education Code 51749.6)

The Superintendent or designee shall retain a physical or electronic copy of the signed learning agreement for at least three years and as appropriate for auditing purposes. (Education Code 51749.6)

Upon the request of a student's parent/guardian, and before signing a written agreement as described above, the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference, or other meeting during which the student, parent/guardian, or their advocate may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51749.6)

Student-Parent-Educator Conferences

A student-parent-educator conference shall be held as appropriate including, but not limited to, as a re-engagement strategy and/or, if requested by a parent/guardian, prior to enrollment or disenrollment from independent study. (Education Code 51745.5, 51747, 51749.5)

Records

The Superintendent or designee shall ensure that records are maintained for audit

purposes.

These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study
2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and the course credits attempted by and awarded to students in grades 9-12 and adult education
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that the teacher has personally evaluated the work or personally reviewed the evaluations made by another certificated teacher
4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons
5. Appropriate documentation of compliance with the teacher-student ratios required by Education Code 51745.6 and 51749.5 (Education Code 51745.6 and 51749.5)
6. Appropriate documentation of compliance with the requirements pursuant to Education Code 51747.5 to ensure the coordination, evaluation, and supervision of the independent study of each student by a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300 (Education Code 51747.5)

(cf. 3580 - District Records)

The district shall document each student's participation in live interaction and synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study program. A student who does not participate in scheduled live interaction or synchronous instruction shall be documented as non-participatory for that school day. (Education Code 51747.5)

The Superintendent or designee shall also maintain a written or computer-based record such as a grade book or summary document of student engagement, for each class, of all grades, assignments, and assessments for each student for independent study assignments. (Education Code 51747.5)

The signed, dated agreement, any supplemental agreement, assignment records, work samples, and attendance records may be maintained on file electronically. (Education Code 51747)

Program Evaluation

The Superintendent or designee shall annually report to the Board the number of district students participating in independent study, the average daily attendance generated for apportionment purposes, student performance as measured by standard indicators and in comparison, to students in classroom-based instruction, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent shall determine areas for program improvement as needed.

-

Legal Resources:

STATE

CALIFORNIA CODE OF REGULATIONS, TITLE 5

11700-11703 Independent Study

EDUCATION CODE

17289 Exemption for facilities

41976.2 Independent study programs; adult education funding

42238 Revenue limits

42238.05 Local control funding formula; average daily attendance

44865 Qualifications for home teachers

46200-46208 incentives for longer instructional day and year

46300-46307.1 Methods of computing average daily attendance
47612-47612.1 Charter School Operation
47612.5 charter school operations, general requirements
48204 Residency requirements for school attendance
48206.3 Home or hospital instruction; students with temporary disabilities
48220 Classes of children exempted
48340 Improvement of pupil attendance
48915 Expulsion; particular circumstances
48916.1 Educational program requirements for expelled students
48917 Suspension of expulsion order
49011 Student fees
51225.3 High school graduation
51745-51749.6 independent study
52522 Adult education alternative instructional delivery
52523 Adult education as supplement to high school curriculum; criteria
56026 individual with exceptional needs
58500-58512 Alternative schools and programs of choice

FEDERAL

UNITED STATES CODE, TITLE 20

6301 Highly qualified teachers

MANAGEMENT RESOURCES

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATION

California Digital Learning Integration and Standards Guidance, April 2021

Elements of Exemplary Independent Study

COURT DECISION

Modesto City Schools v. Education Audits Appeal panel, (2004) 123 Cal.App.4th 1365

WEBSITE

California Consortium for independent Study

California Department of Education, Independent Study

Education Audit Appeals Panel

Revised:

Revised: August 13, 2021

Revised April 20, 2011

Revised: September 24, 2008

Revised: September 2000

Amended: March 1997

Amended: February 1994

Adopted: April 1979

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

9. 21/22-5070- BOARD POLICY 7310, *NAMING A FACILITY*

RECOMMENDATION

The Board of Education is requested to adopt Board Policy 7310, *Naming a Facility*, as recommended by the California School Boards Association (CSBA).

Rationale:

As part of the Board of Education's commitment to review and update all MUSD Board Policies and Administrative Regulations, the Office of the Superintendent has conducted its annual review of the department's Board Policies and Administrative Regulations and is presenting another policy for review and approval. At the February 23rd BOE meeting, the Board received the attached policy for first reading, and provided suggestions and guidance for updating the policy. Those edits have been made and this policy is being presented for final approval.

Background:

School districts receive regular policy updates from California School Boards Association (CSBA) which are compared to existing policies to determine the extent of modification that is needed. This revised policy is updated as recommended by CSBA as Board Policy 7310, Naming or Renaming a Facility. This policy has been reviewed by the appropriate stakeholders prior to presenting it for Board review and approval.

Additional Information:

A copy of the proposed policy is attached.

ATTACHMENTS

- [BP 7310 - Naming a Facility \(2nd read\) 030922.pdf](#)

NAMING OF FACILITY

The ~~Governing~~ Board of Education shall name ~~new schools or individual buildings~~ district schools and other district-owned or leased buildings, grounds, and facilities in recognition of:

1. Individuals, living or deceased, ~~and entities who~~ that have made outstanding contributions ~~that have had a significant, lasting, and memorable impact on the school, school district,~~ county, or community
2. Individuals, living or deceased, who have made contributions of state, national or worldwide significance
3. ~~Individuals, living or deceased, and entities that have provided significant funding for a physical facilities project, including construction or renovation of a facility, building, or site~~
- 3.4. The geographic area in which the school or building is located

The renaming of existing ~~district~~ schools ~~or major facilities~~ shall occur only under extraordinary circumstances and after thorough study.

~~The Board encourages community participation in the process of selecting names. Suggestions for selecting names shall be made to the Superintendent and must include a clear rationale, detailed background, and other pertinent information. The Superintendent shall carefully review all suggestions and share them with the Board for its consideration.~~

~~Any name adopted for a school shall not be so similar to the name of any existing district school as to result in confusion to members of the community.~~

Naming a Facility for an Individual

~~The Board of Education shall neither consider nor act upon naming any district schools and other district-owned or leased buildings, grounds, and facilities in recognition of a living individual who was employed by the school district until a period of twenty-four (24) months has passed since the individual's employment with the district ceased.~~

~~The Board of Education shall neither consider nor act upon naming any district schools and other district-owned or leased buildings, grounds, and facilities in recognition of an individual who is deceased until a period of twenty-four (24) months has passed since the individual's death.~~

With the exception of schools, other district-owned or leased buildings, grounds, and facilities that are named or renamed after an individual shall be in effect for a period of no more than ten years after adoption by the Board. In order to provide opportunities for additional individuals to be recognized, the Board may consider renaming such facilities after another individual in accordance with the provisions above. If the Board decides to make a change, it may identify an alternate method for continuing to recognize in perpetuity the previous individual for which the building or facility was previously named for. Upon adoption of this policy, the Superintendent shall prepare a list of existing facilities that have been named for an individual that includes the date the name was adopted and share it with the Board.

Memorials

~~Upon request, the Board shall consider naming buildings, parts of buildings or athletic fields in honor of the contributions of students, staff members and community members who are deceased.~~

Upon request, the Board may consider planting commemorative trees, erecting monuments, or the like in memory of the contributions of students, staff members, community members, or benefactors of the district who are deceased. Likewise, in accordance with all of the provisions above, the Board may consider naming or dedicating buildings, parts of buildings, or athletic fields in their memory.

Requests shall be made to the Superintendent and must include a clear rationale, detailed background, and other pertinent information. The Superintendent shall carefully review all requests and share them with the Board for its consideration.

Recognition of Contributions

~~The Board may consider naming a building, or part of a building, in recognition of extraordinary and generous contributions from an individual, company or organization toward the construction or renovation of a building part of a building.~~

Revised: February 23, 2022

~~Adopted: October 24, 2007~~

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

10. 21/22-5071- RESOLUTION RECOGNIZING THE CONTINUED STATE OF EMERGENCY & REAUTHORIZING THE NEED FOR TELECONFERENCED MEETINGS PURSUANT TO AB 361

RECOMMENDATION

The Board of Education is requested to adopt Resolution No. 2122-18, recognizing the continued state of emergency that exists and reauthorizing the need for teleconferenced meetings pursuant to AB 361.

Rationale:

At the February 9th Board of Education meeting, the Board recognized the continued state of emergency in California and voted unanimously to continue teleconferenced meetings for a period of thirty (30) days via Resolution #2122-15. Per AB 361, Governing Boards must consider the state of emergency every thirty (30) days, and determine whether or not there is a continued need to meet virtually. Approval of this resolution affirms these findings and authorizes teleconferenced meetings of the Board until March 31, 2022.

Background:

In response to the novel coronavirus ("COVID-19") pandemic, Governor Newsom adopted a series of Executive Orders allowing legislative bodies of local governments to meet remotely via teleconference so long as other provisions of the Ralph M. Brown Act ("Brown Act") were followed. On March 4, 2020, Governor Newsom declared a statewide emergency arising from the COVID-19 pandemic in the state of California. On September 16, 2021, Governor Newsom signed AB 361 into law, which immediately amended the Brown Act allowing Governing Boards to continue holding virtual meetings outside the teleconferencing requirements of Government Code section 54953(b), if the Board makes a finding that there is a proclaimed State of Emergency, and either (1) state or local officials have imposed or recommended social distancing measures, or (2) meeting in person would present imminent risks to the health or safety of attendees due to the emergency.

Budget Implication (\$ Amount):

There are no budget implications associated with this resolution.

Additional Information:

The proposed resolution is attached.

ATTACHMENTS

- [AB 361 Resolution - 030922.pdf](#)

**MONROVIA UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 2122-18
RESOLUTION RECOGNIZING A CONTINUED STATE OF EMERGENCY AND
REAUTHORIZING TELECONFERENCE MEETINGS PURSUANT TO AB 361**

WHEREAS, in response to the novel coronavirus (“COVID-19”) pandemic, Governor Newsom adopted a series of Executive Orders allowing the legislative bodies of local governments to meet remotely via teleconference so long as other provisions of the Ralph M. Brown Act (“Brown Act”) were followed; and

WHEREAS, on Sept. 16, 2021, Governor Newsom signed AB 361, which immediately amended the Brown Act allowing governing boards to continue holding virtual meetings outside the teleconferencing requirements of Government Code section 54953(b), if the board makes a finding that there is a proclaimed State of Emergency, and either (1) state or local officials have imposed or recommended social distancing measures, or (2) meeting in person would present imminent risks to the health or safety of attendees due to the emergency; and

WHEREAS, on March 4, 2020, Governor Newsom declared a statewide emergency arising from COVID-19 pursuant to Government Code section 8625; and

WHEREAS, AB 361 requires governing boards to make findings every 30 days from the first meeting held pursuant to the statute, that the board has considered the circumstances of the State of Emergency and that either the State of Emergency continues to directly impact the ability of the members to meet safely in person, or state or local officials continue to impose or recommend measures to promote social distancing; and

NOW THEREFORE, BE IT RESOLVED, that the recitals set forth above are true and correct and fully incorporated into this Resolution by reference.

BE IT FURTHER RESOLVED, that the Governing Board of the Monrovia Unified School District recognizes that a State of Emergency in the State of California continues to exist due to the COVID-19 pandemic.

BE IT FURTHER RESOLVED, that the Governing Board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safely in person.

BE IT FURTHER RESOLVED, that the Governing Board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

BE IT FURTHER RESOLVED, the Governing Board of the Monrovia Unified School District reauthorizes the use of teleconferencing for all meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act, for a period of thirty (30) days from the adoption of this resolution, or such a time that the Governing Board adopts a subsequent resolution in accordance with Government Code section 54953(e) (3).

Signed and adopted this 9th day of March, 2022.

Selene Lockerbie, President

Traci Gholar, Vice-President

Jennifer Anderson, Clerk

Rob Hammond, Board Member

Maritza Travanti, Board Member

Ryan D. Smith, Superintendent

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

1. 21/22-2109 - SECOND INTERIM REPORT FOR THE 2021-22 FISCAL YEAR

RECOMMENDATION

The Board of Education is requested to approve a positive certification that the Monrovia Unified School District will be able to meet its financial obligations for the 2021-22 and the subsequent two fiscal years.

Motion by _____, seconded by _____, Vote _____
Board Member Travanti____, Board Member Hammond____, Board Member
Anderson____,
Board Member Gholar____, Board President Lockerbie_____

Rationale:

Pursuant to the Criteria and Standards established by Education Code (EC) section 42130 and 42131, the Board of Education of a school district is required to certify at least twice a year to the District's ability to meet its financial obligations for the remainder of the current fiscal year and for the subsequent two fiscal years. This Second Interim Report, as required by the State Financial Management Reporting System, has been prepared to reflect actual revenues and expenditures to date for all operating funds in the District as of January 31, 2022, and updated Budget Projections for the rest of the 2021-22 fiscal year. It includes the required Multi-Year Budget Projections for 2022-23 and 2023-24 for the General Fund, and the District Certification.

Background:

In his 2022-23 preliminary budget, Governor Newsom projected a 5.33% Cost of Living Adjustment (COLA) for the Local Control Funding Formula (LCFF), and State Special Education, Mandate Block Grant, Child Nutrition, and Preschool funding. This is an increase from the previous projection of a 2.48% COLA. The Multi-Year projection in this Second Interim Report has been updated to reflect this proposed increase. A portion of the LCFF revenue represents Supplemental and Concentration (S & C) Grant that must be used to increase services to Free and Reduced Price Meal students, English Learners, and Foster Youth. S & C spending is specified in the District's Local Control Accountability Plan (LCAP). All known adjustments to the District's 2021-22 budget and 2022-23 and 2023-24 budget projections since the First Interim Report are included. In accordance with the State adopted Criteria and Standards, the attached information reveals that we are able to meet our financial obligations for the current and subsequent two fiscal years. However, due to continuing declining enrollment, increasing cost for employee pensions every year for both CalSTRS and CalPERS, Health and Welfare costs, and increasing contributions to Special Education, the District is projecting deficit spending in future years. In addition, some uncertainty exists regarding the continuing effects of the COVID-19

pandemic, the future of the economy in general, and school district funding in particular.

Budget Implication (\$ Amount):

The Second Interim Report includes the following major budget adjustments to the Board Approved 2021-22 First Interim Report: Revenues: - Projected 2021-22 ADA has been reduced from 4,870 to 4,744, based on actual Period 1 (P-1) attendance - The Unduplicated student percentage has been reduced from 60% to 56% - The projected COLA for 2022-23 and 2023-24 have been increased to 5.33% and 3.61% respectively from the previous projected COLAs of 2.48% and 3.11% respectively, according to School Service of California’s COLA projections - Increased local revenue of \$117,757 for Medi-Cal Administrative Activities (MAA) revenue that is always budgeted as received Expenditures: - Adjustments for all known changes in salaries and benefits - Adjustments for projected utility savings - An increase in the Required 3% Reserve of \$186,420.

Legal References:

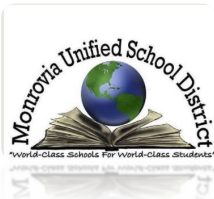
EC section 42130 and 42131.

Additional Information:

The Second Interim Report begins with a narrative that details assumptions used in the 2021-22 Combined General Fund Budget, and the Unrestricted General Fund Three-Year Projection. A narrative is provided for all other funds of the District. Following the narrative are: - A Three-Year Projection of the Unrestricted General Fund Budget - The 2021-22 Second Interim Combined General Fund Budget - An Enrollment Analysis and an ADA Analysis - Budgets for Other District Funds In addition, the Second Interim Report contains reports from the SACS Financial Reporting Software, including: - The District Certification and Criteria and Standards Report, as required by the State Financial Management Reporting System - A Three-Year Projection of the Unrestricted, Restricted and Combined General Fund - A 2021-22 Budget Report for each District Fund - Supplemental reports

ATTACHMENTS

- [2021 22 Second Interim Final Report.pdf](#)



Monrovia Unified School District

2021-22 Second Interim

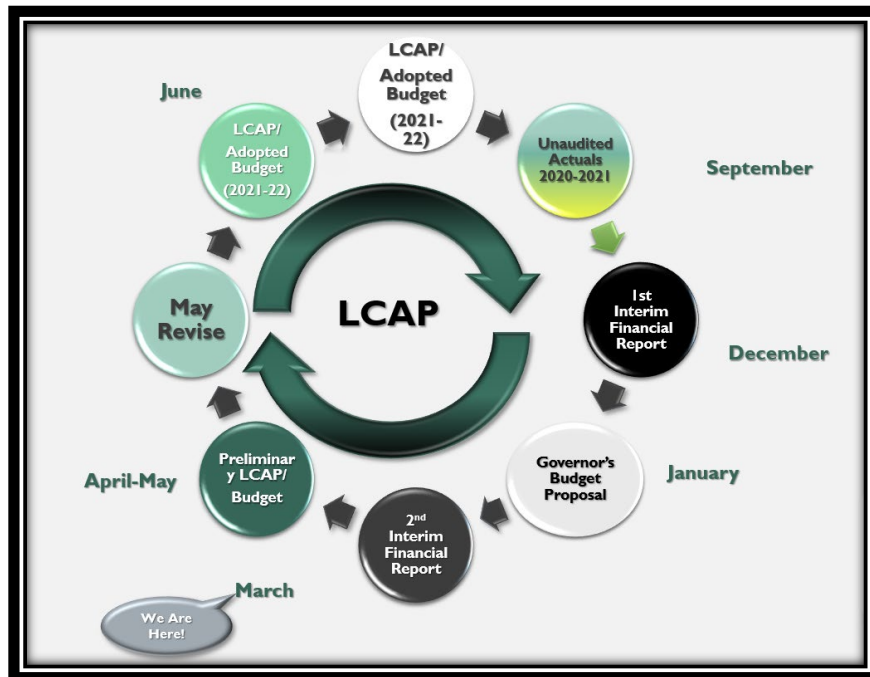
SUMMARY

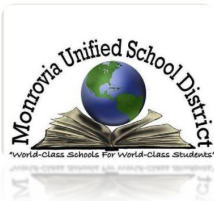
The Second Interim Report, as required by the State Financial Management Reporting System and Education Code (EC) Sections 42130 and 42131, as amended by EC Section 33127, has been prepared with a summary of the current operating budget, actual revenues and expenditures as of January 31, 2022, and updated Budget Projections for rest of the 2021-22 fiscal year.

The report includes the required Multi-Year Budget Projections for 2022-23 and 2023-24 for the General Fund. The applicable funds are: the combined General Fund (Unrestricted and Restricted), the Adult Education Fund, the Child Development Fund, the Food Services Fund, the Deferred Maintenance Fund, the Capital Facilities Fund (Developer Fees), the Special Reserve Fund (Capital Outlay Funds), the Debt Service Fund (C.O.P. – Mountain Avenue), the Fee Based Fund, and the Self-Insurance Fund for Workers' Compensation.

This narrative report discusses the assumptions used for the General Fund Three-Year Budget Projection and summarizes all other funds, addressing any significant changes since the First Interim Report approved by the Board on December 8, 2021.

BUDGET REPORTING CYCLE





Monrovia Unified School District

2021-22 Second Interim

THREE-YEAR PROJECTION

Pursuant to the Criteria and Standards established by EC section 42130 as amended by EC section 33127, the Board of Education of a school district is required to certify at least twice a year to the district's ability to meet its financial obligations for the remainder of the current fiscal year and for the subsequent two fiscal years. One of the Criteria and Standards is the requirement to maintain a Reserve for Economic Uncertainties of at least 3% of general fund expenditures at the end of each of these fiscal years. If the district's ending balance in any fiscal year is insufficient to provide this 3% reserve, the Board of Education must submit either a "qualified" or a "negative" certification.

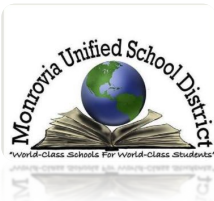
In accordance with the State adopted Criteria and Standards, the attached information reveals that we are able to meet our financial obligations for the current and subsequent two fiscal years.

SECOND INTERIM REPORT ASSUMPTIONS

The Los Angeles County Office of Education (LACOE) is required to evaluate the Districts solvency against the State Criteria and Standards, and that emphasis will be placed on the ability of districts to demonstrate that they can meet their current year cash commitments.

It is expected that districts will continue to exercise "best fiscal practices" in addressing potential budget challenges. County Offices continue to reinforce the need for reserves over the minimum reserve requirements. The typical 3% reserve minimum represents less than two weeks of payroll for many districts. Many Districts have established reserve policies higher than the minimum recognizing their duty to maintain fiscal solvency.

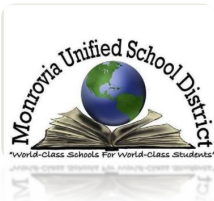
The multi-year projections for the Second Interim Report uses the recommendations included in the latest State Adopted Budget assumptions for the development of revenue projections. Expenditure projections include estimated step and column increases as well as projected benefit increases.



Monrovia Unified School District
2021-22 Second Interim

SECOND INTERIM ASSUMPTIONS

	2021-22	2022-23	2023-24
COLA	5.07%	5.33%	3.61%
CalSTRS Employer Rates	16.92%	19.10%	19.10%
CalPERS Employer Rates	22.91%	26.10%	27.10%
Lottery Unrestricted	\$163	\$163	\$163
Lottery Restricted	\$65	\$65	\$65
Mandate Block Grant K-8	\$33	\$35	\$36
Mandate Block Grant 9-12	\$63	\$67	\$69
Contribution to Adult Education	\$ 250K	\$ 250K	\$ 250K
Step & Column	1.5 %	1.5 %	1.5 %
ADA	4,744	4,727	4,613
Enrollment	5,134	5,019	4,899
ADA to Enrollment %	92%	94%	94%
Routine Restricted Maintenance	3%	3%	3%
FTE (Reduction) Addition	--	(5.00)	(3.00)
Unduplicated Pupil Count (UPP%)	56%	56%	56%
Cash Balance	Met	Met	Met
REU 3%	Met	Met	Met



Monrovia Unified School District 2021-22 Second Interim

Total District Reserves	9.9%	7.5%	6.6%
Contingent Liabilities	None	None	None
Status of Negotiations	Not Settled	Not Settled	Not Settled
Fiscal Indicators	Enrollment Decline/ Increased Pension Costs	Enrollment Decline/ Increased Pension Costs	Enrollment Decline/ Increased Pension Costs

UNRESTRICTED GENERAL FUND

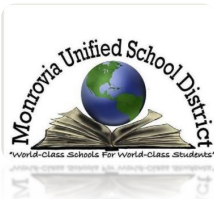
The Board Approved Operating Budget is the Revised Budget that was approved on December 8, 2021 and all subsequent budget transfers.

Revenue Categories

Category	Increase	Decrease	Note
LCFF	--	\$569,801	Unduplicated Student Count
Federal	--	--	No change
State Revenue	\$	\$36,590	Lottery for reduced ADA
Local Income	\$117,757	--	MAA funding received

Expenditure Categories

Category	Increase	Decrease	Note
Certificated Salaries	--	\$51,476	For actual staffing
Classified Salaries	--	\$40,821	For actual staffing
Employee Benefits	--	\$9,852	For actual staffing above
Books & Supplies	\$1,616	--	For S&C expenditures



Monrovia Unified School District

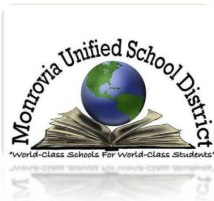
2021-22 Second Interim

Services and Operating	--	\$165,493	For S&C expenditures and reduced utility expenditures
Capital Outlay	\$12,026	--	For S&C expenditures
Other Outgo	--	\$17,215	State Special School
Support/Indirect Costs	\$16,292	--	Updated Indirect Cost
Transfers to Debt Service	--	--	No change
Contributions to Restricted Programs	--	\$64,361	For updated projected Special Education revenue and expenditures

COMPONENTS OF ENDING FUND BALANCE

At Second Interim, the District's 2021-22 projected Unrestricted ending fund balance is \$ 9,430,102. This balance has certain required funding designations including the State required designation for economic uncertainty (REU) equal to 3% of general fund expenditures. See detail of Designations below.

CATEGORY	UNRESTRICTED	RESTRICTED	TOTAL
Revolving Cash	\$ 20,000	--	\$ 20,000
Stores	\$ 200,000	--	\$ 200,000
Personnel Commission Reserve	\$ 2,000	--	\$ 2,000
Required Reserve for Economic Uncertainty (REU 3%)	\$ 2,210,518	--	\$ 2,210,518
Restricted	--	\$ 666,911	\$ 666,911
Assigned – S & C	\$1,879,341	--	\$ 1,879,341
Restricted – Facilities		\$ 200,000	\$ 200,000
Unassigned	\$ 5,118,243	--	\$ 5,118,243
TOTAL	\$ 9,430,102	\$ 866,911	\$10,297,013



Monrovia Unified School District

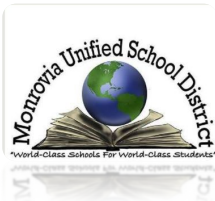
2021-22 Second Interim

Financial Outlook

Statewide enrollment has declined over 160,000 students. Multiple factors such as the high cost of living in the state for families with children, low birth rates, slow population growth are just some of the causes. The decline is expected to continue for the next decade.

California school districts are one of only six states that does not consider student enrollment figures for determining state aid to school districts. Districts plan their budgets and expend funds based on the number of students enrolled but receive funds based on their average daily attendance. For example, if a school district enrolls one hundred students but their attendance rate is 95%, the school district must still prepare as if one hundred students will attend class every day but only receive funding for ninety-five students.

The Governors January 2022 Proposal addresses the issue of enrollment decline by proposing relief to districts in the form of a 3-year ADA average formula. Additional proposals seek to update the formula using enrollment-based figures versus Average Daily Attendance (ADA). The Governors May Revise will provide districts with final guidance on the 2022-23 budget assumptions to be used for the District's Adopted Budget in June.



Monrovia Unified School District

2021-22 Second Interim

OTHER FUNDS

ADULT EDUCATION FUND

The Adult Education Fund contains the programs for the Monrovia Community Adult School. The Adult Education Fund receives LCFF revenue transferred from the District General Fund for COP debt service, for high school credit recovery classes including summer school, and for other services provided to K-12 students that cannot be paid for with Adult Education funds. Also included are program fee income, revenue for Federal English as a Second Language (ESL) programs, and interest earnings. Revenues and expenditures for the Adult Education Block Grant are included. The budget has been updated for known revenue, salary, benefit and other changes since the First Interim Budget.

CHILD DEVELOPMENT FUND

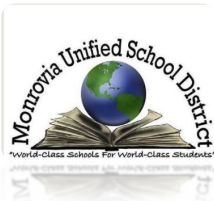
The Child Development Fund contains the State Preschool and Child Development programs. The budget has been updated for known changes since the First Interim Budget.

FOOD SERVICES FUND

The Food Services Fund includes revenues and expenditures for the National School Lunch program, the Adult and After-School Feeding Program, and related programs. Revenue and expenditures budgets have been updated for known changes since the First Interim Budget.

Due to COVID-19, the United States Department of Agriculture (USDA) and the California Department of Education (CDE) are allowing the District to operate under the Summer Feeding Program again in 2021-22. This program gives the District flexibility to provide grab and go meals to District students and community children up to age 18. As a result, the Food Services program is serving approximately twice as many meals with only a 40% increase in costs.

The resulting surplus will be used to purchase upgraded kitchen and cafeteria equipment and supplies, and to maintain a reserve for future years when the USDA/CDE waivers are rescinded.



Monrovia Unified School District

2021-22 Second Interim

DEFERRED MAINTENANCE FUND

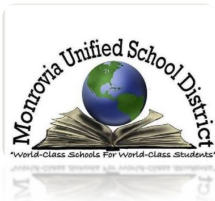
The Deferred Maintenance fund was originally established to record the revenues and expenditures of State Deferred Maintenance funds and District matching funds. With the elimination of the State Deferred Maintenance Funds, this fund is now used for maintenance and facilities projects. Revenues in the Deferred Maintenance Fund consist of interest earnings. Expenditures are budgeted for routine maintenance of the MHS football field turf.

CAPITAL FACILITIES FUND (DEVELOPER FEES)

The Capital Facilities Fund receives its revenue from developer fees and interest earnings. The fees collected are restricted to expenditures for new construction or reconstruction of facilities. Revenue budgets have been updated to reflect Developer Fee revenue received. The District has received over \$1.0 million in Developer Fee payments so far this year. Expenditures are budgeted the cost of 3% of developer fee collections.

SPECIAL RESERVE FUND (CAPITAL OUTLAY FUND)

The Special Reserve Fund was established in 1993-94 to record funds received pursuant to the Cooperative Tax Sharing Agreement between the Monrovia Redevelopment Agency (MRA) and the District. Local redevelopment agencies were dissolved by State law in 2012. Revenue is budgeted for interest earnings, and for the annual transfer in from the General Fund for repayment of the funds borrowed internally to finance the purchase of 5 school buses in 2018-19. Redevelopment revenue will be budgeted as received from the MRA Successor Agency through the County of Los Angeles. Expenditures are budgeted for construction of a block wall on the Canyon Oaks campus.



Monrovia Unified School District

2021-22 Second Interim

DEBT SERVICE FUND (C.O.P. – MOUNTAIN AVENUE)

The Debt Service Fund was established in 1997-98 to retain Certificates of Participation (COP) funds used as a debt payment reserve for repayment of the Certificates of Participation (COP) issued in April, 1998. Expenditures are budgeted for semi-annual debt service payments on the COP. Revenues are budgeted for Inter-Fund Transfers In from the General Fund and the Adult Education.

FEE BASED FUND

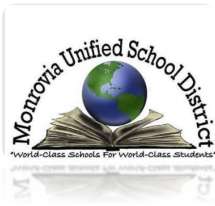
The Fee Based Fund was first established in 2011-12 to include revenues and expenditures for catering operations of the Food Services Department. The International Student Program and the Louise K. Taylor Performing Arts Center were added to this fund later. The budgets have been adjusted to reflect actual salaries and benefits and other known changes since the First Interim Budget.

SELF-INSURANCE FUND FOR WORKERS' COMPENSATION

The Self-Insurance Fund for Workers' Compensation was established in 2018-19. The fund contains carryover funds from the District's Workers' Compensation premium reserve transferred from the San Gabriel Valley Self Insurance Authority (JPA) as a result of the dissolution of the JPA. Revenue is budgeted for interest income. No expenditures are budgeted.

G = General Ledger Data; S = Supplemental Data

Form	Description	Data Supplied For:			
		2021-22 Original Budget	2021-22 Board Approved Operating Budget	2021-22 Actuals to Date	2021-22 Projected Totals
011	General Fund/County School Service Fund	GS	GS	GS	GS
081	Student Activity Special Revenue Fund				
091	Charter Schools Special Revenue Fund				
101	Special Education Pass-Through Fund				
111	Adult Education Fund	G	G	G	G
121	Child Development Fund	G	G	G	G
131	Cafeteria Special Revenue Fund	G	G	G	G
141	Deferred Maintenance Fund	G	G	G	G
151	Pupil Transportation Equipment Fund				
171	Special Reserve Fund for Other Than Capital Outlay Projects				
181	School Bus Emissions Reduction Fund				
191	Foundation Special Revenue Fund				
201	Special Reserve Fund for Postemployment Benefits				
211	Building Fund				
251	Capital Facilities Fund	G	G	G	G
301	State School Building Lease-Purchase Fund				
351	County School Facilities Fund				
401	Special Reserve Fund for Capital Outlay Projects	G	G	G	G
491	Capital Project Fund for Blended Component Units				
511	Bond Interest and Redemption Fund				
521	Debt Service Fund for Blended Component Units				
531	Tax Override Fund				
561	Debt Service Fund	G	G	G	G
571	Foundation Permanent Fund				
611	Cafeteria Enterprise Fund				
621	Charter Schools Enterprise Fund				
631	Other Enterprise Fund	G	G	G	G
661	Warehouse Revolving Fund				
671	Self-Insurance Fund	G	G	G	G
711	Retiree Benefit Fund				
731	Foundation Private-Purpose Trust Fund				
761	Warrant/Pass-Through Fund				
951	Student Body Fund				
AI	Average Daily Attendance	S	S		S
CASH	Cashflow Worksheet				S
CHG	Change Order Form				
CI	Interim Certification				S
ESMOE	Every Student Succeeds Act Maintenance of Effort				G
ICR	Indirect Cost Rate Worksheet				
MYPI	Multiyear Projections - General Fund				GS
SIAI	Summary of Interfund Activities - Projected Year Totals				G
01CSI	Criteria and Standards Review				S



Monrovia Unified School District
2021-22 Second Interim

GENERAL FUND
FUND 01

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	53,755,586.00	54,072,994.00	28,833,630.43	53,503,193.00	(569,801.00)	-1.1%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	980,934.00	1,043,900.00	599,962.65	1,007,310.00	(36,590.00)	-3.5%
4) Other Local Revenue		8600-8799	387,805.00	395,553.00	351,904.35	513,310.00	117,757.00	29.8%
5) TOTAL, REVENUES			55,124,325.00	55,512,447.00	29,785,497.43	55,023,813.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	22,280,549.00	22,628,798.00	11,940,573.67	22,577,322.00	51,476.00	0.2%
2) Classified Salaries		2000-2999	6,721,875.00	6,757,472.00	3,253,910.92	6,716,651.00	40,821.00	0.6%
3) Employee Benefits		3000-3999	12,089,829.00	11,671,457.00	5,831,534.72	11,661,605.00	9,852.00	0.1%
4) Books and Supplies		4000-4999	955,687.00	3,539,726.00	474,833.14	3,541,342.00	(1,616.00)	0.0%
5) Services and Other Operating Expenditures		5000-5999	5,327,500.00	4,862,378.00	2,521,679.75	4,696,885.00	165,493.00	3.4%
6) Capital Outlay		6000-6999	0.00	8,088.00	20,113.07	20,114.00	(12,026.00)	-148.7%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	68,830.00	68,830.00	60,712.00	51,615.00	17,215.00	25.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(1,334,627.00)	(1,405,560.00)	(203,042.74)	(1,389,268.00)	(16,292.00)	1.2%
9) TOTAL, EXPENDITURES			46,109,643.00	48,131,189.00	23,900,314.53	47,876,266.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			9,014,682.00	7,381,258.00	5,885,182.90	7,147,547.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	73,470.00	73,470.00	37,843.00	73,470.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(9,486,484.00)	(9,310,713.00)	0.00	(9,246,352.00)	64,361.00	-0.7%
4) TOTAL, OTHER FINANCING SOURCES/USES			(9,559,954.00)	(9,384,183.00)	(37,843.00)	(9,319,822.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(545,272.00)	(2,002,925.00)	5,847,339.90	(2,172,275.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	11,602,376.82	11,602,376.82		11,602,376.82	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			11,602,376.82	11,602,376.82		11,602,376.82		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			11,602,376.82	11,602,376.82		11,602,376.82		
2) Ending Balance, June 30 (E + F1e)			11,057,104.82	9,599,451.82		9,430,101.82		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	20,000.00	20,000.00		20,000.00		
Stores		9712	200,000.00	200,000.00		200,000.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	2,802,000.00	1,881,341.00		1,881,341.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	2,067,846.00	2,024,098.00		2,210,518.00		
Unassigned/Unappropriated Amount			5,967,258.82	5,474,012.82		5,118,242.82		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	35,068,112.00	26,338,226.00	15,075,092.55	25,768,425.00	(569,801.00)	-2.2%
Education Protection Account State Aid - Current Year		8012	6,578,657.00	10,971,666.00	5,485,833.00	10,971,666.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	505,031.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	49,870.00	68,651.00	28,374.40	68,651.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	33.00	45.00	0.00	45.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	10,494,073.00	14,446,101.00	6,283,732.99	14,446,101.00	0.00	0.0%
Unsecured Roll Taxes		8042	311,651.00	429,018.00	226,973.54	429,018.00	0.00	0.0%
Prior Years' Taxes		8043	179,119.00	246,575.00	443,974.45	246,575.00	0.00	0.0%
Supplemental Taxes		8044	248,069.00	341,491.00	144,324.93	341,491.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	1,016,625.00	1,399,483.00	153,483.33	1,399,483.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	48,498.00	66,762.00	481,019.80	66,762.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	10,879.00	14,976.00	5,790.44	14,976.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			54,005,586.00	54,322,994.00	28,833,630.43	53,753,193.00	(569,801.00)	-1.0%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	(250,000.00)	(250,000.00)	0.00	(250,000.00)	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			53,755,586.00	54,072,994.00	28,833,630.43	53,503,193.00	(569,801.00)	-1.1%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00		
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00		
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00		
Donated Food Commodities		8221	0.00	0.00	0.00	0.00		
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00		
Title I, Part A, Basic	3010	8290						
Title I, Part D, Local Delinquent Programs	3025	8290						
Title II, Part A, Supporting Effective Instruction	4035	8290						

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290						
Title III, Part A, English Learner Program	4203	8290						
Public Charter Schools Grant Program (PCSGP)	4610	8290						
Other NCLB / Every Student Succeeds Act	3040, 3045, 3060, 3061, 3110, 3150, 3155, 3180, 3182, 4037, 4123, 4124, 4126, 4127, 4128, 5630	8290						
Career and Technical Education	3500-3599	8290						
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319						
Special Education Master Plan Current Year	6500	8311						
Prior Years	6500	8319						
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00		
Mandated Costs Reimbursements		8550	216,440.00	217,490.00	217,490.00	217,490.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	764,494.00	826,410.00	382,472.65	789,820.00	(36,590.00)	-4.4%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00		
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590						
Charter School Facility Grant	6030	8590						
Career Technical Education Incentive Grant Program	6387	8590						
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590						
California Clean Energy Jobs Act	6230	8590						
Specialized Secondary	7370	8590						
American Indian Early Childhood Education	7210	8590						
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			980,934.00	1,043,900.00	599,962.65	1,007,310.00	(36,590.00)	-3.5%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00		
Unsecured Roll		8616	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00		
Supplemental Taxes		8618	0.00	0.00	0.00	0.00		
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00		
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	3,270.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	154,997.00	138,428.00	73,955.61	138,428.00	0.00	0.0%
Interest		8660	35,000.00	35,000.00	13,036.70	35,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	197,808.00	222,125.00	261,642.04	339,882.00	117,757.00	53.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791						
From County Offices	6500	8792						
From JPAs	6500	8793						
ROC/P Transfers								
From Districts or Charter Schools	6360	8791						
From County Offices	6360	8792						
From JPAs	6360	8793						
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			387,805.00	395,553.00	351,904.35	513,310.00	117,757.00	29.8%
TOTAL, REVENUES			55,124,325.00	55,512,447.00	29,785,497.43	55,023,813.00	(488,634.00)	-0.9%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Certificated Teachers' Salaries		1100	17,728,467.00	17,804,372.00	9,446,692.04	17,800,343.00	4,029.00	0.0%
Certificated Pupil Support Salaries		1200	1,290,923.00	1,322,029.00	733,255.05	1,285,258.00	36,771.00	2.8%
Certificated Supervisors' and Administrators' Salaries		1300	3,216,329.00	3,442,907.00	1,746,972.78	3,432,231.00	10,676.00	0.3%
Other Certificated Salaries		1900	44,830.00	59,490.00	13,653.80	59,490.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			22,280,549.00	22,628,798.00	11,940,573.67	22,577,322.00	51,476.00	0.2%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	712,706.00	530,221.00	225,900.65	521,866.00	8,355.00	1.6%
Classified Support Salaries		2200	2,284,733.00	2,492,042.00	1,177,723.46	2,492,042.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	851,582.00	848,105.00	439,742.36	854,069.00	(5,964.00)	-0.7%
Clerical, Technical and Office Salaries		2400	2,537,331.00	2,563,102.00	1,249,412.90	2,524,672.00	38,430.00	1.5%
Other Classified Salaries		2900	335,523.00	324,002.00	161,131.55	324,002.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			6,721,875.00	6,757,472.00	3,253,910.92	6,716,651.00	40,821.00	0.6%
EMPLOYEE BENEFITS								
STRS		3101-3102	3,988,781.00	3,714,103.00	1,975,166.77	3,725,010.00	(10,907.00)	-0.3%
PERS		3201-3202	1,384,308.00	1,449,297.00	673,930.45	1,437,081.00	12,216.00	0.8%
OASDI/Medicare/Alternative		3301-3302	844,698.00	902,919.00	437,268.75	889,644.00	13,275.00	1.5%
Health and Welfare Benefits		3401-3402	4,725,687.00	4,555,982.00	2,059,567.93	4,559,562.00	(3,580.00)	-0.1%
Unemployment Insurance		3501-3502	371,872.00	163,285.00	76,606.50	164,291.00	(1,006.00)	-0.6%
Workers' Compensation		3601-3602	470,074.00	581,462.00	304,585.18	581,608.00	(146.00)	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	304,409.00	304,409.00	304,409.14	304,409.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			12,089,829.00	11,671,457.00	5,831,534.72	11,661,605.00	9,852.00	0.1%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	120,366.00	218,350.00	168,186.49	218,350.00	0.00	0.0%
Books and Other Reference Materials		4200	17,272.00	201,555.00	4,157.28	201,555.00	0.00	0.0%
Materials and Supplies		4300	623,283.00	1,664,581.00	269,779.43	1,667,191.00	(2,610.00)	-0.2%
Noncapitalized Equipment		4400	194,766.00	1,455,240.00	32,709.94	1,454,246.00	994.00	0.1%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			955,687.00	3,539,726.00	474,833.14	3,541,342.00	(1,616.00)	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	398.12	0.00	0.00	0.0%
Travel and Conferences		5200	43,986.00	99,980.00	44,266.96	100,118.00	(138.00)	-0.1%
Dues and Memberships		5300	41,090.00	44,433.00	38,094.00	44,433.00	0.00	0.0%
Insurance		5400-5450	495,003.00	495,003.00	434,511.00	495,003.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,400,303.00	1,412,345.00	698,303.54	1,377,530.00	34,815.00	2.5%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	211,799.00	225,678.00	148,063.54	225,678.00	0.00	0.0%
Transfers of Direct Costs		5710	24,988.00	22,267.00	436.00	25,498.00	(3,231.00)	-14.5%
Transfers of Direct Costs - Interfund		5750	(1,500.00)	(31,190.00)	0.00	(33,532.00)	2,342.00	-7.5%
Professional/Consulting Services and Operating Expenditures		5800	2,626,609.00	2,102,971.00	866,194.48	1,971,266.00	131,705.00	6.3%
Communications		5900	485,222.00	490,891.00	291,412.11	490,891.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			5,327,500.00	4,862,378.00	2,521,679.75	4,696,885.00	165,493.00	3.4%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	8,088.00	8,087.51	8,088.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	12,025.56	12,026.00	(12,026.00)	New
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	8,088.00	20,113.07	20,114.00	(12,026.00)	-148.7%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	17,215.00	17,215.00	1.00	0.00	17,215.00	100.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	51,615.00	51,615.00	60,711.00	51,615.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221						
To County Offices	6500	7222						
To JPAs	6500	7223						
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221						
To County Offices	6360	7222						
To JPAs	6360	7223						
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			68,830.00	68,830.00	60,712.00	51,615.00	17,215.00	25.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	(1,061,166.00)	(1,076,166.00)	(164,960.98)	(1,059,874.00)	(16,292.00)	1.5%
Transfers of Indirect Costs - Interfund		7350	(273,461.00)	(329,394.00)	(38,081.76)	(329,394.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(1,334,627.00)	(1,405,560.00)	(203,042.74)	(1,389,268.00)	(16,292.00)	1.2%
TOTAL, EXPENDITURES			46,109,643.00	48,131,189.00	23,900,314.53	47,876,266.00	254,923.00	0.5%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	73,470.00	73,470.00	37,843.00	73,470.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			73,470.00	73,470.00	37,843.00	73,470.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	(9,486,484.00)	(9,310,713.00)	0.00	(9,246,352.00)	64,361.00	-0.7%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(9,486,484.00)	(9,310,713.00)	0.00	(9,246,352.00)	64,361.00	-0.7%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			(9,559,954.00)	(9,384,183.00)	(37,843.00)	(9,319,822.00)	64,361.00	-0.7%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	2,740,500.00	3,341,868.00	2,159,602.54	3,337,319.00	(4,549.00)	-0.1%
3) Other State Revenue		8300-8599	5,705,794.00	5,785,609.00	3,660,219.05	6,005,604.00	219,995.00	3.8%
4) Other Local Revenue		8600-8799	4,756,587.00	5,102,882.00	2,760,151.49	5,393,878.00	290,996.00	5.7%
5) TOTAL, REVENUES			13,202,881.00	14,230,359.00	8,579,973.08	14,736,801.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	5,258,373.00	5,641,062.00	3,292,922.58	5,635,429.00	5,633.00	0.1%
2) Classified Salaries		2000-2999	3,846,717.00	3,940,745.00	1,912,779.87	3,958,171.00	(17,426.00)	-0.4%
3) Employee Benefits		3000-3999	7,885,622.00	7,845,246.00	2,051,422.70	7,829,813.00	15,433.00	0.2%
4) Books and Supplies		4000-4999	1,131,687.00	2,007,553.00	1,749,768.50	2,054,446.00	(46,893.00)	-2.3%
5) Services and Other Operating Expenditures		5000-5999	2,760,754.00	3,907,181.00	2,776,869.82	4,303,193.00	(396,012.00)	-10.1%
6) Capital Outlay		6000-6999	0.00	66,466.00	75,288.82	75,289.00	(8,823.00)	-13.3%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	666,621.00	666,621.00	2,357.50	683,836.00	(17,215.00)	-2.6%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	1,061,166.00	1,076,166.00	164,960.98	1,059,874.00	16,292.00	1.5%
9) TOTAL, EXPENDITURES			22,610,940.00	25,151,040.00	12,026,370.77	25,600,051.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(9,408,059.00)	(10,920,681.00)	(3,446,397.69)	(10,863,250.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	134,136.00	134,136.00	0.00	134,136.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	9,486,484.00	9,310,713.00	0.00	9,246,352.00	(64,361.00)	-0.7%
4) TOTAL, OTHER FINANCING SOURCES/USES			9,352,348.00	9,176,577.00	0.00	9,112,216.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(55,711.00)	(1,744,104.00)	(3,446,397.69)	(1,751,034.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,617,945.04	2,617,945.04		2,617,945.04	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,617,945.04	2,617,945.04		2,617,945.04		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,617,945.04	2,617,945.04		2,617,945.04		
2) Ending Balance, June 30 (E + F1e)			2,562,234.04	873,841.04		866,911.04		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			2,562,234.04	873,841.44		866,911.44		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	(0.40)		(0.40)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	0.00	0.00	0.00	0.00		
Education Protection Account State Aid - Current Year		8012	0.00	0.00	0.00	0.00		
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00		
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00		
Timber Yield Tax		8022	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00		
County & District Taxes								
Secured Roll Taxes		8041	0.00	0.00	0.00	0.00		
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00		
Supplemental Taxes		8044	0.00	0.00	0.00	0.00		
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00		
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00		
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00		
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00		
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00		
Subtotal, LCFF Sources			0.00	0.00	0.00	0.00		
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091						
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00		
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	877,936.00	877,936.00	0.00	877,936.00	0.00	0.0%
Special Education Discretionary Grants		8182	79,669.00	79,669.00	0.00	79,669.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00		
Flood Control Funds		8270	0.00	0.00	0.00	0.00		
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00		
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	1,219,310.00	1,219,310.00	606,909.03	1,261,144.00	41,834.00	3.4%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	164,255.00	164,255.00	77,302.07	163,651.00	(604.00)	-0.4%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290	15,235.00	15,235.00	6,972.74	15,235.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	66,537.00	66,537.00	17,170.00	68,679.00	2,142.00	3.2%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3040, 3045, 3060, 3061, 3110, 3150, 3155, 3180, 3182, 4037, 4123, 4124, 4126, 4127, 4128, 5630	8290	176,675.00	345,013.00	160,112.32	297,092.00	(47,921.00)	-13.9%
Career and Technical Education	3500-3599	8290	40,046.00	40,046.00	0.00	40,046.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	100,837.00	533,867.00	1,291,136.38	533,867.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			2,740,500.00	3,341,868.00	2,159,602.54	3,337,319.00	(4,549.00)	-0.1%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00		
Lottery - Unrestricted and Instructional Materis		8560	249,735.00	329,550.00	5,842.17	314,105.00	(15,445.00)	-4.7%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	700,091.00	700,091.00	(0.22)	861,772.00	161,681.00	23.1%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	87,611.00	87,611.00	0.00	201,438.00	113,827.00	129.9%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	236,054.00	236,054.00	104,258.10	195,986.00	(40,068.00)	-17.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	4,432,303.00	4,432,303.00	3,550,119.00	4,432,303.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			5,705,794.00	5,785,609.00	3,660,219.05	6,005,604.00	219,995.00	3.8%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	318,842.02	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	19,140.00	30,860.00	16,716.46	30,860.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00		
Non-Resident Students		8672	0.00	0.00	0.00	0.00		
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	248,679.00	248,679.00	70,637.82	248,679.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustme		8691	0.00	0.00	0.00	0.00		
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	236,666.00	284,086.00	52,453.19	285,852.00	1,766.00	0.6%
Tuition		8710	936,657.00	936,657.00	(69,959.00)	936,657.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	3,315,445.00	3,602,600.00	2,371,461.00	3,891,830.00	289,230.00	8.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			4,756,587.00	5,102,882.00	2,760,151.49	5,393,878.00	290,996.00	5.7%
TOTAL, REVENUES			13,202,881.00	14,230,359.00	8,579,973.08	14,736,801.00	506,442.00	3.6%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	4,193,175.00	4,469,343.00	2,540,504.28	4,423,264.00	46,079.00	1.0%
Certificated Pupil Support Salaries		1200	460,854.00	488,496.00	292,105.77	542,644.00	(54,148.00)	-11.1%
Certificated Supervisors' and Administrators' Salaries		1300	587,531.00	666,410.00	448,423.20	654,277.00	12,133.00	1.8%
Other Certificated Salaries		1900	16,813.00	16,813.00	11,889.33	15,244.00	1,569.00	9.3%
TOTAL, CERTIFICATED SALARIES			5,258,373.00	5,641,062.00	3,292,922.58	5,635,429.00	5,633.00	0.1%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	2,786,189.00	2,858,398.00	1,291,474.57	2,904,930.00	(46,532.00)	-1.6%
Classified Support Salaries		2200	735,225.00	738,635.00	444,982.20	723,922.00	14,713.00	2.0%
Classified Supervisors' and Administrators' Salaries		2300	96,301.00	96,301.00	51,860.13	82,302.00	13,999.00	14.5%
Clerical, Technical and Office Salaries		2400	209,874.00	230,695.00	106,164.05	230,178.00	517.00	0.2%
Other Classified Salaries		2900	19,128.00	16,716.00	18,298.92	16,839.00	(123.00)	-0.7%
TOTAL, CLASSIFIED SALARIES			3,846,717.00	3,940,745.00	1,912,779.87	3,958,171.00	(17,426.00)	-0.4%
EMPLOYEE BENEFITS								
STRS		3101-3102	4,608,201.00	4,618,770.00	511,659.66	4,614,293.00	4,477.00	0.1%
PERS		3201-3202	841,706.00	852,439.00	437,212.57	843,548.00	8,891.00	1.0%
OASDI/Medicare/Alternative		3301-3302	416,440.00	422,694.00	217,342.03	423,653.00	(959.00)	-0.2%
Health and Welfare Benefits		3401-3402	1,726,958.00	1,695,132.00	753,165.07	1,693,591.00	1,541.00	0.1%
Unemployment Insurance		3501-3502	105,531.00	66,609.00	26,516.11	65,264.00	1,345.00	2.0%
Workers' Compensation		3601-3602	184,786.00	187,602.00	105,527.26	187,464.00	138.00	0.1%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	2,000.00	2,000.00	0.00	2,000.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			7,885,622.00	7,845,246.00	2,051,422.70	7,829,813.00	15,433.00	0.2%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	205,928.00	287,494.00	99,709.17	278,979.00	8,515.00	3.0%
Books and Other Reference Materials		4200	26,579.00	51,396.00	37,570.77	97,203.00	(45,807.00)	-89.1%
Materials and Supplies		4300	556,920.00	1,280,711.00	1,248,383.25	1,374,653.00	(93,942.00)	-7.3%
Noncapitalized Equipment		4400	342,260.00	387,952.00	364,105.31	303,611.00	84,341.00	21.7%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			1,131,687.00	2,007,553.00	1,749,768.50	2,054,446.00	(46,893.00)	-2.3%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	424,557.00	373,738.00	217,057.52	507,389.00	(133,651.00)	-35.8%
Travel and Conferences		5200	12,609.00	16,404.00	18,325.67	23,938.00	(7,534.00)	-45.9%
Dues and Memberships		5300	1,925.00	1,925.00	1,525.00	1,925.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	6,855.00	6,855.00	5,665.34	6,855.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	790,053.00	794,330.00	326,550.87	824,363.00	(30,033.00)	-3.8%
Transfers of Direct Costs		5710	(24,988.00)	(24,698.00)	(436.00)	(25,498.00)	800.00	-3.2%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,549,743.00	2,727,411.00	2,186,062.30	2,953,005.00	(225,594.00)	-8.3%
Communications		5900	0.00	11,216.00	22,119.12	11,216.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			2,760,754.00	3,907,181.00	2,776,869.82	4,303,193.00	(396,012.00)	-10.1%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	8,823.00	8,823.00	(8,823.00)	New
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	66,466.00	66,465.82	66,466.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	66,466.00	75,288.82	75,289.00	(8,823.00)	-13.3%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	17,215.00	(17,215.00)	New
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	666,621.00	666,621.00	2,357.50	666,621.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			666,621.00	666,621.00	2,357.50	683,836.00	(17,215.00)	-2.6%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	1,061,166.00	1,076,166.00	164,960.98	1,059,874.00	16,292.00	1.5%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			1,061,166.00	1,076,166.00	164,960.98	1,059,874.00	16,292.00	1.5%
TOTAL, EXPENDITURES			22,610,940.00	25,151,040.00	12,026,370.77	25,600,051.00	(449,011.00)	-1.8%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00		
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	134,136.00	134,136.00	0.00	134,136.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			134,136.00	134,136.00	0.00	134,136.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00		
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	9,486,484.00	9,310,713.00	0.00	9,246,352.00	(64,361.00)	-0.7%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			9,486,484.00	9,310,713.00	0.00	9,246,352.00	(64,361.00)	-0.7%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			9,352,348.00	9,176,577.00	0.00	9,112,216.00	64,361.00	-0.7%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	53,755,586.00	54,072,994.00	28,833,630.43	53,503,193.00	(569,801.00)	-1.1%
2) Federal Revenue		8100-8299	2,740,500.00	3,341,868.00	2,159,602.54	3,337,319.00	(4,549.00)	-0.1%
3) Other State Revenue		8300-8599	6,686,728.00	6,829,509.00	4,260,181.70	7,012,914.00	183,405.00	2.7%
4) Other Local Revenue		8600-8799	5,144,392.00	5,498,435.00	3,112,055.84	5,907,188.00	408,753.00	7.4%
5) TOTAL, REVENUES			68,327,206.00	69,742,806.00	38,365,470.51	69,760,614.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	27,538,922.00	28,269,860.00	15,233,496.25	28,212,751.00	57,109.00	0.2%
2) Classified Salaries		2000-2999	10,568,592.00	10,698,217.00	5,166,690.79	10,674,822.00	23,395.00	0.2%
3) Employee Benefits		3000-3999	19,975,451.00	19,516,703.00	7,882,957.42	19,491,418.00	25,285.00	0.1%
4) Books and Supplies		4000-4999	2,087,374.00	5,547,279.00	2,224,601.64	5,595,788.00	(48,509.00)	-0.9%
5) Services and Other Operating Expenditures		5000-5999	8,088,254.00	8,769,559.00	5,298,549.57	9,000,078.00	(230,519.00)	-2.6%
6) Capital Outlay		6000-6999	0.00	74,554.00	95,401.89	95,403.00	(20,849.00)	-28.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	735,451.00	735,451.00	63,069.50	735,451.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(273,461.00)	(329,394.00)	(38,081.76)	(329,394.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			68,720,583.00	73,282,229.00	35,926,685.30	73,476,317.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(393,377.00)	(3,539,423.00)	2,438,785.21	(3,715,703.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	207,606.00	207,606.00	37,843.00	207,606.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(207,606.00)	(207,606.00)	(37,843.00)	(207,606.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(600,983.00)	(3,747,029.00)	2,400,942.21	(3,923,309.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	14,220,321.86	14,220,321.86		14,220,321.86	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			14,220,321.86	14,220,321.86		14,220,321.86		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			14,220,321.86	14,220,321.86		14,220,321.86		
2) Ending Balance, June 30 (E + F1e)			13,619,338.86	10,473,292.86		10,297,012.86		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	20,000.00	20,000.00		20,000.00		
Stores		9712	200,000.00	200,000.00		200,000.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			2,562,234.04	873,841.44		866,911.44		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	2,802,000.00	1,881,341.00		1,881,341.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	2,067,846.00	2,024,098.00		2,210,518.00		
Unassigned/Unappropriated Amount			5,967,258.82	5,474,012.42		5,118,242.42		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	35,068,112.00	26,338,226.00	15,075,092.55	25,768,425.00	(569,801.00)	-2.2%
Education Protection Account State Aid - Current Year		8012	6,578,657.00	10,971,666.00	5,485,833.00	10,971,666.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	505,031.00	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	49,870.00	68,651.00	28,374.40	68,651.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	33.00	45.00	0.00	45.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	10,494,073.00	14,446,101.00	6,283,732.99	14,446,101.00	0.00	0.0%
Unsecured Roll Taxes		8042	311,651.00	429,018.00	226,973.54	429,018.00	0.00	0.0%
Prior Years' Taxes		8043	179,119.00	246,575.00	443,974.45	246,575.00	0.00	0.0%
Supplemental Taxes		8044	248,069.00	341,491.00	144,324.93	341,491.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	1,016,625.00	1,399,483.00	153,483.33	1,399,483.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	48,498.00	66,762.00	481,019.80	66,762.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	10,879.00	14,976.00	5,790.44	14,976.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			54,005,586.00	54,322,994.00	28,833,630.43	53,753,193.00	(569,801.00)	-1.0%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	(250,000.00)	(250,000.00)	0.00	(250,000.00)	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			53,755,586.00	54,072,994.00	28,833,630.43	53,503,193.00	(569,801.00)	-1.1%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	877,936.00	877,936.00	0.00	877,936.00	0.00	0.0%
Special Education Discretionary Grants		8182	79,669.00	79,669.00	0.00	79,669.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	1,219,310.00	1,219,310.00	606,909.03	1,261,144.00	41,834.00	3.4%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	164,255.00	164,255.00	77,302.07	163,651.00	(604.00)	-0.4%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290	15,235.00	15,235.00	6,972.74	15,235.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	66,537.00	66,537.00	17,170.00	68,679.00	2,142.00	3.2%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3040, 3045, 3060, 3061, 3110, 3150, 3155, 3180, 3182, 4037, 4123, 4124, 4126, 4127, 4128, 5630	8290	176,675.00	345,013.00	160,112.32	297,092.00	(47,921.00)	-13.9%
Career and Technical Education	3500-3599	8290	40,046.00	40,046.00	0.00	40,046.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	100,837.00	533,867.00	1,291,136.38	533,867.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			2,740,500.00	3,341,868.00	2,159,602.54	3,337,319.00	(4,549.00)	-0.1%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	216,440.00	217,490.00	217,490.00	217,490.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	1,014,229.00	1,155,960.00	388,314.82	1,103,925.00	(52,035.00)	-4.5%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	700,091.00	700,091.00	(0.22)	861,772.00	161,681.00	23.1%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	87,611.00	87,611.00	0.00	201,438.00	113,827.00	129.9%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	236,054.00	236,054.00	104,258.10	195,986.00	(40,068.00)	-17.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	4,432,303.00	4,432,303.00	3,550,119.00	4,432,303.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			6,686,728.00	6,829,509.00	4,260,181.70	7,012,914.00	183,405.00	2.7%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	318,842.02	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF								
Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	3,270.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	174,137.00	169,288.00	90,672.07	169,288.00	0.00	0.0%
Interest		8660	35,000.00	35,000.00	13,036.70	35,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	248,679.00	248,679.00	70,637.82	248,679.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	434,474.00	506,211.00	314,095.23	625,734.00	119,523.00	23.6%
Tuition		8710	936,657.00	936,657.00	(69,959.00)	936,657.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	3,315,445.00	3,602,600.00	2,371,461.00	3,891,830.00	289,230.00	8.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			5,144,392.00	5,498,435.00	3,112,055.84	5,907,188.00	408,753.00	7.4%
TOTAL, REVENUES			68,327,206.00	69,742,806.00	38,365,470.51	69,760,614.00	17,808.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	21,921,642.00	22,273,715.00	11,987,196.32	22,223,607.00	50,108.00	0.2%
Certificated Pupil Support Salaries		1200	1,751,777.00	1,810,525.00	1,025,360.82	1,827,902.00	(17,377.00)	-1.0%
Certificated Supervisors' and Administrators' Salaries		1300	3,803,860.00	4,109,317.00	2,195,395.98	4,086,508.00	22,809.00	0.6%
Other Certificated Salaries		1900	61,643.00	76,303.00	25,543.13	74,734.00	1,569.00	2.1%
TOTAL, CERTIFICATED SALARIES			27,538,922.00	28,269,860.00	15,233,496.25	28,212,751.00	57,109.00	0.2%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	3,498,895.00	3,388,619.00	1,517,375.22	3,426,796.00	(38,177.00)	-1.1%
Classified Support Salaries		2200	3,019,958.00	3,230,677.00	1,622,705.66	3,215,964.00	14,713.00	0.5%
Classified Supervisors' and Administrators' Salaries		2300	947,883.00	944,406.00	491,602.49	936,371.00	8,035.00	0.9%
Clerical, Technical and Office Salaries		2400	2,747,205.00	2,793,797.00	1,355,576.95	2,754,850.00	38,947.00	1.4%
Other Classified Salaries		2900	354,651.00	340,718.00	179,430.47	340,841.00	(123.00)	0.0%
TOTAL, CLASSIFIED SALARIES			10,568,592.00	10,698,217.00	5,166,690.79	10,674,822.00	23,395.00	0.2%
EMPLOYEE BENEFITS								
STRS		3101-3102	8,596,982.00	8,332,873.00	2,486,826.43	8,339,303.00	(6,430.00)	-0.1%
PERS		3201-3202	2,226,014.00	2,301,736.00	1,111,143.02	2,280,629.00	21,107.00	0.9%
OASDI/Medicare/Alternative		3301-3302	1,261,138.00	1,325,613.00	654,610.78	1,313,297.00	12,316.00	0.9%
Health and Welfare Benefits		3401-3402	6,452,645.00	6,251,114.00	2,812,733.00	6,253,153.00	(2,039.00)	0.0%
Unemployment Insurance		3501-3502	477,403.00	229,894.00	103,122.61	229,555.00	339.00	0.1%
Workers' Compensation		3601-3602	654,860.00	769,064.00	410,112.44	769,072.00	(8.00)	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	306,409.00	306,409.00	304,409.14	306,409.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			19,975,451.00	19,516,703.00	7,882,957.42	19,491,418.00	25,285.00	0.1%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	326,294.00	505,844.00	267,895.66	497,329.00	8,515.00	1.7%
Books and Other Reference Materials		4200	43,851.00	252,951.00	41,728.05	298,758.00	(45,807.00)	-18.1%
Materials and Supplies		4300	1,180,203.00	2,945,292.00	1,518,162.68	3,041,844.00	(96,552.00)	-3.3%
Noncapitalized Equipment		4400	537,026.00	1,843,192.00	396,815.25	1,757,857.00	85,335.00	4.6%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			2,087,374.00	5,547,279.00	2,224,601.64	5,595,788.00	(48,509.00)	-0.9%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	424,557.00	373,738.00	217,455.64	507,389.00	(133,651.00)	-35.8%
Travel and Conferences		5200	56,595.00	116,384.00	62,592.63	124,056.00	(7,672.00)	-6.6%
Dues and Memberships		5300	43,015.00	46,358.00	39,619.00	46,358.00	0.00	0.0%
Insurance		5400-5450	495,003.00	495,003.00	434,511.00	495,003.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,407,158.00	1,419,200.00	703,968.88	1,384,385.00	34,815.00	2.5%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	1,001,852.00	1,020,008.00	474,614.41	1,050,041.00	(30,033.00)	-2.9%
Transfers of Direct Costs		5710	0.00	(2,431.00)	0.00	0.00	(2,431.00)	100.0%
Transfers of Direct Costs - Interfund		5750	(1,500.00)	(31,190.00)	0.00	(33,532.00)	2,342.00	-7.5%
Professional/Consulting Services and Operating Expenditures		5800	4,176,352.00	4,830,382.00	3,052,256.78	4,924,271.00	(93,889.00)	-1.9%
Communications		5900	485,222.00	502,107.00	313,531.23	502,107.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			8,088,254.00	8,769,559.00	5,298,549.57	9,000,078.00	(230,519.00)	-2.6%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	8,823.00	8,823.00	(8,823.00)	New
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	74,554.00	74,553.33	74,554.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	12,025.56	12,026.00	(12,026.00)	New
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	74,554.00	95,401.89	95,403.00	(20,849.00)	-28.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	17,215.00	17,215.00	1.00	17,215.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	666,621.00	666,621.00	2,357.50	666,621.00	0.00	0.0%
Payments to County Offices		7142	51,615.00	51,615.00	60,711.00	51,615.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			735,451.00	735,451.00	63,069.50	735,451.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00		
Transfers of Indirect Costs - Interfund		7350	(273,461.00)	(329,394.00)	(38,081.76)	(329,394.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(273,461.00)	(329,394.00)	(38,081.76)	(329,394.00)	0.00	0.0%
TOTAL, EXPENDITURES			68,720,583.00	73,282,229.00	35,926,685.30	73,476,317.00	(194,088.00)	-0.3%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	207,606.00	207,606.00	37,843.00	207,606.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			207,606.00	207,606.00	37,843.00	207,606.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			(207,606.00)	(207,606.00)	(37,843.00)	(207,606.00)	0.00	0.0%

Resource	Description	2021-22 Projected Year Totals
5640	Medi-Cal Billing Option	46,725.50
6300	Lottery: Instructional Materials	160,863.00
7311	Classified School Employee Professional De	0.43
8150	Ongoing & Major Maintenance Account (RM,	298,309.18
9010	Other Restricted Local	361,013.33
Total, Restricted Balance		<u>866,911.44</u>



Monrovia Unified School District
2021-22 Second Interim

ADULT EDUCATION FUND
FUND 11

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	250,000.00	250,000.00	0.00	250,000.00	0.00	0.0%
2) Federal Revenue		8100-8299	205,145.00	205,145.00	14,455.99	205,145.00	0.00	0.0%
3) Other State Revenue		8300-8599	1,540,333.00	1,578,596.00	744,589.49	1,521,851.00	(56,745.00)	-3.6%
4) Other Local Revenue		8600-8799	220,971.00	221,471.00	158,666.83	221,471.00	0.00	0.0%
5) TOTAL, REVENUES			2,216,449.00	2,255,212.00	917,712.31	2,198,467.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	941,211.00	1,005,846.00	428,922.60	948,036.00	57,810.00	5.7%
2) Classified Salaries		2000-2999	103,296.00	108,360.00	48,211.69	108,360.00	0.00	0.0%
3) Employee Benefits		3000-3999	524,517.00	521,047.00	161,507.53	525,610.00	(4,563.00)	-0.9%
4) Books and Supplies		4000-4999	59,030.00	65,838.00	33,347.00	65,509.00	329.00	0.5%
5) Services and Other Operating Expenditures		5000-5999	367,627.00	329,717.00	201,620.58	329,394.00	323.00	0.1%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	88,052.00	89,264.00	0.00	89,264.00	0.00	0.0%
9) TOTAL, EXPENDITURES			2,083,733.00	2,120,072.00	873,609.40	2,066,173.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			132,716.00	135,140.00	44,102.91	132,294.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	146,940.00	146,940.00	75,687.00	146,940.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(146,940.00)	(146,940.00)	(75,687.00)	(146,940.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(14,224.00)	(11,800.00)	(31,584.09)	(14,646.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	543,969.57	543,969.57		543,969.57	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			543,969.57	543,969.57		543,969.57		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			543,969.57	543,969.57		543,969.57		
2) Ending Balance, June 30 (E + F1e)			529,745.57	532,169.57		529,323.57		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			2,160.00	2,160.00		2,160.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	527,585.57	530,009.57		527,163.57		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
LCFF SOURCES								
LCFF Transfers								
LCFF Transfers - Current Year		8091	250,000.00	250,000.00	0.00	250,000.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			250,000.00	250,000.00	0.00	250,000.00	0.00	0.0%
FEDERAL REVENUE								
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	205,145.00	205,145.00	14,455.99	205,145.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			205,145.00	205,145.00	14,455.99	205,145.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
All Other State Apportionments - Current Year		8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
Adult Education Program	6391	8590	1,389,796.00	1,389,796.00	706,326.49	1,333,051.00	(56,745.00)	-4.1%
All Other State Revenue	All Other	8590	150,537.00	188,800.00	38,263.00	188,800.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			1,540,333.00	1,578,596.00	744,589.49	1,521,851.00	(56,745.00)	-3.6%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	1,000.00	1,500.00	433.19	1,500.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	211,850.00	211,850.00	157,748.64	211,850.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	8,121.00	8,121.00	485.00	8,121.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			220,971.00	221,471.00	158,666.83	221,471.00	0.00	0.0%
TOTAL, REVENUES			2,216,449.00	2,255,212.00	917,712.31	2,198,467.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	453,798.00	440,018.00	190,302.66	441,360.00	(1,342.00)	-0.3%
Certificated Pupil Support Salaries		1200	157,164.00	186,462.00	70,993.80	127,310.00	59,152.00	31.7%
Certificated Supervisors' and Administrators' Salaries		1300	257,139.00	262,342.00	153,033.01	262,342.00	0.00	0.0%
Other Certificated Salaries		1900	73,110.00	117,024.00	14,593.13	117,024.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			941,211.00	1,005,846.00	428,922.60	948,036.00	57,810.00	5.7%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	103,296.00	108,360.00	48,211.69	108,360.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			103,296.00	108,360.00	48,211.69	108,360.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	268,741.00	283,754.00	58,412.47	278,944.00	4,810.00	1.7%
PERS		3201-3202	53,442.00	57,569.00	24,433.02	60,451.00	(2,882.00)	-5.0%
OASDI/Medicare/Alternative		3301-3302	29,438.00	35,756.00	13,767.50	31,900.00	3,856.00	10.8%
Health and Welfare Benefits		3401-3402	142,246.00	115,916.00	52,948.84	127,535.00	(11,619.00)	-10.0%
Unemployment Insurance		3501-3502	11,563.00	6,540.00	2,389.00	5,398.00	1,142.00	17.5%
Workers' Compensation		3601-3602	19,087.00	21,512.00	9,556.70	21,382.00	130.00	0.6%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			524,517.00	521,047.00	161,507.53	525,610.00	(4,563.00)	-0.9%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	59,030.00	62,667.00	29,289.20	62,338.00	329.00	0.5%
Noncapitalized Equipment		4400	0.00	3,171.00	4,057.80	3,171.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			59,030.00	65,838.00	33,347.00	65,509.00	329.00	0.5%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	2,423.00	2,423.00	696.71	1,000.00	1,423.00	58.7%
Dues and Memberships		5300	2,140.00	2,000.00	1,100.00	1,100.00	900.00	45.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	64,008.00	66,008.00	38,761.07	66,008.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	2,000.00	2,000.00	898.24	2,000.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	296,856.00	257,086.00	160,117.65	259,086.00	(2,000.00)	-0.8%
Communications		5900	200.00	200.00	46.91	200.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			367,627.00	329,717.00	201,620.58	329,394.00	323.00	0.1%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	88,052.00	89,264.00	0.00	89,264.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			88,052.00	89,264.00	0.00	89,264.00	0.00	0.0%
TOTAL, EXPENDITURES			2,083,733.00	2,120,072.00	873,609.40	2,066,173.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	146,940.00	146,940.00	75,687.00	146,940.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			146,940.00	146,940.00	75,687.00	146,940.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(146,940.00)	(146,940.00)	(75,687.00)	(146,940.00)		

Resource	Description	2021/22 Projected Year Totals
9010	Other Restricted Local	2,160.00
Total, Restricted Balance		<u>2,160.00</u>



Monrovia Unified School District
2021-22 Second Interim

CHILD DEVELOPMENT
FUND 12

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	67,800.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	1,098,136.00	1,098,136.00	805,443.00	1,098,136.00	0.00	0.0%
4) Other Local Revenue		8600-8799	28,678.00	50,925.00	28,334.26	50,925.00	0.00	0.0%
5) TOTAL, REVENUES			1,126,814.00	1,149,061.00	901,577.26	1,149,061.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	354,525.00	334,365.00	189,564.32	334,365.00	0.00	0.0%
2) Classified Salaries		2000-2999	339,231.00	362,891.00	166,707.89	362,891.00	0.00	0.0%
3) Employee Benefits		3000-3999	358,204.00	347,973.00	130,850.97	347,922.00	51.00	0.0%
4) Books and Supplies		4000-4999	17,162.00	59,054.00	80,362.64	59,054.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	9,856.00	3,856.00	14,435.41	3,856.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	52,920.00	(52,920.00)	New
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	74,705.00	76,896.00	35,040.39	76,896.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,153,683.00	1,185,035.00	616,961.62	1,237,904.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(26,869.00)	(35,974.00)	284,615.64	(88,843.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(26,869.00)	(35,974.00)	284,615.64	(88,843.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	267,225.79	267,225.79		267,225.79	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			267,225.79	267,225.79		267,225.79		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			267,225.79	267,225.79		267,225.79		
2) Ending Balance, June 30 (E + F1e)			240,356.79	231,251.79		178,382.79		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	277,387.79	295,480.79		178,382.79		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(37,031.00)	(64,229.00)		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	67,800.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	67,800.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
State Preschool	6105	8590	1,050,264.00	1,050,264.00	805,443.00	1,050,264.00	0.00	0.0%
All Other State Revenue	All Other	8590	47,872.00	47,872.00	0.00	47,872.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			1,098,136.00	1,098,136.00	805,443.00	1,098,136.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	1,750.00	20,000.00	384.09	20,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	26,928.00	26,928.00	23,953.07	26,928.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	3,997.00	3,997.10	3,997.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			28,678.00	50,925.00	28,334.26	50,925.00	0.00	0.0%
TOTAL, REVENUES			1,126,814.00	1,149,061.00	901,577.26	1,149,061.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	255,882.00	232,385.00	130,075.94	232,385.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	98,643.00	101,980.00	59,488.38	101,980.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			354,525.00	334,365.00	189,564.32	334,365.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	203,700.00	194,967.00	98,285.95	194,967.00	0.00	0.0%
Classified Support Salaries		2200	50,169.00	49,732.00	24,666.63	49,732.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	85,362.00	118,192.00	43,755.31	118,192.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			339,231.00	362,891.00	166,707.89	362,891.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	106,825.00	104,320.00	31,024.37	104,320.00	0.00	0.0%
PERS		3201-3202	47,974.00	49,005.00	20,789.14	49,005.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	29,093.00	33,458.00	15,698.44	33,458.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	153,258.00	143,689.00	54,457.75	143,689.00	0.00	0.0%
Unemployment Insurance		3501-3502	7,781.00	3,538.00	1,750.37	3,487.00	51.00	1.4%
Workers' Compensation		3601-3602	13,273.00	13,963.00	7,130.90	13,963.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			358,204.00	347,973.00	130,850.97	347,922.00	51.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	17,162.00	20,273.00	38,707.70	20,273.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	38,781.00	41,654.94	38,781.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			17,162.00	59,054.00	80,362.64	59,054.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	1,899.00	1,899.00	262.50	1,899.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	1,347.00	1,347.00	1,796.41	1,347.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	6,610.00	610.00	12,376.50	610.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			9,856.00	3,856.00	14,435.41	3,856.00	0.00	0.0%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	52,920.00	(52,920.00)	New
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	52,920.00	(52,920.00)	New
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	74,705.00	76,896.00	35,040.39	76,896.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			74,705.00	76,896.00	35,040.39	76,896.00	0.00	0.0%
TOTAL, EXPENDITURES			1,153,683.00	1,185,035.00	616,961.62	1,237,904.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund		8911	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Certificates of Participation		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8979	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources			0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2021/22 Projected Year Totals
6105	Child Development: California State Preschool Program	81.00
6130	Child Development: Center-Based Reserve Account	78,276.19
9010	Other Restricted Local	100,025.60
Total, Restricted Balance		<u>178,382.79</u>



Monrovia Unified School District
2021-22 Second Interim

FOOD SERVICE FUND
FUND 13

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	2,952,683.00	5,778,274.00	2,325,000.67	5,778,274.00	0.00	0.0%
3) Other State Revenue		8300-8599	138,561.00	245,081.00	115,061.76	245,081.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,000.00	7,000.00	9,292.05	7,000.00	0.00	0.0%
5) TOTAL, REVENUES			3,092,244.00	6,030,355.00	2,449,354.48	6,030,355.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	1,107,130.00	1,263,203.00	548,096.94	1,240,261.00	22,942.00	1.8%
3) Employee Benefits		3000-3999	512,473.00	559,990.00	233,993.87	562,137.00	(2,147.00)	-0.4%
4) Books and Supplies		4000-4999	1,231,244.00	1,674,232.00	680,957.69	1,674,232.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	58,390.00	66,628.00	22,668.26	66,628.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	900,000.00	153.75	900,000.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	110,704.00	163,234.00	3,041.37	163,234.00	0.00	0.0%
9) TOTAL, EXPENDITURES			3,019,941.00	4,627,287.00	1,488,911.88	4,606,492.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			72,303.00	1,403,068.00	960,442.60	1,423,863.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			72,303.00	1,403,068.00	960,442.60	1,423,863.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited								
		9791	1,171,196.90	1,171,196.90		1,171,196.90	0.00	0.0%
b) Audit Adjustments								
		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)								
			1,171,196.90	1,171,196.90		1,171,196.90		
d) Other Restatements								
		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)								
			1,171,196.90	1,171,196.90		1,171,196.90		
2) Ending Balance, June 30 (E + F1e)								
			1,243,499.90	2,574,264.90		2,595,059.90		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash								
		9711	0.00	0.00		0.00		
Stores								
		9712	40,000.00	40,000.00		4,000.00		
Prepaid Items								
		9713	0.00	0.00		0.00		
All Others								
		9719	0.00	0.00		0.00		
b) Restricted								
		9740	1,203,499.90	2,534,264.90		2,591,059.90		
c) Committed								
Stabilization Arrangements								
		9750	0.00	0.00		0.00		
Other Commitments								
		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments								
		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties								
		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount								
		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Child Nutrition Programs		8220	2,952,683.00	5,778,274.00	2,325,000.67	5,778,274.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			2,952,683.00	5,778,274.00	2,325,000.67	5,778,274.00	0.00	0.0%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	138,561.00	245,081.00	115,061.76	245,081.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			138,561.00	245,081.00	115,061.76	245,081.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	1,000.00	8,142.44	1,000.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	1,000.00	6,000.00	1,149.61	6,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,000.00	7,000.00	9,292.05	7,000.00	0.00	0.0%
TOTAL, REVENUES			3,092,244.00	6,030,355.00	2,449,354.48	6,030,355.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	874,533.00	1,043,318.00	442,720.88	1,020,376.00	22,942.00	2.2%
Classified Supervisors' and Administrators' Salaries		2300	116,282.00	117,445.00	58,722.60	117,445.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	116,315.00	102,440.00	46,653.46	102,440.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			1,107,130.00	1,263,203.00	548,096.94	1,240,261.00	22,942.00	1.8%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	199,614.00	238,407.00	98,244.97	235,909.00	2,498.00	1.0%
OASDI/Medicare/Alternative		3301-3302	80,254.00	99,694.00	43,605.96	98,856.00	838.00	0.8%
Health and Welfare Benefits		3401-3402	197,916.00	190,309.00	78,271.82	196,342.00	(6,033.00)	-3.2%
Unemployment Insurance		3501-3502	13,144.00	6,316.00	2,900.26	6,010.00	306.00	4.8%
Workers' Compensation		3601-3602	21,545.00	25,264.00	10,970.86	25,020.00	244.00	1.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			512,473.00	559,990.00	233,993.87	562,137.00	(2,147.00)	-0.4%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	67,960.00	108,531.00	52,628.62	108,531.00	0.00	0.0%
Noncapitalized Equipment		4400	1,187.00	0.00	145.49	0.00	0.00	0.0%
Food		4700	1,162,097.00	1,565,701.00	628,183.58	1,565,701.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			1,231,244.00	1,674,232.00	680,957.69	1,674,232.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	900.00	900.00	450.00	900.00	0.00	0.0%
Dues and Memberships		5300	448.00	511.00	510.70	511.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	43,485.00	51,660.00	16,385.36	51,660.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	18,482.00	18,482.00	5,322.20	18,482.00	0.00	0.0%
Communications		5900	75.00	75.00	0.00	75.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			58,390.00	66,628.00	22,668.26	66,628.00	0.00	0.0%
CAPITAL OUTLAY								
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	153.75	248,751.00	(248,751.00)	New
Equipment Replacement		6500	0.00	900,000.00	0.00	651,249.00	248,751.00	27.6%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	900,000.00	153.75	900,000.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	110,704.00	163,234.00	3,041.37	163,234.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			110,704.00	163,234.00	3,041.37	163,234.00	0.00	0.0%
TOTAL, EXPENDITURES			3,019,941.00	4,627,287.00	1,488,911.88	4,606,492.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund		8916	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2021/22 Projected Year Totals
5310	Child Nutrition: School Programs (e.g., School Lunch, School	2,118,964.00
5320	Child Nutrition: Child Care Food Program (CCFP) Claims-Ce	472,095.90
Total, Restricted Balance		<u>2,591,059.90</u>



Monrovia Unified School District
2021-22 Second Interim

DEFERRED MAINTAINANCE
FUND 14

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,700.00	1,500.00	386.69	1,500.00	0.00	0.0%
5) TOTAL, REVENUES			1,700.00	1,500.00	386.69	1,500.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	10,000.00	10,000.00	4,900.00	10,000.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			10,000.00	10,000.00	4,900.00	10,000.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(8,300.00)	(8,500.00)	(4,513.31)	(8,500.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(8,300.00)	(8,500.00)	(4,513.31)	(8,500.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	318,602.36	318,602.36		318,602.36	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			318,602.36	318,602.36		318,602.36		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			318,602.36	318,602.36		318,602.36		
2) Ending Balance, June 30 (E + F1e)			310,302.36	310,102.36		310,102.36		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	310,302.36	310,102.36		310,102.36		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
LCFF SOURCES								
LCFF Transfers								
LCFF Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	1,700.00	1,500.00	386.69	1,500.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,700.00	1,500.00	386.69	1,500.00	0.00	0.0%
TOTAL, REVENUES			1,700.00	1,500.00	386.69	1,500.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	10,000.00	10,000.00	4,900.00	10,000.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			10,000.00	10,000.00	4,900.00	10,000.00	0.00	0.0%
CAPITAL OUTLAY								
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			10,000.00	10,000.00	4,900.00	10,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2021/22 Projected Year Totals
	Total, Restricted Balance	<u>0.00</u>



Monrovia Unified School District
2021-22 Second Interim

CAPITAL FACILITIES
(DEVELOPER FEE)
FUND 25

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	59,000.00	1,054,658.00	1,070,393.00	1,134,716.00	80,058.00	7.6%
5) TOTAL, REVENUES			59,000.00	1,054,658.00	1,070,393.00	1,134,716.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	1,500.00	31,190.00	0.00	33,532.00	(2,342.00)	-7.5%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,500.00	31,190.00	0.00	33,532.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			57,500.00	1,023,468.00	1,070,393.00	1,101,184.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			57,500.00	1,023,468.00	1,070,393.00	1,101,184.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,860,130.97	1,860,130.97		1,860,130.97	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,860,130.97	1,860,130.97		1,860,130.97		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,860,130.97	1,860,130.97		1,860,130.97		
2) Ending Balance, June 30 (E + F1e)			1,917,630.97	2,883,598.97		2,961,314.97		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	1,917,630.97	2,883,598.97		2,961,314.97		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

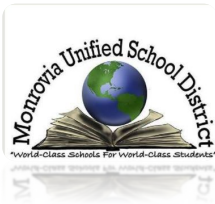
Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER STATE REVENUE								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
County and District Taxes								
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	9,000.00	15,000.00	2,305.39	17,000.00	2,000.00	13.3%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts Mitigation/Developer Fees		8681	50,000.00	1,039,658.00	1,068,087.61	1,117,716.00	78,058.00	7.5%
Other Local Revenue All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			59,000.00	1,054,658.00	1,070,393.00	1,134,716.00	80,058.00	7.6%
TOTAL, REVENUES			59,000.00	1,054,658.00	1,070,393.00	1,134,716.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	1,500.00	31,190.00	0.00	33,532.00	(2,342.00)	-7.5%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,500.00	31,190.00	0.00	33,532.00	(2,342.00)	-7.5%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EXPENDITURES			1,500.00	31,190.00	0.00	33,532.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Certificates of Participation		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8973	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8979	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2021/22 Projected Year Totals
9010	Other Restricted Local	2,961,314.97
Total, Restricted Balance		<u>2,961,314.97</u>



Monrovia Unified School District
2021-22 Second Interim

**SPECIAL RESERVE FOR
CAPITAL OUTLAY
FUND 40**

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	30,000.00	29,000.00	7,138.19	28,000.00	(1,000.00)	-3.4%
5) TOTAL, REVENUES			30,000.00	29,000.00	7,138.19	28,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	200,000.00	200,000.00	0.00	200,000.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			200,000.00	200,000.00	0.00	200,000.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(170,000.00)	(171,000.00)	7,138.19	(172,000.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	134,136.00	134,136.00	0.00	134,136.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			134,136.00	134,136.00	0.00	134,136.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(35,864.00)	(36,864.00)	7,138.19	(37,864.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	5,839,511.97	5,839,511.97		5,839,511.97	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,839,511.97	5,839,511.97		5,839,511.97		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,839,511.97	5,839,511.97		5,839,511.97		
2) Ending Balance, June 30 (E + F1e)			5,803,647.97	5,802,647.97		5,801,647.97		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	5,803,647.97	5,802,647.97		5,801,647.97		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Other Local Revenue								
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	30,000.00	29,000.00	7,138.19	28,000.00	(1,000.00)	-3.4%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			30,000.00	29,000.00	7,138.19	28,000.00	(1,000.00)	-3.4%
TOTAL, REVENUES			30,000.00	29,000.00	7,138.19	28,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	200,000.00	200,000.00	0.00	200,000.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			200,000.00	200,000.00	0.00	200,000.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			200,000.00	200,000.00	0.00	200,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund/CSSF		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	134,136.00	134,136.00	0.00	134,136.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			134,136.00	134,136.00	0.00	134,136.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: General Fund/CSSF		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Certificates of Participation		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8973	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8979	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources			0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			134,136.00	134,136.00	0.00	134,136.00		

Resource	Description	2021/22 Projected Year Totals
9010	Other Restricted Local	5,801,647.97
Total, Restricted Balance		<u>5,801,647.97</u>



Monrovia Unified School District
2021-22 Second Interim

DEBT SERVICE FUND
FUND 56

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	1.51	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	1.51	0.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	220,410.00	220,410.00	113,530.00	220,410.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			220,410.00	220,410.00	113,530.00	220,410.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(220,410.00)	(220,410.00)	(113,528.49)	(220,410.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	220,410.00	220,410.00	113,530.00	220,410.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			220,410.00	220,410.00	113,530.00	220,410.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	1.51	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	0.00	0.00		0.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	0.00		0.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	0.00		0.00		
2) Ending Balance, June 30 (E + F1e)			0.00	0.00		0.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Interest		8660	0.00	0.00	1.51	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	1.51	0.00	0.00	0.0%
TOTAL, REVENUES			0.00	0.00	1.51	0.00		
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	25,410.00	25,410.00	13,530.00	25,410.00	0.00	0.0%
Other Debt Service - Principal		7439	195,000.00	195,000.00	100,000.00	195,000.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			220,410.00	220,410.00	113,530.00	220,410.00	0.00	0.0%
TOTAL, EXPENDITURES			220,410.00	220,410.00	113,530.00	220,410.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	220,410.00	220,410.00	113,530.00	220,410.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			220,410.00	220,410.00	113,530.00	220,410.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			220,410.00	220,410.00	113,530.00	220,410.00		

Resource	Description	2021/22 Projected Year Totals
9010	Other Restricted Local	0.00
Total, Restricted Balance		<u>0.00</u>



Monrovia Unified School District
2021-22 Second Interim

ENTERPRISE FUND
(FEE BASED)
FUND 63

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	143,160.00	187,935.00	133,080.09	217,935.00	30,000.00	16.0%
5) TOTAL, REVENUES			143,160.00	187,935.00	133,080.09	217,935.00		
B. EXPENSES								
1) Certificated Salaries		1000-1999	90,486.00	91,848.00	53,578.21	91,848.00	0.00	0.0%
2) Classified Salaries		2000-2999	45,372.00	71,877.00	45,621.16	86,002.00	(14,125.00)	-19.7%
3) Employee Benefits		3000-3999	52,801.00	54,589.00	29,480.93	59,950.00	(5,361.00)	-9.8%
4) Books and Supplies		4000-4999	574.00	2,034.00	1,789.54	1,956.00	78.00	3.8%
5) Services and Other Operating Expenses		5000-5999	29,892.00	59,157.00	39,020.31	72,824.00	(13,667.00)	-23.1%
6) Depreciation and Amortization		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			219,125.00	279,505.00	169,490.15	312,580.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(75,965.00)	(91,570.00)	(36,410.06)	(94,645.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

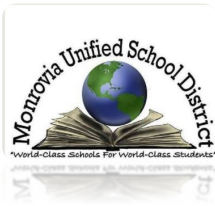
Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			(75,965.00)	(91,570.00)	(36,410.06)	(94,645.00)		
F. NET POSITION								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	201,583.52	201,583.52		201,583.52	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			201,583.52	201,583.52		201,583.52		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			201,583.52	201,583.52		201,583.52		
2) Ending Net Position, June 30 (E + F1e)			125,618.52	110,013.52		106,938.52		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	125,618.52	110,013.52		106,938.52		
c) Unrestricted Net Position		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER STATE REVENUE								
STRS On-Behalf Pension Contributions	7690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
All Other Sales		8639	12,260.00	15,000.00	22,187.98	35,000.00	20,000.00	133.3%
Leases and Rentals		8650	120,000.00	143,440.00	83,101.04	153,440.00	10,000.00	7.0%
Interest		8660	900.00	1,900.00	196.07	1,900.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
All Other Fees and Contracts		8689	0.00	10,200.00	10,200.00	10,200.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	10,000.00	17,395.00	17,395.00	17,395.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			143,160.00	187,935.00	133,080.09	217,935.00	30,000.00	16.0%
TOTAL, REVENUES			143,160.00	187,935.00	133,080.09	217,935.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	90,486.00	91,848.00	53,578.21	91,848.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			90,486.00	91,848.00	53,578.21	91,848.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	0.00	0.00	5,390.00	6,390.00	(6,390.00)	New
Classified Support Salaries		2200	21,175.00	42,175.00	25,438.48	49,910.00	(7,735.00)	-18.3%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	24,197.00	29,702.00	14,792.68	29,702.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			45,372.00	71,877.00	45,621.16	86,002.00	(14,125.00)	-19.7%
EMPLOYEE BENEFITS								
STRS		3101-3102	15,241.00	15,541.00	9,082.27	15,541.00	0.00	0.0%
PERS		3201-3202	7,620.00	9,772.00	3,950.35	8,935.00	837.00	8.6%
OASDI/Medicare/Alternative		3301-3302	4,591.00	4,565.00	4,338.80	9,576.00	(5,011.00)	-109.8%
Health and Welfare Benefits		3401-3402	21,025.00	21,298.00	9,610.89	21,416.00	(118.00)	-0.6%
Unemployment Insurance		3501-3502	1,643.00	717.00	507.17	931.00	(214.00)	-29.8%
Workers' Compensation		3601-3602	2,681.00	2,696.00	1,991.45	3,551.00	(855.00)	-31.7%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			52,801.00	54,589.00	29,480.93	59,950.00	(5,361.00)	-9.8%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	427.00	1,887.00	1,789.54	1,809.00	78.00	4.1%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	147.00	147.00	0.00	147.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			574.00	2,034.00	1,789.54	1,956.00	78.00	3.8%
SERVICES AND OTHER OPERATING EXPENSES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	525.00	525.00	367.50	525.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	797.00	7,593.00	18,770.14	20,846.00	(13,253.00)	-174.5%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	5,000.00	5,000.00	0.00	5,000.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	23,570.00	46,039.00	19,882.67	46,453.00	(414.00)	-0.9%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			29,892.00	59,157.00	39,020.31	72,824.00	(13,667.00)	-23.1%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
DEPRECIATION AND AMORTIZATION								
Depreciation Expense		6900	0.00	0.00	0.00	0.00	0.00	0.0%
Amortization Expense-Lease Assets		6910	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENSES			219,125.00	279,505.00	169,490.15	312,580.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In								
		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out								
		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs								
		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues								
		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues								
		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2021/22 Projected Year Totals
9010	Other Restricted Local	106,938.52
Total, Restricted Net Position		<u>106,938.52</u>



Monrovia Unified School District
2021-22 Second Interim

SELF-INSURANCE FUND
FUND 67

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	5,500.00	4,500.00	1,210.16	4,500.00	0.00	0.0%
5) TOTAL, REVENUES			5,500.00	4,500.00	1,210.16	4,500.00		
B. EXPENSES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Depreciation and Amortization		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			5,500.00	4,500.00	1,210.16	4,500.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			5,500.00	4,500.00	1,210.16	4,500.00		
F. NET POSITION								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	992,828.47	992,828.47		992,828.47	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			992,828.47	992,828.47		992,828.47		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			992,828.47	992,828.47		992,828.47		
2) Ending Net Position, June 30 (E + F1e)			998,328.47	997,328.47		997,328.47		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	998,328.47	997,328.47		997,328.47		
c) Unrestricted Net Position		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER STATE REVENUE								
STRS On-Behalf Pension Contributions	7690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	5,500.00	4,500.00	1,210.16	4,500.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
In-District Premiums/Contributions		8674	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			5,500.00	4,500.00	1,210.16	4,500.00	0.00	0.0%
TOTAL, REVENUES			5,500.00	4,500.00	1,210.16	4,500.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENSES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
DEPRECIATION AND AMORTIZATION								
Depreciation Expense		6900	0.00	0.00	0.00	0.00	0.00	0.0%
Amortization Expense-Lease Assets		6910	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENSES			0.00	0.00	0.00	0.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2021/22 Projected Year Totals
9010	Other Restricted Local	997,328.47
Total, Restricted Net Position		<u>997,328.47</u>



Monrovia Unified School District
2021-22 Second Interim

SUPPLEMENTAL FORMS

Second Interim
2021-22 Projected Year Totals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
011 GENERAL FUND								
Expenditure Detail	0.00	(33,532.00)	0.00	(329,394.00)				
Other Sources/Uses Detail					0.00	207,606.00		
Fund Reconciliation								
081 STUDENT ACTIVITY SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
091 CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
101 SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
111 ADULT EDUCATION FUND								
Expenditure Detail	0.00	0.00	89,264.00	0.00				
Other Sources/Uses Detail					0.00	146,940.00		
Fund Reconciliation								
121 CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	76,896.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
131 CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	0.00	(5,000.00)	163,234.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
141 DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
151 PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
171 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
181 SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
191 FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
201 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
211 BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
251 CAPITAL FACILITIES FUND								
Expenditure Detail	33,532.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
301 STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
351 COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
401 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					134,136.00	0.00		
Fund Reconciliation								
491 CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
511 BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
521 DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
531 TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
561 DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					220,410.00	0.00		
Fund Reconciliation								
571 FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								

Second Interim
2021-22 Projected Year Totals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
611 CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
621 CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
631 OTHER ENTERPRISE FUND								
Expenditure Detail	5,000.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
661 WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
671 SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
711 RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
731 FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
761 WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
951 STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
TOTALS	38,532.00	(38,532.00)	329,394.00	(329,394.00)	354,546.00	354,546.00		

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	5,132.98	5,132.98	4,743.64	5,132.98	0.00	0%
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
4. Total, District Regular ADA (Sum of Lines A1 through A3)	5,132.98	5,132.98	4,743.64	5,132.98	0.00	0%
5. District Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	6.91	6.91	6.91	6.91	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	6.91	6.91	6.91	6.91	0.00	0%
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	5,139.89	5,139.89	4,750.55	5,139.89	0.00	0%
7. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
B. COUNTY OFFICE OF EDUCATION						
1. County Program Alternative Education Grant ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)	0.00	0.00	0.00	0.00	0.00	0%
2. District Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)	0.00	0.00	0.00	0.00	0.00	0%
3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)	0.00	0.00	0.00	0.00	0.00	0%
4. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
5. County Operations Grant ADA	0.00	0.00	0.00	0.00	0.00	0%
6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
C. CHARTER SCHOOL ADA						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.						
1. Total Charter School Regular ADA	0.00	0.00	0.00	0.00	0.00	0%
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0%
3. Charter School Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0%
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0%
FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.						
5. Total Charter School Regular ADA	0.00	0.00	0.00	0.00	0.00	0%
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0%
7. Charter School Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0%
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	0.00	0.00	0.00	0.00	0.00	0%
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	0.00	0.00	0.00	0.00	0.00	0%

	Object	Beginning Balances (Ref. Only)									
			July	August	September	October	November	December	January	February	
ACTUALS THROUGH THE MONTH OF (Enter Month Name):											
October											
A. BEGINNING CASH			10,072,043.00	9,374,877.00	14,450,098.00	13,796,874.00	11,108,309.00	9,894,785.00	18,106,263.00	17,992,961.00	
B. RECEIPTS											
LCFF/Revenue Limit Sources											
Principal Apportionment			1,351,347.00	2,066,657.00	5,175,341.00	2,432,424.00	2,432,424.00	5,175,340.00	2,432,424.00	2,432,424.00	
Property Taxes			228,506.00	321,380.00	(24,582.00)		294,653.00	5,150,809.00	1,796,908.00	1,194,909.00	
Miscellaneous Funds											
Federal Revenue				1,071,460.00	(17,487.00)	250,233.00	407.00	347,824.00	507,165.00	113,190.00	
Other State Revenue				97,383.00	531,049.00	0.00	866,532.00	2,544,019.00	221,199.00	403,073.00	
Other Local Revenue			22,134.00	248,758.00	337,623.00	485,919.00	463,409.00	467,680.00	1,086,532.00	303,073.00	
Interfund Transfers In											
All Other Financing Sources											
TOTAL RECEIPTS			1,601,987.00	3,805,638.00	6,001,944.00	3,168,576.00	4,057,425.00	13,685,672.00	6,044,228.00	4,446,669.00	
C. DISBURSEMENTS											
Certificated Salaries			797,148.00	2,786,339.00	1,837,603.00	2,504,788.00	2,490,515.00	2,369,819.00	2,447,283.00	2,489,822.00	
Classified Salaries			188,778.00	589,918.00	470,248.00	1,004,723.00	1,115,586.00	824,147.00	973,291.00	902,407.00	
Employee Benefits			452,054.00	771,020.00	1,018,448.00	1,424,640.00	1,388,873.00	1,406,820.00	1,420,724.00	1,142,601.00	
Books and Supplies			73,128.00	722,114.00	147,366.00	154,180.00	98,116.00	367,855.00	661,841.00	542,727.00	
Services			189,629.00	724,744.00	1,299,711.00	686,025.00	659,987.00	817,590.00	920,863.00	653,416.00	
Capital Outlay							28,936.00		66,467.00		
Other Outgo			3,973.00	20,983.00	(20,920.00)	7,151.00	7,152.00	(11,373.00)	18,022.00	8,777.00	
Interfund Transfers Out					37,843.00						
All Other Financing Uses											
TOTAL DISBURSEMENTS			1,704,710.00	5,615,118.00	4,790,299.00	5,781,507.00	5,789,165.00	5,774,858.00	6,508,491.00	5,739,750.00	
D. BALANCE SHEET ITEMS											
<u>Assets and Deferred Outflows</u>											
Cash Not In Treasury											
Accounts Receivable			1,837,510.00	6,888,507.00	366,266.00	133,126.00	16,827.00	210,774.00	15,771.00		
Due From Other Funds											
Stores											
Prepaid Expenditures											
Other Current Assets											
Deferred Outflows of Resources											
SUBTOTAL			0.00	1,837,510.00	6,888,507.00	366,266.00	133,126.00	210,774.00	15,771.00	0.00	
<u>Liabilities and Deferred Inflows</u>											
Accounts Payable			2,431,953.00	3,806.00	2,231,135.00	208,760.00	(501,389.00)	(89,890.00)	(335,190.00)		
Due To Other Funds											
Current Loans											
Unearned Revenues											
Deferred Inflows of Resources											
SUBTOTAL			0.00	2,431,953.00	3,806.00	2,231,135.00	208,760.00	(501,389.00)	(89,890.00)	(335,190.00)	
<u>Nonoperating</u>											
Suspense Clearing											
TOTAL BALANCE SHEET ITEMS			0.00	(594,443.00)	6,884,701.00	(1,864,869.00)	(75,634.00)	518,216.00	300,664.00	350,961.00	0.00
E. NET INCREASE/DECREASE (B - C + D)			(697,166.00)	5,075,221.00	(653,224.00)	(2,688,565.00)	(1,213,524.00)	8,211,478.00	(113,302.00)	(1,293,081.00)	
F. ENDING CASH (A + E)			9,374,877.00	14,450,098.00	13,796,874.00	11,108,309.00	9,894,785.00	18,106,263.00	17,992,961.00	16,699,880.00	
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS											

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF									
(Enter Month Name):									
October									
A. BEGINNING CASH									
		16,699,880.00	17,676,567.00	18,817,488.00	17,048,002.00				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	5,175,341.00	2,032,421.00	2,032,421.00	4,001,527.00			36,740,091.00	36,740,091.00
Property Taxes	8020-8079	504,729.00	4,072,811.00	1,081,612.00	2,391,367.00			17,013,102.00	17,013,102.00
Miscellaneous Funds	8080-8099					(250,000.00)		(250,000.00)	(250,000.00)
Federal Revenue	8100-8299	256,044.00	198,633.00	140,564.00	140,564.00	328,722.00		3,337,319.00	3,337,319.00
Other State Revenue	8300-8599	276,187.00	477,264.00	444,341.00	780,397.00	371,470.00		7,012,914.00	7,012,914.00
Other Local Revenue	8600-8799	496,947.00	345,705.00	354,908.00	828,385.00	466,115.00		5,907,188.00	5,907,188.00
Interfund Transfers In	8910-8929							0.00	0.00
All Other Financing Sources	8930-8979							0.00	0.00
TOTAL RECEIPTS		6,709,248.00	7,126,834.00	4,053,846.00	8,142,240.00	916,307.00	0.00	69,760,614.00	69,760,614.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	2,440,371.00	2,540,918.00	2,475,412.00	2,508,456.00	524,277.00		28,212,751.00	28,212,751.00
Classified Salaries	2000-2999	920,449.00	907,408.00	907,975.00	905,260.00	964,632.00		10,674,822.00	10,674,822.00
Employee Benefits	3000-3999	1,133,491.00	1,156,262.00	1,138,843.00	4,450,544.00	2,587,098.00		19,491,418.00	19,491,418.00
Books and Supplies	4000-4999	553,047.00	634,882.00	594,378.00	596,424.00	449,730.00		5,595,788.00	5,595,788.00
Services	5000-5999	604,465.00	693,741.00	630,365.00	657,438.00	462,104.00		9,000,078.00	9,000,078.00
Capital Outlay	6000-6599							95,403.00	95,403.00
Other Outgo	7000-7499	45,111.00	52,702.00	76,359.00	26,860.00	171,260.00		406,057.00	406,057.00
Interfund Transfers Out	7600-7629	35,627.00				134,136.00		207,606.00	207,606.00
All Other Financing Uses	7630-7699							0.00	0.00
TOTAL DISBURSEMENTS		5,732,561.00	5,985,913.00	5,823,332.00	9,144,982.00	5,293,237.00	0.00	73,683,923.00	73,683,923.00
D. BALANCE SHEET ITEMS									
<u>Assets and Deferred Outflows</u>									
Cash Not In Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299							9,468,781.00	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	9,468,781.00	
<u>Liabilities and Deferred Inflows</u>									
Accounts Payable	9500-9599							3,949,185.00	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							0.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	3,949,185.00	
<u>Nonoperating</u>									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	5,519,596.00	
E. NET INCREASE/DECREASE (B - C + D)									
		976,687.00	1,140,921.00	(1,769,486.00)	(1,002,742.00)	(4,376,930.00)	0.00	1,596,287.00	(3,923,309.00)
F. ENDING CASH (A + E)									
		17,676,567.00	18,817,488.00	17,048,002.00	16,045,260.00				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS									
								11,668,330.00	

	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
			ACTUALS THROUGH THE MONTH OF (Enter Month Name):							
October										
A. BEGINNING CASH			16,045,260.00	12,984,962.00	12,011,439.00	13,033,168.00	10,575,712.00	8,791,853.00	15,599,041.00	15,251,943.00
B. RECEIPTS										
LCFF/Revenue Limit Sources										
	8010-8019	Principal Apportionment	1,451,347.00	1,966,557.00	4,975,341.00	1,966,557.00	1,966,557.00	4,975,341.00	2,132,424.00	2,132,424.00
	8020-8079	Property Taxes	228,506.00	321,380.00	(24,582.00)		129,929.00	5,715,794.00	1,432,815.00	1,194,909.00
	8080-8099	Miscellaneous Funds								
	8100-8299	Federal Revenue		704,207.00	117,487.00	200,233.00	80,731.00	91,432.00	197,358.00	113,190.00
	8300-8599	Other State Revenue		147,383.00	581,049.00	0.00	618,574.00	612,584.00	647,650.00	553,373.00
	8600-8799	Other Local Revenue	22,134.00	248,758.00	337,623.00	485,919.00	358,574.00	362,584.00	397,560.00	303,073.00
	8910-8929	Interfund Transfers In	22,134.00	248,758.00	337,623.00	485,919.00	358,574.00	362,584.00	397,560.00	303,073.00
	8930-8979	All Other Financing Sources								
TOTAL RECEIPTS			1,724,121.00	3,637,043.00	6,324,541.00	3,138,628.00	3,512,939.00	12,120,319.00	5,205,367.00	4,600,042.00
C. DISBURSEMENTS										
	1000-1999	Certificated Salaries	797,148.00	1,786,399.00	1,937,603.00	2,604,788.00	2,620,153.00	2,487,121.00	2,484,422.00	2,489,822.00
	2000-2999	Classified Salaries	188,778.00	299,918.00	500,248.00	984,723.00	959,155.00	915,004.00	969,726.00	982,407.00
	3000-3999	Employee Benefits	452,054.00	771,020.00	918,448.00	1,267,754.00	1,256,446.00	1,240,523.00	1,242,768.00	1,242,601.00
	4000-4999	Books and Supplies	573,128.00	972,114.00	592,091.00	154,180.00	98,909.00	72,989.00	173,903.00	382,727.00
	5000-5999	Services	189,629.00	424,744.00	1,099,711.00	686,025.00	551,054.00	565,011.00	565,801.00	453,416.00
	6000-6599	Capital Outlay								
	7000-7499	Other Outgo	3,973.00	20,983.00	(20,920.00)	7,151.00	6,584.00	32,483.00	115,845.00	8,777.00
	7600-7629	Interfund Transfers Out			36,383.00					
	7630-7699	All Other Financing Uses								
TOTAL DISBURSEMENTS			2,204,710.00	4,275,178.00	5,063,564.00	5,704,621.00	5,492,301.00	5,313,131.00	5,552,465.00	5,559,750.00
D. BALANCE SHEET ITEMS										
<u>Assets and Deferred Outflows</u>										
	9111-9199	Cash Not In Treasury								
	9200-9299	Accounts Receivable	986,663.00	166,010.00	274,842.00	442,315.00	333,092.00			
	9310	Due From Other Funds								
	9320	Stores								
	9330	Prepaid Expenditures								
	9340	Other Current Assets								
	9490	Deferred Outflows of Resources								
SUBTOTAL			0.00	986,663.00	166,010.00	274,842.00	442,315.00	333,092.00	0.00	0.00
<u>Liabilities and Deferred Inflows</u>										
	9500-9599	Accounts Payable	3,566,372.00	501,398.00	514,090.00	333,778.00	137,589.00			
	9610	Due To Other Funds								
	9640	Current Loans								
	9650	Unearned Revenues								
	9690	Deferred Inflows of Resources								
SUBTOTAL			0.00	3,566,372.00	501,398.00	514,090.00	333,778.00	137,589.00	0.00	0.00
<u>Nonoperating</u>										
	9910	Suspense Clearing								
TOTAL BALANCE SHEET ITEMS			0.00	(2,579,709.00)	(335,388.00)	(239,248.00)	108,537.00	195,503.00	0.00	0.00
E. NET INCREASE/DECREASE (B - C + D)			(3,060,298.00)	(973,523.00)	1,021,729.00	(2,457,456.00)	(1,783,859.00)	6,807,188.00	(347,098.00)	(959,708.00)
F. ENDING CASH (A + E)			12,984,962.00	12,011,439.00	13,033,168.00	10,575,712.00	8,791,853.00	15,599,041.00	15,251,943.00	14,292,235.00
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF									
(Enter Month Name):									
October									
A. BEGINNING CASH									
		14,292,235.00	15,885,687.00	18,409,445.00	17,234,770.00				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	4,975,341.00	2,132,424.00	2,132,424.00	4,205,439.00			35,012,176.00	35,012,176.00
Property Taxes	8020-8079	504,729.00	4,566,572.00	681,612.00	2,261,438.00			17,013,102.00	17,013,102.00
Miscellaneous Funds	8080-8099					(250,000.00)		(250,000.00)	(250,000.00)
Federal Revenue	8100-8299	256,044.00	198,633.00	140,864.00	437,029.00	367,081.00		2,904,289.00	2,904,289.00
Other State Revenue	8300-8599	426,187.00	627,264.00	593,241.00	630,397.00	1,130,114.00		6,567,816.00	6,567,816.00
Other Local Revenue	8600-8799	496,947.00	345,705.00	354,908.00	1,124,177.00	334,529.00		5,172,491.00	5,172,491.00
Interfund Transfers In	8910-8929	496,947.00	345,705.00	354,908.00	1,124,177.00	497,125.00		5,335,087.00	5,335,087.00
All Other Financing Sources	8930-8979							0.00	0.00
TOTAL RECEIPTS		7,156,195.00	8,216,303.00	4,257,957.00	9,782,657.00	2,078,849.00	0.00	71,754,961.00	71,754,961.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	2,440,371.00	2,548,980.00	2,475,412.00	3,008,456.00	394,672.00		28,075,347.00	28,075,347.00
Classified Salaries	2000-2999	1,000,449.00	967,408.00	937,975.00	1,504,195.00	442,384.00		10,652,370.00	10,652,370.00
Employee Benefits	3000-3999	1,233,491.00	1,256,262.00	1,238,143.00	4,540,544.00	3,384,208.00		20,044,262.00	20,044,262.00
Books and Supplies	4000-4999	292,047.00	374,852.00	324,378.00	186,624.00	255,437.00		4,453,379.00	4,453,379.00
Services	5000-5999	414,665.00	442,341.00	330,365.00	457,438.00	330,599.00		6,510,799.00	6,510,799.00
Capital Outlay	6000-6599							0.00	0.00
Other Outgo	7000-7499	145,111.00	102,702.00	126,359.00	5,295.00	(148,286.00)		406,057.00	406,057.00
Interfund Transfers Out	7600-7629	36,609.00					134,136.00	207,128.00	207,128.00
All Other Financing Uses	7630-7699							0.00	0.00
TOTAL DISBURSEMENTS		5,562,743.00	5,692,545.00	5,432,632.00	9,702,552.00	4,659,014.00	134,136.00	70,349,342.00	70,349,342.00
D. BALANCE SHEET ITEMS									
<u>Assets and Deferred Outflows</u>									
Cash Not In Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299							2,202,922.00	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	2,202,922.00	
<u>Liabilities and Deferred Inflows</u>									
Accounts Payable	9500-9599							5,053,227.00	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							0.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	5,053,227.00	
<u>Nonoperating</u>									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	(2,850,305.00)	
E. NET INCREASE/DECREASE (B - C + D)									
		1,593,452.00	2,523,758.00	(1,174,675.00)	80,105.00	(2,580,165.00)	(134,136.00)	(1,444,686.00)	1,405,619.00
F. ENDING CASH (A + E)									
		15,885,687.00	18,409,445.00	17,234,770.00	17,314,875.00				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS									
								14,600,574.00	

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____ Date: _____
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: March 09, 2022 Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: David C. Conway Telephone: (626) 471-2055
Title: Director of Fiscal Services E-mail: dconway2@monroviaschools.net

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.		X

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.	X	
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.	X	
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since first interim meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since first interim by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since first interim by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?	X	

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2020-21) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?	X	
		• If yes, have there been changes since first interim in OPEB liabilities?	n/a	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since first interim in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)		X
		• Classified? (Section S8B, Line 1b)		X
S8	Labor Agreement Budget Revisions	For negotiations settled since first interim, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?		X

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's ADA Standard Percentage Range: -2.0% to +2.0%

1A. Calculating the District's ADA Variances

DATA ENTRY: First Interim data that exist will be extracted into the first column, otherwise, enter data for all fiscal years. Second Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

Estimated Funded ADA

Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 1A)	Second Interim Projected Year Totals (Form AI, Lines A4 and C4)	Percent Change	Status
Current Year (2021-22)	District Regular	5,132.98	5,132.98	
	Charter School	0.00	0.00	
	Total ADA	5,132.98	5,132.98	0.0%
1st Subsequent Year (2022-23)	District Regular	4,869.76	4,743.64	
	Charter School			
	Total ADA	4,869.76	4,743.64	-2.6%
2nd Subsequent Year (2023-24)	District Regular	4,761.76	4,727.04	
	Charter School			
	Total ADA	4,761.76	4,727.04	-0.7%

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - The projected change since first interim projections for funded ADA exceeds two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard, a description of the methods and assumptions used in projecting funded ADA, and what changes will be made to improve the accuracy of projections in this area.

Explanation:
(required if NOT met)

The 2021-22 P-1 attendance percentage was significantly lower than the historical average, reducing the 2022-23 funded ADA projection.

2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's Enrollment Standard Percentage Range: -2.0% to +2.0%

2A. Calculating the District's Enrollment Variances

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	First Interim (Form 01CSI, Item 2A)	Second Interim CBEDS/Projected		
Current Year (2021-22)				
District Regular	5,134	5,134		
Charter School				
Total Enrollment	5,134	5,134	0.0%	Met
1st Subsequent Year (2022-23)				
District Regular	5,019	5,019		
Charter School				
Total Enrollment	5,019	5,019	0.0%	Met
2nd Subsequent Year (2023-24)				
District Regular	4,899	4,899		
Charter School				
Total Enrollment	4,899	4,899	0.0%	Met

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Enrollment projections have not changed since first interim projections by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. First Interim data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Form 01CSI, Item 3A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2018-19)			
District Regular	5,161	5,442	
Charter School			
Total ADA/Enrollment	5,161	5,442	94.8%
Second Prior Year (2019-20)			
District Regular	5,133	5,404	
Charter School			
Total ADA/Enrollment	5,133	5,404	95.0%
First Prior Year (2020-21)			
District Regular	5,133	5,404	
Charter School	0		
Total ADA/Enrollment	5,133	5,404	95.0%
Historical Average Ratio:			94.9%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):			95.4%

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form AI, Lines A4 and C4)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2021-22)				
District Regular	4,744	5,134		
Charter School	0			
Total ADA/Enrollment	4,744	5,134	92.4%	Met
1st Subsequent Year (2022-23)				
District Regular	4,727	5,019		
Charter School				
Total ADA/Enrollment	4,727	5,019	94.2%	Met
2nd Subsequent Year (2023-24)				
District Regular	4,613	4,899		
Charter School				
Total ADA/Enrollment	4,613	4,899	94.2%	Met

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Projected P-2 ADA to enrollment ratio has not exceeded the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

4. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's LCFF Revenue Standard Percentage Range: -2.0% to +2.0%

4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. In the Second Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089)		Percent Change	Status
	First Interim (Form 01CSI, Item 4A)	Second Interim Projected Year Totals		
	Current Year (2021-22)	54,322,994.00		
1st Subsequent Year (2022-23)	53,003,170.00	52,025,278.00	-1.8%	Met
2nd Subsequent Year (2023-24)	53,352,057.00	53,140,624.00	-0.4%	Met

4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - LCFF revenue has not changed since first interim projections by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2018-19)	39,970,708.22	45,013,668.76	88.8%
Second Prior Year (2019-20)	39,255,321.98	43,496,361.03	90.2%
First Prior Year (2020-21)	37,764,680.40	40,413,501.88	93.4%
Historical Average Ratio:			90.8%

	Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	87.8% to 93.8%	87.8% to 93.8%	87.8% to 93.8%

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2021-22)	40,955,578.00	47,876,266.00	85.5%	Not Met
1st Subsequent Year (2022-23)	41,370,482.00	47,413,507.00	87.3%	Not Met
2nd Subsequent Year (2023-24)	41,840,744.00	45,436,908.00	92.1%	Met

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected ratio of unrestricted salary and benefit costs to total unrestricted expenditures has changed by more than the standard in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting salaries and benefits.

Explanation:
(required if NOT met)

2021-22 and 2022-23 include substantial purchases of classroom technology using one-time and carryover funding. This lowers the relative percentage budgeted for salaries and benefits.

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since first interim projections.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. Second Interim data for the Current Year are extracted. If Second Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)				
Current Year (2021-22)	3,341,868.00	3,337,319.00	-0.1%	No
1st Subsequent Year (2022-23)	3,159,589.00	2,904,289.00	-8.1%	Yes
2nd Subsequent Year (2023-24)	3,159,589.00	2,904,289.00	-8.1%	Yes

Explanation:
(required if Yes)

Projection of one-time funding expected in 2022-23 and 2023-24 adjusted.

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)				
Current Year (2021-22)	6,829,509.00	7,012,914.00	2.7%	No
1st Subsequent Year (2022-23)	5,923,201.00	6,567,816.00	10.9%	Yes
2nd Subsequent Year (2023-24)	5,904,603.00	6,549,092.00	10.9%	Yes

Explanation:
(required if Yes)

Revenue and expenditure budgets for the CTE Grant and TUPE Grant added to the Second Interim budget.

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)				
Current Year (2021-22)	5,439,295.00	5,907,188.00	8.6%	Yes
1st Subsequent Year (2022-23)	5,335,087.00	5,172,491.00	-3.0%	No
2nd Subsequent Year (2023-24)	5,269,080.00	5,318,942.00	0.9%	No

Explanation:
(required if Yes)

One-time funding added to the Special Education revenue budget.

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)				
Current Year (2021-22)	4,805,842.00	5,595,788.00	16.4%	Yes
1st Subsequent Year (2022-23)	4,749,566.00	4,453,379.00	-6.2%	Yes
2nd Subsequent Year (2023-24)	2,724,273.00	2,560,327.00	-6.0%	Yes

Explanation:
(required if Yes)

Supplemental and Concentration Grant budgets adjusted to reduce Services and Ohter Operating Expense budgets, and increase Books and Supplies budgets.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)				
Current Year (2021-22)	9,189,630.00	9,000,078.00	-2.1%	No
1st Subsequent Year (2022-23)	6,593,192.00	6,510,799.00	-1.2%	No
2nd Subsequent Year (2023-24)	6,453,384.00	5,878,408.00	-8.9%	Yes

Explanation:
(required if Yes)

Supplemental and Concentration Grant budgets adjusted to reduce Services and Ohter Operating Expense budgets, and increase Books and Supplies budgets.

6B. Calculating the District's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	First Interim Projected Year Totals	Second Interim Projected Year Totals	Percent Change	Status
Total Federal, Other State, and Other Local Revenue (Section 6A)				
Current Year (2021-22)	15,610,672.00	16,257,421.00	4.1%	Met
1st Subsequent Year (2022-23)	14,417,877.00	14,644,596.00	1.6%	Met
2nd Subsequent Year (2023-24)	14,333,272.00	14,772,323.00	3.1%	Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2021-22)	13,995,472.00	14,595,866.00	4.3%	Met
1st Subsequent Year (2022-23)	11,342,758.00	10,964,178.00	-3.3%	Met
2nd Subsequent Year (2023-24)	9,177,657.00	8,438,735.00	-8.1%	Not Met

6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD MET - Projected total operating revenues have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:

Federal Revenue
(linked from 6A
if NOT met)

Explanation:

Other State Revenue
(linked from 6A
if NOT met)

Explanation:

Other Local Revenue
(linked from 6A
if NOT met)

- 1b. STANDARD NOT MET - One or more total operating expenditures have changed since first interim projections by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:

Books and Supplies
(linked from 6A
if NOT met)

Supplemental and Concentration Grant budgets adjusted to reduce Services and Ohter Operating Expense budgets, and increase Books and Supplies budgets.

Explanation:

Services and Other Exps
(linked from 6A
if NOT met)

Supplemental and Concentration Grant budgets adjusted to reduce Services and Ohter Operating Expense budgets, and increase Books and Supplies budgets.

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since first interim projections in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: EC Section 17070.75 requires the district to deposit into the account a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year. Per SB 98 and SB 820 of 2020, resources 3210, 3215, 3220, 5316, 7027, 7420, and 7690 are excluded from the total general fund expenditures calculation.

DATA ENTRY: Enter the Required Minimum Contribution if First Interim data does not exist. First Interim data that exist will be extracted; otherwise, enter First Interim data into lines 1, if applicable, and 2. All other data are extracted.

	Required Minimum Contribution	Second Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	1,947,407.00	1,947,407.00	Met
2. First Interim Contribution (information only) (Form 01CSI, First Interim, Criterion 7, Line 1)		1,947,407.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

- Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
- Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
- Other (explanation must be provided)

Explanation:
(required if NOT met
and Other is marked)

8. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves¹ as a percentage of total expenditures and other financing uses² in any of the current fiscal year or two subsequent fiscal years.

¹Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
District's Available Reserve Percentages (Criterion 10C, Line 9)	10.0%	7.5%	6.6%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	3.3%	2.5%	2.2%

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals			Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	
Current Year (2021-22)	(2,172,275.00)	47,949,736.00	4.5%	Not Met
1st Subsequent Year (2022-23)	(3,929,468.00)	47,486,499.00	8.3%	Not Met
2nd Subsequent Year (2023-24)	(782,094.00)	45,510,978.00	1.7%	Met

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Unrestricted deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budget, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

Explanation:
(required if NOT met)

Planned spending of existing reserves.

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals (Form 011, Line F2) (Form MYPI, Line D2)	Status
Current Year (2021-22)	10,297,012.86	Met
1st Subsequent Year (2022-23)	6,367,544.86	Met
2nd Subsequent Year (2023-24)	5,585,450.86	Met

9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund (Form CASH, Line F, June Column)	Status
Current Year (2021-22)	16,045,260.00	Met

9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA		
5% or \$71,000 (greater of)	0	to	300
4% or \$71,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

¹ Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment, as referenced in Education Code Section 42238.02, rounded to the nearest thousand.

³ A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4. Subsequent Years, Form MYPI, Line F2, if available.)	4,744	4,727	4,613
District's Reserve Standard Percentage Level:	3%	3%	3%

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
2. If you are the SELPA AU and are excluding special education pass-through funds:
 - a. Enter the name(s) of the SELPA(s): _____

	Current Year Projected Year Totals (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
b. Special Education Pass-through Funds (Fund 10, resources 3300-3499, 6500-6540 and 6546, objects 7211-7213 and 7221-7223)	0.00		

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
1. Expenditures and Other Financing Uses (Form 011, objects 1000-7999) (Form MYPI, Line B11)	73,683,923.00	70,349,342.00	68,445,041.00
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)			
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	73,683,923.00	70,349,342.00	68,445,041.00
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	2,210,517.69	2,110,480.26	2,053,351.23
6. Reserve Standard - by Amount (\$71,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7. District's Reserve Standard (Greater of Line B5 or Line B6)	2,210,517.69	2,110,480.26	2,053,351.23

10C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00		
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	2,210,518.00	2,110,480.00	2,053,351.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	5,118,242.82	3,168,153.82	2,443,188.82
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	(0.40)	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00		
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00		
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00		
8. District's Available Reserve Amount (Lines C1 thru C7)	7,328,760.42	5,278,633.82	4,496,539.82
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	9.95%	7.50%	6.57%
District's Reserve Standard (Section 10B, Line 7):	2,210,517.69	2,110,480.26	2,053,351.23
Status:	Met	Met	Met

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since first interim projections that may impact the budget?

1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since first interim projections by more than five percent?

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

1a. Does your district have projected temporary borrowings between funds?
(Refer to Education Code Section 42603)

1b. If Yes, identify the interfund borrowings:

S4. Contingent Revenues

1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since first interim projections.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since first interim projections.

Identify capital project cost overruns that have occurred since first interim projections that may impact the general fund budget.

District's Contributions and Transfers Standard: -5.0% to +5.0%
or -\$20,000 to +\$20,000

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the Second Interim's Current Year data will be extracted. Enter Second Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, the Second Interim's Current Year data will be extracted. If Form MYPI exists, the data will be extracted into the Second Interim column for the 1st and 2nd Subsequent Years. If Form MYPI does not exist, enter data for 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	First Interim (Form 01CSI, Item S5A)	Second Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)					
Current Year (2021-22)	(9,310,713.00)	(9,246,352.00)	-0.7%	(64,361.00)	Met
1st Subsequent Year (2022-23)	(9,717,156.00)	(9,642,962.00)	-0.8%	(74,194.00)	Met
2nd Subsequent Year (2023-24)	(9,707,223.00)	(9,580,470.00)	-1.3%	(126,753.00)	Met
1b. Transfers In, General Fund *					
Current Year (2021-22)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2022-23)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2023-24)	0.00	0.00	0.0%	0.00	Met
1c. Transfers Out, General Fund *					
Current Year (2021-22)	207,606.00	207,606.00	0.0%	0.00	Met
1st Subsequent Year (2022-23)	207,128.00	207,128.00	0.0%	0.00	Met
2nd Subsequent Year (2023-24)	208,206.00	208,206.00	0.0%	0.00	Met

1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since first interim projections that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

1a. MET - Projected contributions have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1b. MET - Projected transfers in have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1c. MET - Projected transfers out have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

--

1d. NO - There have been no capital project cost overruns occurring since first interim projections that may impact the general fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments¹ and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

¹ Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the District's Long-term Commitments

DATA ENTRY: If First Interim data exist (Form 01CSI, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no First Interim data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multiyear) commitments?
(If No, skip items 1b and 2 and sections S6B and S6C) Yes
- b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since first interim projections? No
2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2021
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Leases				
Certificates of Participation	4	01.0/11.0	\$220,410	820,000
General Obligation Bonds	19	51/8611	\$6,011,419	60,081,067
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (do not include OPEB):

Type of Commitment	# of Years Remaining	Funding Sources (Revenues)	Debt Service (Expenditures)	Principal Balance as of July 1, 2021
TOTAL:				60,901,067

Type of Commitment (continued)	Prior Year (2020-21) Annual Payment (P & I)	Current Year (2021-22) Annual Payment (P & I)	1st Subsequent Year (2022-23) Annual Payment (P & I)	2nd Subsequent Year (2023-24) Annual Payment (P & I)
Leases				
Certificates of Participation	221,680	220,410	218,975	222,210
General Obligation Bonds	6,011,419	6,011,419	6,011,419	6,011,419
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (continued):

Type of Commitment	Prior Year (2020-21) Annual Payment (P & I)	Current Year (2021-22) Annual Payment (P & I)	1st Subsequent Year (2022-23) Annual Payment (P & I)	2nd Subsequent Year (2023-24) Annual Payment (P & I)
Total Annual Payments:	6,233,099	6,231,829	6,230,394	6,233,629
Has total annual payment increased over prior year (2020-21)?	No	No	No	Yes

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the current or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

Explanation:
(Required if Yes
to increase in total
annual payments)

From the General Fund budget.

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation:
(Required if Yes)

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since first interim projections, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7A) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

No

b. If Yes to Item 1a, have there been changes since first interim in OPEB liabilities?

n/a

c. If Yes to Item 1a, have there been changes since first interim in OPEB contributions?

n/a

2. OPEB Liabilities

	First Interim (Form 01CSI, Item S7A)	Second Interim
a. Total OPEB liability		
b. OPEB plan(s) fiduciary net position (if applicable)		
c. Total/Net OPEB liability (Line 2a minus Line 2b)	0.00	0.00
d. Is total OPEB liability based on the district's estimate or an actuarial valuation?		
e. If based on an actuarial valuation, indicate the measurement date of the OPEB valuation.		

3. OPEB Contributions

	First Interim (Form 01CSI, Item S7A)	Second Interim
a. OPEB actuarially determined contribution (ADC) if available, per actuarial valuation or Alternative Measurement Method		
Current Year (2021-22)		
1st Subsequent Year (2022-23)		
2nd Subsequent Year (2023-24)		
b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)		
Current Year (2021-22)	0.00	0.00
1st Subsequent Year (2022-23)		
2nd Subsequent Year (2023-24)		
c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)		
Current Year (2021-22)		
1st Subsequent Year (2022-23)		
2nd Subsequent Year (2023-24)		
d. Number of retirees receiving OPEB benefits		
Current Year (2021-22)		
1st Subsequent Year (2022-23)		
2nd Subsequent Year (2023-24)		

4. Comments:

S7B. Identification of the District's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7B) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

- 1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

No

- b. If Yes to item 1a, have there been changes since first interim in self-insurance liabilities?

n/a

- c. If Yes to item 1a, have there been changes since first interim in self-insurance contributions?

n/a

	First Interim (Form 01CSI, Item S7B)	Second Interim
2. Self-Insurance Liabilities		
a. Accrued liability for self-insurance programs		
b. Unfunded liability for self-insurance programs		

	First Interim (Form 01CSI, Item S7B)	Second Interim
3. Self-Insurance Contributions		
a. Required contribution (funding) for self-insurance programs		
Current Year (2021-22)		
1st Subsequent Year (2022-23)		
2nd Subsequent Year (2023-24)		
b. Amount contributed (funded) for self-insurance programs		
Current Year (2021-22)		
1st Subsequent Year (2022-23)		
2nd Subsequent Year (2023-24)		

4. Comments:

S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements that have been ratified since first interim projections, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of first interim projections?

No

If Yes, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2020-21)	Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Number of certificated (non-management) full-time-equivalent (FTE) positions	275.0	273.0	268.0	265.0

1a. Have any salary and benefit negotiations been settled since first interim projections?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

Yes

If Yes, complete questions 6 and 7.

Negotiations Settled Since First Interim Projections

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year
(2021-22)

1st Subsequent Year
(2022-23)

2nd Subsequent Year
(2023-24)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

--	--	--

One Year Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year
or

Multiyear Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year
(may enter text, such as "Reopener")

--	--	--

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

250,808

Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
---------------------------	----------------------------------	----------------------------------

7. Amount included for any tentative salary schedule increases

--	--	--

Certificated (Non-management) Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Yes	No	No
4,444,866	4,444,866	4,444,866
92.0%	92.0%	92.0%
2.1%	0.0%	0.0%

Certificated (Non-management) Prior Year Settlements Negotiated Since First Interim Projections

Are any new costs negotiated since first interim projections for prior year settlements included in the interim?

No		
----	--	--

If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

Certificated (Non-management) Step and Column Adjustments

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Yes	Yes	Yes
415,586	415,586	414,573
0.0%	0.0%	0.0%

Certificated (Non-management) Attrition (layoffs and retirements)

- Are savings from attrition included in the interim and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Yes	Yes	Yes
No	No	No

Certificated (Non-management) - Other

List other significant contract changes that have occurred since first interim projections and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of first interim projections?

If Yes, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

No

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2020-21)	Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Number of classified (non-management) FTE positions	150.0	150.0	150.0	150.0

1a. Have any salary and benefit negotiations been settled since first interim projections?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

Yes

If Yes, complete questions 6 and 7.

Negotiations Settled Since First Interim Projections

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year
(2021-22)

1st Subsequent Year
(2022-23)

2nd Subsequent Year
(2023-24)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

--	--	--

One Year Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year
or

--	--	--

Multiyear Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year
(may enter text, such as "Reopener")

--	--	--

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

103,089

7. Amount included for any tentative salary schedule increases

Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)

Classified (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Yes	Yes	Yes
2,561,453	2,561,453	2,561,453
94.0%	94.0%	94.0%
3.0%	0.0%	0.0%

Classified (Non-management) Prior Year Settlements Negotiated Since First Interim

Are any new costs negotiated since first interim for prior year settlements included in the interim?

No		
----	--	--

If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

Classified (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Yes	Yes	Yes
56,135	56,135	56,423

Classified (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Yes	No	No
No	No	No

Classified (Non-management) - Other

List other significant contract changes that have occurred since first interim and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of first interim projections?
If Yes or n/a, complete number of FTEs, then skip to S9.
If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2020-21)	Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Number of management, supervisor, and confidential FTE positions	36.0	37.0	37.0	37.0

1a. Have any salary and benefit negotiations been settled since first interim projections?
If Yes, complete question 2.
If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled?
If Yes, complete questions 3 and 4.

Negotiations Settled Since First Interim Projections

2. Salary settlement:

	Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
Total cost of salary settlement			
Change in salary schedule from prior year (may enter text, such as "Reopener")			

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

	Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
4. Amount included for any tentative salary schedule increases			

Management/Supervisor/Confidential Health and Welfare (H&W) Benefits

	Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
1. Are costs of H&W benefit changes included in the interim and MYPs?	Yes	No	No
2. Total cost of H&W benefits	674,187	674,187	674,187
3. Percent of H&W cost paid by employer	93.0%	93.0%	93.0%
4. Percent projected change in H&W cost over prior year	3.0%	0.0%	0.0%

Management/Supervisor/Confidential Step and Column Adjustments

	Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
1. Are step & column adjustments included in the interim and MYPs?	Yes	Yes	Yes
2. Cost of step & column adjustments	11,143	11,143	9,252
3. Percent change in step and column over prior year			

Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)

	Current Year (2021-22)	1st Subsequent Year (2022-23)	2nd Subsequent Year (2023-24)
1. Are costs of other benefits included in the interim and MYPs?	Yes	Yes	Yes
2. Total cost of other benefits	36,000	36,000	36,000
3. Percent change in cost of other benefits over prior year	0.0%	0.0%	0.0%

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

No

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

A2. Is the system of personnel position control independent from the payroll system?

A3. Is enrollment decreasing in both the prior and current fiscal years?

A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?

A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?

A7. Is the district's financial system independent of the county office system?

A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

A2. - The District has had declining enrollment every year except one in the past 20 years. ADA and revenue budgets are projected accordingly.
A9. The District hired a new Superintendent effective July 1, 2021, and a new Assistant Superintendent, Business Services on January 26, 2022.

End of School District Second Interim Criteria and Standards Review

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2022-23 Projection (C)	% Change (Cols. E-C/C) (D)	2023-24 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	53,503,193.00	-3.23%	51,775,278.00	2.15%	52,890,624.00
2. Federal Revenues	8100-8299	0.00	0.00%		0.00%	
3. Other State Revenues	8300-8599	1,007,310.00	0.68%	1,014,162.00	-1.08%	1,003,177.00
4. Other Local Revenues	8600-8799	513,310.00	-20.02%	410,553.00	1.22%	415,553.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%		0.00%	
b. Other Sources	8930-8979	0.00	0.00%		0.00%	
c. Contributions	8980-8999	(9,246,352.00)	4.29%	(9,642,962.00)	-0.65%	(9,580,470.00)
6. Total (Sum lines A1 thru A5c)		45,777,461.00	-4.85%	43,557,031.00	2.69%	44,728,884.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				22,577,322.00		22,562,056.00
b. Step & Column Adjustment				386,774.00		265,228.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				(402,040.00)		112,712.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	22,577,322.00	-0.07%	22,562,056.00	1.68%	22,939,996.00
2. Classified Salaries						
a. Base Salaries				6,716,651.00		6,802,330.00
b. Step & Column Adjustment				51,681.00		44,453.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				33,998.00		
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	6,716,651.00	1.28%	6,802,330.00	0.65%	6,846,783.00
3. Employee Benefits	3000-3999	11,661,605.00	2.95%	12,006,096.00	0.40%	12,053,965.00
4. Books and Supplies	4000-4999	3,541,342.00	-0.06%	3,539,048.00	-53.27%	1,653,735.00
5. Services and Other Operating Expenditures	5000-5999	4,696,885.00	-18.21%	3,841,630.00	-14.62%	3,280,082.00
6. Capital Outlay	6000-6999	20,114.00	-100.00%	0.00	0.00%	
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	51,615.00	0.00%	51,615.00	0.00%	51,615.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(1,389,268.00)	0.00%	(1,389,268.00)	0.00%	(1,389,268.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	73,470.00	-0.65%	72,992.00	1.48%	74,070.00
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		47,949,736.00	-0.97%	47,486,499.00	-4.16%	45,510,978.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)						
		(2,172,275.00)		(3,929,468.00)		(782,094.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		11,602,376.82		9,430,101.82		5,500,633.82
2. Ending Fund Balance (Sum lines C and D1)		9,430,101.82		5,500,633.82		4,718,539.82
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	220,000.00		220,000.00		220,000.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00				
2. Other Commitments	9760	0.00				
d. Assigned	9780	1,881,341.00		2,000.00		2,000.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	2,210,518.00		2,110,480.00		2,053,351.00
2. Unassigned/Unappropriated	9790	5,118,242.82		3,168,153.82		2,443,188.82
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		9,430,101.82		5,500,633.82		4,718,539.82

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2022-23 Projection (C)	% Change (Cols. E-C/C) (D)	2023-24 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	2,210,518.00		2,110,480.00		2,053,351.00
c. Unassigned/Unappropriated	9790	5,118,242.82		3,168,153.82		2,443,188.82
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00				
b. Reserve for Economic Uncertainties	9789	0.00				
c. Unassigned/Unappropriated	9790	0.00				
3. Total Available Reserves (Sum lines E1a thru E2c)						
		7,328,760.82		5,278,633.82		4,496,539.82
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2022-23 Projection (C)	% Change (Cols. E-C/C) (D)	2023-24 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	0.00	0.00%		0.00%	
2. Federal Revenues	8100-8299	3,337,319.00	-12.98%	2,904,289.00	0.00%	2,904,289.00
3. Other State Revenues	8300-8599	6,005,604.00	-7.53%	5,553,654.00	-0.14%	5,545,915.00
4. Other Local Revenues	8600-8799	5,393,878.00	-11.72%	4,761,938.00	2.97%	4,903,389.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%		0.00%	
b. Other Sources	8930-8979	0.00	0.00%		0.00%	
c. Contributions	8980-8999	9,246,352.00	4.29%	9,642,962.00	-0.65%	9,580,470.00
6. Total (Sum lines A1 thru A5c)		23,983,153.00	-4.67%	22,862,843.00	0.31%	22,934,063.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				5,635,429.00		5,513,291.00
b. Step & Column Adjustment				67,200.00		67,200.00
c. Cost-of-Living Adjustment						
d. Other Adjustments				(189,338.00)		
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	5,635,429.00	-2.17%	5,513,291.00	1.22%	5,580,491.00
2. Classified Salaries						
a. Base Salaries				3,958,171.00		3,850,040.00
b. Step & Column Adjustment				6,170.00		
c. Cost-of-Living Adjustment						
d. Other Adjustments				(114,301.00)		
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	3,958,171.00	-2.73%	3,850,040.00	0.00%	3,850,040.00
3. Employee Benefits	3000-3999	7,829,813.00	2.66%	8,038,166.00	1.03%	8,120,768.00
4. Books and Supplies	4000-4999	2,054,446.00	-55.50%	914,331.00	-0.85%	906,592.00
5. Services and Other Operating Expenditures	5000-5999	4,303,193.00	-37.97%	2,669,169.00	-2.65%	2,598,326.00
6. Capital Outlay	6000-6999	75,289.00	-100.00%	0.00	0.00%	
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	683,836.00	0.00%	683,836.00	0.00%	683,836.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	1,059,874.00	0.00%	1,059,874.00	0.00%	1,059,874.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	134,136.00	0.00%	134,136.00	0.00%	134,136.00
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		25,734,187.00	-11.16%	22,862,843.00	0.31%	22,934,063.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)						
		(1,751,034.00)		0.00		0.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		2,617,945.04		866,911.04		866,911.04
2. Ending Fund Balance (Sum lines C and D1)		866,911.04		866,911.04		866,911.04
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	0.00				
b. Restricted	9740	866,911.44		866,911.04		866,911.04
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	(0.40)		0.00		0.00
f. Total Components of Ending Fund Balance		866,911.04		866,911.04		866,911.04
(Line D3f must agree with line D2)						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2022-23 Projection (C)	% Change (Cols. E-C/C) (D)	2023-24 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						

F. ASSUMPTIONS

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2022-23 Projection (C)	% Change (Cols. E-C/C) (D)	2023-24 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	53,503,193.00	-3.23%	51,775,278.00	2.15%	52,890,624.00
2. Federal Revenues	8100-8299	3,337,319.00	-12.98%	2,904,289.00	0.00%	2,904,289.00
3. Other State Revenues	8300-8599	7,012,914.00	-6.35%	6,567,816.00	-0.29%	6,549,092.00
4. Other Local Revenues	8600-8799	5,907,188.00	-12.44%	5,172,491.00	2.83%	5,318,942.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		69,760,614.00	-4.79%	66,419,874.00	1.87%	67,662,947.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				28,212,751.00		28,075,347.00
b. Step & Column Adjustment				453,974.00		332,428.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(591,378.00)		112,712.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	28,212,751.00	-0.49%	28,075,347.00	1.59%	28,520,487.00
2. Classified Salaries						
a. Base Salaries				10,674,822.00		10,652,370.00
b. Step & Column Adjustment				57,851.00		44,453.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(80,303.00)		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	10,674,822.00	-0.21%	10,652,370.00	0.42%	10,696,823.00
3. Employee Benefits	3000-3999	19,491,418.00	2.84%	20,044,262.00	0.65%	20,174,733.00
4. Books and Supplies	4000-4999	5,595,788.00	-20.42%	4,453,379.00	-42.51%	2,560,327.00
5. Services and Other Operating Expenditures	5000-5999	9,000,078.00	-27.66%	6,510,799.00	-9.71%	5,878,408.00
6. Capital Outlay	6000-6999	95,403.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	735,451.00	0.00%	735,451.00	0.00%	735,451.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(329,394.00)	0.00%	(329,394.00)	0.00%	(329,394.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	207,606.00	-0.23%	207,128.00	0.52%	208,206.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		73,683,923.00	-4.53%	70,349,342.00	-2.71%	68,445,041.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)						
		(3,923,309.00)		(3,929,468.00)		(782,094.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		14,220,321.86		10,297,012.86		6,367,544.86
2. Ending Fund Balance (Sum lines C and D1)		10,297,012.86		6,367,544.86		5,585,450.86
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	220,000.00		220,000.00		220,000.00
b. Restricted	9740	866,911.44		866,911.04		866,911.04
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	1,881,341.00		2,000.00		2,000.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	2,210,518.00		2,110,480.00		2,053,351.00
2. Unassigned/Unappropriated	9790	5,118,242.42		3,168,153.82		2,443,188.82
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		10,297,012.86		6,367,544.86		5,585,450.86

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2022-23 Projection (C)	% Change (Cols. E-C/C) (D)	2023-24 Projection (E)
E. AVAILABLE RESERVES (Unrestricted except as noted)						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	2,210,518.00		2,110,480.00		2,053,351.00
c. Unassigned/Unappropriated	9790	5,118,242.82		3,168,153.82		2,443,188.82
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z	(0.40)		0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		7,328,760.42		5,278,633.82		4,496,539.82
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		9.95%		7.50%		6.57%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499, 6500-6540 and 6546, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)						
		0.00				
2. District ADA						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form AI, Estimated P-2 ADA column, Lines A4 and C4; enter projections)						
		4,743.64		4,727.04		4,613.04
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		73,683,923.00		70,349,342.00		68,445,041.00
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		73,683,923.00		70,349,342.00		68,445,041.00
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		2,210,517.69		2,110,480.26		2,053,351.23
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		2,210,517.69		2,110,480.26		2,053,351.23
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES



Certified Public Accountants serving
K-12 School Districts and Charter
Schools throughout California

February 28, 2022

Governing Board and Management
Monrovia Unified School District
325 East Huntington Dr
Monrovia, CA 91016

We are pleased to confirm our understanding of the services we are to provide Monrovia Unified School District for the fiscal years ending June 30, 2022, 2023 and 2024.

Audit Scope

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of Monrovia Unified School District as of and for the fiscal years ending June 30, 2022, 2023 and 2024. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Monrovia Unified School District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Monrovia Unified School District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion & Analysis
2. Budgetary Comparison Schedule
3. Schedule of Changes in OPEB Liability and Related Ratios
4. Schedules of District's Proportionate Share of Net Pension Liability
5. Schedules of District Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies Monrovia Unified School District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

1. Schedule of expenditures of federal awards (if Uniform Guidance applies*).
2. Other schedules and/or information as required by the State Controller's Office.

**A Federal Single Audit under Uniform Guidance is applicable in any year that Monrovia Unified School District expends more than \$750,000 in Federal funds.*

348 Olive Street
San Diego, CA
92103
O: 619-270-8222
F: 619-260-9085
christywhite.com

Audit Objectives

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), if applicable.
- An opinion (or disclaimer of opinion) on the District's compliance with the types of compliance requirements described in the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in Title 5, *California Code of Regulations*, section 19810.

Auditor's Responsibilities

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of the Uniform Guidance (if applicable), and the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance (if applicable), and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the school district or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention.

We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the school district's ability to continue as a going concern for a reasonable period of time.

Audit Procedures – Internal Controls

We will obtain an understanding of the school district and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance (if applicable), we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Monrovia Unified School District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

When applicable, the Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of Monrovia Unified School District 's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Monrovia Unified School District 's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Monrovia Unified School District in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and complete-ness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance (if applicable); (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the school district involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the school district received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the school district complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, when required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance (if applicable). You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance (if applicable); (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance (if applicable); (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Reporting

We will issue written reports upon completion of our audit. Our reports will be addressed to the Governing Board of Monrovia Unified School District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. If issued, the Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

With regard to including the auditor's report in an exempt offering document, you agree that the aforementioned auditor's report, or reference to Christy White, Inc, will not be included in any such offering document without our prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement.

Audit Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide an electronic and up to twelve copies of our reports to the school district; however, management is responsible for distribution of the reports and the financial statements. We will file the report with the Office of the State Controller, California Department of Education, and the Los Angeles County Office of Education by the published deadline. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

By your signature below, you acknowledge the audit documentation for this engagement is the property of Christy White, Inc and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Office of the State Controller or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Christy White, Inc personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the Office of the State Controller. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation. Christy White, Inc does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. It is your responsibility to retain and protect your records (which includes any work product we provide to you as well as any records that we return) for possible future use, including potential examination by any government or regulatory agencies. Christy White, Inc does not accept responsibility for hosting client information; therefore, you have the sole responsibility for ensuring you retain and maintain in your possession all your financial and non-financial information, data and records.

We expect to begin our audit as soon as possible and to issue our reports by the published deadline. The maximum annual fee for auditing services under the terms of this agreement shall not exceed the following agreed upon amounts:

	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
District Audit Fees	\$ 25,625	\$ 27,206	\$ 28,867
Single Audit Fees	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
Total Maximum Audit Fees	<u>\$ 29,625</u>	<u>\$ 31,206</u>	<u>\$ 32,867</u>

The maximum annual fee for auditing services shall not exceed the above amounts, with the exception that any auditing services provided for (1) significant changes in District audit requirements as stated in *Government Auditing Standards* or the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* issued by the Education Audit Appeals Panel, or (2) any changes in the number of funds or accounts maintained by the Monrovia Unified School District during the period under this agreement, shall be in addition to the above maximum fee.

Our invoices for these fees will be rendered upon completion of fieldwork as follows: 25% of contract upon completion of site testing and/or planning, 25% of contract upon completion of interim testing and 50% of contract upon completion of year end fieldwork and are payable on presentation. In accordance with Education Code Section 14505 as amended, ten percent (10%) of the audit fee shall be withheld pending certification of the audit report by the Office of the State Controller and fifty percent (50%) of the audit fee shall be withheld for any subsequent year of a multi-year contract if the prior year's audit report was not certified as conforming to the reporting provisions of the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*.

If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation under Rules for Professional Accounting and Related Services Disputes before resorting to litigation. Costs of any mediation proceeding shall be shared equally by all parties.

Client and accountant both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration. Such arbitration shall be binding and final. In agreeing to arbitration, we both acknowledge that in the event of a dispute over fees charged by the accountant, each of us is giving up the right to have the dispute in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution.

This audit contract is null and void if the firm is declared ineligible to audit K-12 school districts pursuant to subdivision (c) of Education Code Section 41020.5. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

The first period to be audited shall be for the fiscal year ending June 30, 2022 and is subject to extension for up to two additional fiscal years, if agreeable to the auditors and the District. The agreement may be cancelled annually if notified by the client or auditor by February 15 of each year. Additional extensions beyond 2024 may be secured on a year by year basis, subject to the agreement of the District and the auditor.

Professional standards require us to be independent with respect to the company. Any discussions with our personnel regarding employment could pose a threat to our independence. Therefore, you agree to inform the engagement partner before having any such discussions.

In accordance with *Government Auditing Standards*, upon request, we will provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract.

Christy White, Inc has a non-licensee owner who may provide client services in your contract under the supervision of licensed owner.

We appreciate the opportunity to be of service to the Monrovia Unified School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Christy White Brook, CPA, CFE
President
Christy White, Inc

RESPONSE:

This letter correctly sets forth the understanding of Monrovia Unified School District.

Signature

Title

Date

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

3. 21/22-2111 - SERVICE AGREEMENT WITH J & A FENCE ENGINEERING

RECOMMENDATION

The Board of Education is requested to ratify the Agreement with J & A Fencing Engineering for the repair of the MHS tennis court fencing due to extreme wind damage.

Motion by _____, seconded by _____ Vote _____
Board Member Travanti____, Board Member Hammond____, Board Member
Anderson____
Board Member Gholar____, Board President Lockerbie_____

Rationale:

District policy requires that the Board approve the contractual agreement between the Monrovia Unified School District and an outside organization.

Background:

On January 22, 2022, powerful gusts of Santa Ana winds swept through the foothill communities along the San Gabriel Mountains. A high wind warning was in effect for 24 hours. The City of Monrovia responded to considerable damage caused by the winds including down live wires, downed trees, trees falling on cars, and even one that fell on a home. Amongst the damage was the fencing at the Monrovia High School tennis courts. The strength of the wind bent the fence at the post level. The tennis courts have green screens that scale the length of the fence. Due to the inability of the wind passing through the fence, the weight of the screen, and the strength of the wind, it resulted in the toppling over of the fence. The vendor will repair the fence and restore the posts. The District will replace the screens, however, the screens will not cover the entire height of the fence so that there is wind space for any future wind events.

Budget Implication (\$ Amount):

The District will pay a \$5,000 deductible and ASCIP will pay any cost above the deductible.

Legal References:

Education Code 17604 which requires that all contracts be approved by the Governing Board.

Additional Information:

A copy of the service agreement is attached.

ATTACHMENTS

- [BA Item 2111\(b\) Service Agreement with J & A Fence 3-9-22.pdf](#)

J & A FENCE

824 N. Todd Ave.
Azusa, CA 91702 US
admin@jnafence.com

Estimate

ADDRESS
Monrovia USD

ESTIMATE 1631
DATE 02/10/2022

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Fencing	Job Site: Monrovia HS Supply Labor and Material to install approx.356 LF of Chain Link Fence, at the tennis Cort, it was damaged by the wind. With new post, footing and rails. The existing windscreens to be safe and reinstall at the new Fence. Material: Post: 2,7,8, Schedule 40 Rails: 1,5,8, Schedule 40 Footing: 16" X 40" With Rebar Cages.	1	34,350.00	34,350.00
Fencing	Labor	1	34,350.00	34,350.00
TOTAL				\$68,700.00

Accepted By

Accepted Date

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

4. 21/22-2112 - SERVICE AGREEMENT WITH PURE WATER SOCAL, LLC

RECOMMENDATION

The Board of Education is requested to approve a service agreement with Pure Water SoCal, LLC for a hygienic touch-free water drinking dispenser system for Districtwide staff breakrooms.

Motion by _____, seconded by _____, Vote _____

Board Member Travanti____, Board Member Hammond ____, Board Member Anderson____,
Board Member Gholar _____, Board President Lockerbie _____

Rationale:

Approval of the service agreement with Pure Water SoCal, LLC will provide cold and hot water purification cooler units at each school site's staff lounge, District office, and the MOT yard. The units drastically reduce the chances of employee cross-contamination and infection from bacterial and viral contaminants during use. The approval of this request improves/supports employee safety and wellness. The acquisition of these units minimizes financial risk and liability to the District by integrating these units to support District infectious disease control prevention policies and injury illness prevention plans. The unit's technological features accomplish this due to its non-touchless water dispensing technology and exterior anti-microbial shell. The unit offers advanced water purification, energy-saving, and low-maintenance features.

Background:

Existing units provide multiple opportunities for cross-contamination of individual fluids due to the use of manual nozzles and the exterior body not being anti-microbial. This provides easy contact touchpoints for bacterial or viral infections. Additionally, there have been numerous re-occurring & escalating costs to service and repair obsolete units Districtwide. The vendor provided a free trial period of the service units at the District Office and MOT yard as of December 7, 2021, and an internal customer survey of the units has been very positive.

Budget Implication (\$ Amount):

The annual cost, which includes a maintenance plan, is approximately \$9,779.40 per year for a contractual term period of five (5) years (60 months); subject to annual renewal.

Legal References:

California Education Code 17604 states that a contract and/or agreement is not valid

until approved by the Board of Education.

Additional Information:

A copy of the agreement is attached.

ATTACHMENTS

- [BA Item 2112\(b\) Agreement with Pure Water SoCal, LLC 3-9-22.pdf](#)



Corporate Office:
Hydrate HQ, LLC
79 N. Main St.
Chagrin Falls, OH 44022
(216) 304-3400

RENTAL AGREEMENT

DISTRIBUTOR:
Pure Water SoCal, LLC
9340 Santa Anita Ave., Suite 104
Rancho Cucamonga, CA 91730
(909) 454-3400
www.purewatersocal.com



DISTRIBUTOR:
Hydrate HQ of San Diego, LLC
9340 Santa Anita Ave., Suite 104 Rancho
Cucamonga, CA 91730
(909) 454-3400
www.hydratehq.com

CUSTOMER INFORMATION		BILLING INFORMATION (if different)	
Company Full Legal Name: Monrovia Unified School District		Company Name:	
Agreement Signer Name: Ricardo Harris	Phone #: 626-471-2081	Billing Contact:	Phone #: 626-471-2081
Equipment Location Address: 325 E. Huntington Dr		Address:	
County: Los Angeles		County:	
City, State, Zip: Monrovia, CA. 91016		City, State, Zip	
Email: rharris@monroviaschools.net	TIN#:	Email:	P.O.#:
Org Type: <input type="checkbox"/> Corp <input type="checkbox"/> LLC <input type="checkbox"/> Partnership <input type="checkbox"/> Other	Tax Exempt <input type="checkbox"/> (Provide Certificate) Not Tax Exempt <input type="checkbox"/>	Service Contact: _____ E Mail: _____ Phone: _____ Sales Rep : Thomas Skerl / David Inglis	

RENTAL TERM	MONTHLY PAYMENT	BILLING FREQ./TYPE	SPECIAL INSTRUCTIONS
60 mo's	\$ 814.45 (plus taxes)	<input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Check <input type="checkbox"/> Monthly <input type="checkbox"/> ACH	First set of filters free of charge. Purchase filters thereafter as needed Terms 45 Days, waive all installation fees

EQUIPMENT SCHEDULE	ACCOUNT SETUP FEES
10 PW 90 @ \$74.95 1 3i @ \$64.95 <input type="checkbox"/> See attached equipment schedule (if applicable).	Installation Fee \$ 175.00 - 3i init = \$ _____ Other Fees* = \$ _____ * _____

Agreed and Accepted by:

Customer:

_____	Ryan D. Smith
Authorized Signature	Name Printed
Superintendent	_____
Title	Date

Distributor:

_____	_____	_____
Signature	Title	Date

Customer acknowledges having read and understood all of the terms of this Rental Agreement, including page 2 hereof, and agrees to be bound by all of the terms herein upon execution of this Rental Agreement.

Reference Number _____ (for internal use only)

Rental Agreement Terms

- 1. Ownership of Equipment:** Distributor is the sole owner and title-holder of the equipment under this Rental Agreement ("Equipment"). Customer agrees to keep the Equipment free and clear of all liens and Customer will pay all taxes, filing fees, interest and penalties relating to this Rental Agreement or the Equipment.
- 2. Complete Agreement:** Customer agrees that no promises or agreements have been made by Distributor or anyone else regarding the rental or use of the Equipment which are not part of this Rental Agreement.
- 3. Authorized Signer:** The person signing this Rental Agreement on behalf of the Customer represents he/she has the power and authority to do so on behalf of the Customer.
- 4. Liability and Insurance; Indemnity:** Customer is responsible for any damage to the equipment or losses or injuries caused by the Equipment due to acts of Customer. Customer agrees to keep the Equipment fully insured against such losses during the term of the Rental Agreement or any extension hereof. If Distributor or its assignee requests proof of insurance and Customer fails to provide said proof, Customer agrees to pay to Distributor or its assignee the cost (which may be at a higher premium) of the insurance obtained by Distributor or its assignee. Customer agrees to indemnify, defend and hold harmless Distributor's assignee at all times, including after termination of this Rental Agreement, from and against any loss, damage, liability or claim, including the failure of any connection to or from the equipment (including any supply lines enabling such connection), except to the extent arising from the intentional misconduct of the dealer, reasonable attorneys' fees, caused by the Equipment or its use.
- 5. Location of Equipment:** Customer will keep the Equipment at the location specified in this Rental Agreement. The Distributor or its authorized agent must perform any relocation of the Equipment.
- 6. Distributor Interests:** Customer may not sell, transfer, encumber or assign the Equipment or this Rental Agreement without the prior written consent of Distributor or its assignee. Distributor may sell, transfer, encumber or assign its interests in the Equipment and/or this Rental Agreement. Any assignee of Distributor will have all of Distributor's rights and benefits under this Rental Agreement but none of its obligations.
- 7. Agreement Inception, Payment Requirements, Payment Due Dates:** This Rental Agreement shall commence on the Delivery and Acceptance Date ("Commencement Date") and continue for the duration of the term stated on page 1 hereof. ~~Repayment~~ will accrue from the Commencement Date; provided that payment for the initial billing period shall be due thirty (30) days after the Commencement Date. Thereafter, payments will be due for each billing period on the date that Distributor or its assignee establish for payments under this Rental Agreement. If payment is not made within fifteen (15) days of when due, a late charge equal to 15% of the late payment or \$20, whichever is greater, will be charged for each late payment. Customer's obligation extends through the term of the Agreement.
- 8. Early Termination:** Customer may terminate this Rental Agreement with thirty (30) days prior written notice to Distributor and upon payment, as calculated on the termination date, of all remaining payments, and all sales tax, and fees, if applicable.
- 9. Renewal/Price Protection:** After the initial rental term (or extension previously agreed to), this Rental Agreement will renew for an additional 12 months and annually thereafter at the same monthly rate unless the Customer notifies Distributor in writing ninety (90) days prior to the expiration of the initial rental term (or extension previously agreed to) that Customer does not intend to renew this Rental Agreement and will return the Equipment.
- 10. Installation, Maintenance and Care:** Customer agrees to use the Equipment in accordance with the Distributor's specifications and will make the Equipment available to Distributor or its authorized agent for service and maintenance. Amounts payable by Customer under this Rental Agreement are exclusive of any charges for Equipment service, maintenance, repairs or relocation. De-installation and removal charge \$125.00 per unit at termination of rental.
- 11. UCC Filings:** Customer grants Distributor (and its successors and assigns) authorization to sign and file Uniform Commercial Code financing statements deemed necessary by Distributor (or its successors and assigns) to protect its interests in the Equipment.
- 12. Default:** If Customer does not pay any amount when due, or breaches any other term of this Rental Agreement, or becomes insolvent or subject to any insolvency proceeding, Distributor or its assignee may deem the Customer in default and Distributor or its assignee may thereafter exercise any and all legal remedies available by law including but not limited to, repossession of the Equipment, termination of maintenance agreements, reimbursement of reasonable attorney fees associated with any action, repossession or disposal of the Equipment and acceleration of the balance due under this Rental Agreement. If any part of this Rental Agreement is found to be invalid, then it shall not invalidate any of the other parts.
- 13. Business Agreement:** Customer agrees that this Rental Agreement and its use of the Equipment is solely for business purposes. This Rental Agreement will be governed by the laws of the state in which the Equipment is located. Any judicial proceedings arising under this Rental Agreement shall be adjudged by any court in any state in which the Customer conducts business at the commencement of the action or is organized. Customer expressly accepts the jurisdiction and venue in any such court and irrevocably waives any right to a trial by jury.
- 14. Manner of Execution:** This Rental Agreement may be executed in as many counterparts as necessary or convenient, including both counterparts that are executed on paper and counterparts that are electronic records and executed electronically, and by the different parties on separate counterparts each of which, when so executed, (and any copy of an executed counterpart that is an electronic record) shall be deemed an original but all such counterparts shall constitute but one and the same agreement. Delivery of a signed counterpart hereof by facsimile transmission or by e-mail transmission shall be as effective as delivery of a manually executed counterpart hereof.
- 15. Miscellaneous:** At the discretion of Distributor or its assignee (the "Holder"), the authoritative electronic copy of this Agreement ("Authoritative Copy") may be converted to paper and marked as the original by Distributor or such assignee (the "Paper Original"). Unless and until the Holder creates a Paper Original, the Authoritative Copy of this Agreement: (1) shall at all times reside in a document management system designated by Holder for the storage of authoritative copies of electronic records, and (2) is held in the ordinary course of business. In the event the Authoritative Copy is converted to a Paper Original, the parties hereto acknowledge and agree that: (a) the electronic signing of this Rental Agreement also constitutes issuance and delivery of the Paper Original, (b) the electronic signature(s) associated with this Rental Agreement, when affixed to the Paper Original, constitutes legally valid and binding signatures on the Paper Original, and (c) the Customer's obligations will be evidenced by the Paper Original after such conversion. Any purchaser of this paper is notified that a security or ownership interest has been granted to the party holding the Paper Original of the Rental Agreement marked "ORIGINAL" and any other security or ownership interest herein will violate the rights of such party.



Customer Payment Preferences

Thank you for choosing your Pure Water System. In order to best serve your needs, please tell us how you prefer to pay your invoices.

Customer Name: Monrovia Unified School District

Rental Agreement Account Number: _____

Payables Department Information:

Payables Contact Name: Doris Wang

Email Address: dwang@monroviashools.net Phone: 626-471-~~2059~~ 2059

Are You Tax Exempt? No Yes If Yes, please attach completed tax exemption certificate.

Vendor Form: Do you require the completion of a Vendor Form? No Yes If Yes, please provide Vendor Form.

Payment Method:

Recurring ACH (standard) please complete below. Check Other: _____

Option B: ACH Payments – Direct Deposit to Pure Water Partners
If you would like to set up automatic payment into our bank account, please check this option and we will forward you our banking information.

Credit Card/Debit Card/eCheck
A payment Portal is provided at www.purewaterpartners.com for one-time and recurring payments. Convenience fees may apply.

Payment Frequency: Quarterly. Monthly

Invoicing Preference: Email (Email address) dwang@monroviashools.net Paper via U.S. Mail

Is a PO# required on invoices? No Yes PO# _____

Save time, money and avoid late fees with the convenience of ACH payment processing
Please complete this section to have your rental payments automatically deducted from your checking account

<u>Bank Routing Number</u>	<u>Bank Account Number</u>
<u>Financial Institution Name</u>	

I (we), as the account holder(s), authorize Pure Water Partners or its assignee and our or its financial institution to debit our account for the amounts due or to become due under the terms of the rental agreement referenced above. This authorization will remain in effect until written notification of termination is received by Pure Water Partners or its assignee.

Authorized By Ryan D. Smith Signature _____ Date _____

Email Address for ACH Notifications: rharris@monroviashools.net and dwang@monroviashools.net

Internal Use: Reference # _____ Dealership: _____ Rep: _____

Send All Remittance Information to: honeill@purewatersocal.com
123 South Third Avenue, Suite 28 • Sandpoint, ID 83864 • 208.255.2525 • customerservice@purewaterpartners.com

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

5. 21/22-3080 - APPROVAL OF JOB DESCRIPTION, *DIRECTOR, ELEMENTARY EDUCATIONAL SERVICES*

RECOMMENDATION

The Board of Education is requested to approve a new job description, *Director, Elementary Educational Services*.

Motion by _____, seconded by _____, Vote _____

Board Member Travanti____, Board Member Hammond____, Board Member Anderson____,

Board Member Gholar____, Board President Lockerbie____

Rationale:

It is recommended that the Board approve the new job description of Director of Elementary Education.

Background:

Under the direction of the Deputy Superintendent, the Director of Elementary Education (Preschool– 5) provides leadership to promote the educational goals and objectives of the District in concert with state and federal mandates in grades Preschool-5. The Director of Elementary Education (Preschool-5) works with District and site personnel to ensure a rigorous curriculum for students; high-quality materials and ongoing professional development are provided to teachers and instructional support staff.

Additional Information:

The proposed job description is attached.

ATTACHMENTS

- [Director_of_Elem_Educational_Services_2022_.pdf](#)

MONROVIA UNIFIED SCHOOL DISTRICT

JOB TITLE: DIRECTOR OF ELEMENTARY EDUCATIONAL SERVICES

DIVISION: Administrative

REPORTS TO: Deputy Superintendent

Monrovia Unified School District serves students in a diverse city with a rich history. Many families have lived in the community for several generations.

BRIEF DESCRIPTION OF POSITION

Under the direction of the Deputy Superintendent, the Director of Elementary Educational Services provides leadership to carry out the mission, educational goals and objectives of the District in concert with state and federal mandates in grades Pre-K-5. The Director of Elementary Educational Services works closely with District and site personnel to ensure a rigorous curriculum for students, use of high-quality materials and ongoing professional development are provided to teachers and instructional support staff so that all students are prepared for a seamless and successful transition to their middle school years.

DISTINGUISHING CHARACTERISTICS:

This position requires subject matter expertise in educational programs, curriculum, pedagogy, MTSS, school climate, college and career readiness, and high leverage instructional strategies.

ESSENTIAL RESPONSIBILITIES:

- Serves as a key member of the Superintendent's Cabinet and Educational Services Team, preparing relevant board meeting agenda items, presentations and information.
- Provides staff leadership to promote and ensure understanding of the educational goals and objectives of the District, and assist in providing professional development activities.
- Supervises, coaches and supports elementary principals.
- Provides primary oversight of building operations of the elementary level (e.g. schedule, budget, administrative regulations, curriculum, school safety plans, crisis response, discipline, transportation and other programs).

- Supports the development of the District's Local Control Accountability Program (LCAP).
- Works with principals and teacher committees in organizing and coordinating grade level meetings in order to affect continuity and articulation of the instructional programs throughout the District.
- Provides leadership to elementary education staff in the design, development, and implementation of the core, intervention, and elective curricular programs for students.
- Supervises the development, publication, and distribution of curriculum documents including standards, brochures, parent handbooks, manuals, and other instructional materials.
- Responsible for all aspects of professional development (TK-5) from inception to conclusion, including research and development, budgeting, communication, and marketing, as well as evaluation and follow-up.
- Provides guidance and oversight to the District's independent study program.
- Assists site and District staff in the investigation of and response to parent and community concerns.
- Supervises selection of core textbooks and instructional materials for TK-5, arranges and meets with selection committees, arranges for books from publishers, arranges a time for teachers to pilot materials, and recommends materials for adoption.
- Oversight and support of school counselors in meeting the social, emotional learning needs of all students.
- Oversight of federal and state accountability implementation and accountability.
- Coordinates summer school, including remedial, accelerated, and enrichment programs.
- Plan, organize and facilitate principal meetings as needed.
- Responsible for development, coordination, and monitoring portions of the budget relating to curriculum, instruction, student support, and professional development.
- Assists in the development, implementation, and monitoring of operational goals, objectives, and procedures on a daily, short, and long-range basis.
- Stays current regarding developments and trends in curriculum, instruction, and student support.
- Supervises the District's Elementary VAPA program.
- Monitors the implementation of the District's instructional programs with strong knowledge of AVID, CTE, dual immersion and ELD.
- Supervises Teachers on Special Assignments in their respective curricular areas.
- Coordinates District related instructional activities, as requested.
- Attends Board of Education and other meetings and conferences upon request.
- Conducts regular school visitations for observation and evaluation of the District instructional program.
- Engages in program related outreach to partners in the community and business.
- Maintains focus on equity and cultural proficiency in all programs and activities.

- Monitors school site social media and website platforms.
- Supports the development and monitoring of formative and summative assessments.
- Performs other tasks and assumes other responsibilities that may be assigned by the Deputy Superintendent.

KNOWLEDGE AND ABILITIES:

- Has the talent to (a) envision world-class schools; (b) communicate that vision; and (c) lead others to make that vision a reality.
- Has the ability to establish, communicate and monitor high standards for all students, staff, programs and services.
- Can provide leadership to move groups collaboratively toward a vision of excellence.
- Has high ethics, models appropriate behavior for students and holds an admirable belief system.
- Has the ability to apply keen organizational skills in order to plan, coordinate and implement the District's vision of excellence.
- Has exceptional written and oral communication skills.
- Has the ability to form positive connections with the community and develop productive partnerships.
- Knowledge of all aspects of public-school administration and management of school districts.
- Knowledge of the laws governing public education in California, particularly the sections of the California Education Code dealing with instruction.
- Knowledge of State and Federal laws governing discrimination.
- Knowledge of District organization, operations, policies, procedures and objectives.
- Knowledge of best practices with dual immersion programs.

EDUCATION/EXPERIENCE:

- Equivalent to completion of a Master of Arts or higher degree from an accredited college or university in educational administration, curriculum and instruction, or other closely related areas. A Doctoral degree in education or a related field is desirable.
- Five or more years of successful teaching experience at the elementary and/or secondary level, a minimum of three years in an administrative position, preferably including experience as a site principal.
- Possession of a valid California Administrative Services Credential authorizing service as a K-12 Administrator.

SALARY AND BENEFITS

- Salary Range 53 on the administrative salary schedule

TERM OF ASSIGNMENT

- Full time -12 months

- 226 days

ABILITY TO

- Demonstration of interpersonal skills using tact, patience and courtesy.
- Ability to work in a conflict arena.
- Ability to handle people who are upset.
- Ability to communicate effectively and courteously, verbally and in writing.
- Ability to prioritize, organize and work independently.
- Ability to revise priorities in accordance with the requirements of the Superintendent and the needs of the District.
- Availability to attend evening, night and weekend meetings and activities.
- Develop and implement long range plans.
- Work collaboratively with Cabinet and staff to establish and reach clear goals and objectives.
- Work creatively to solve problems and effectively promote change.
- Work with and appreciate a diverse community, student population and staff.
- Assimilate and evaluate data and prepare sound recommendations.
- Develop and keep the trust and confidence of others; deal effectively with different personalities and styles.
- Motivate others, manage staff to maximize their skills and talents, and establish and maintain effective working relationships. Understand and carry out oral and written directions with minimal professional direction.
- Establish and maintain effective and cooperative organizational, public and community relationships.

ENVIRONMENT: Office environment. Constant interruptions. Outside and office environment; driving a vehicle to District sites to conduct work.

PHYSICAL REQUIREMENTS:

The physical demands described here are representative of those that must be met by an employee to successfully perform functions of this job. Reasonable accommodation may be made to enable individuals with a disability to perform the essential functions.

- Mental ability and knowledge required to interpret and implement policies, rules and regulations, and make determinations relative to the effective performance of the essential responsibilities of the position.
- Ability to sit or stand for extended periods of time.
- Ability to see and read printed matter with or without vision aids.
- Ability to hear and understand speech at normal room levels, and to hear and understand speech on the telephone.
- Manual dexterity to carry out the functions of the above essential responsibilities.
- Ability to speak in audible tones so that others may understand clearly.
- Ability to bend, reach and mobility sufficient to circulate freely around campus.

NOTE: This list of essential functions and physical requirements is not exhaustive and may be supplemented as necessary in accordance with the requirements of the job.

GENERAL CERTIFICATES, LICENSES, REGISTRATIONS:

- California Driver's License (by first day of service).
- Computer skills in Microsoft Office and Google platform.

SUBJECT TO BOARD APPROVAL: MARCH 2022

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

6. 21/22-3079 - APPROVAL OF JOB DESCRIPTION, *DIRECTOR, SECONDARY EDUCATIONAL SERVICES*

RECOMMENDATION

The Board of Education is requested to approve a new job description, *Director, Secondary Educational Services*.

Motion by _____, seconded by _____, Vote _____

Board Member Travanti____, Board Member Hammond____, Board Member Anderson____,

Board Member Gholar____, Board President Lockerbie____

Rationale:

It is recommended that the Board approve the new job description of Director of Secondary Education.

Background:

Under the direction of the Deputy Superintendent, the Director of Secondary Education (Grades 6-Adult Education) provides leadership to promote the educational goals and objectives of the District in concert with state and federal mandates in grades 6-Adult Education. The Director works with District and site personnel to ensure a rigorous curriculum for students; high-quality materials and ongoing professional development are provided to teachers and instructional support staff.

Additional Information:

The proposed job description is attached.

ATTACHMENTS

- [Director of Secondary Educational Services 2022.pdf](#)

MONROVIA UNIFIED SCHOOL DISTRICT

JOB TITLE: DIRECTOR OF SECONDARY EDUCATIONAL SERVICES

DIVISION: Administrative

REPORTS TO: Deputy Superintendent

Monrovia Unified School District serves students in a diverse city with a rich history. Many families have lived in the community for several generations.

BRIEF DESCRIPTION OF POSITION

Under the direction of the Deputy Superintendent, the Director of Secondary Educational Services (Grades 6-12) provides leadership to promote the educational goals and objectives of the District in concert with state and federal mandates in grades 6-12. The Director of Secondary Educational Services works closely with District and site personnel to ensure a rigorous curriculum for students, use of high-quality materials and ongoing professional development are provided to teachers and instructional support staff so that all students are prepared for a seamless and successful transition to college and career.

DISTINGUISHING CHARACTERISTICS:

This position requires subject matter expertise in educational programs, curriculum, pedagogy, MTSS, school climate, college and career readiness, and high leverage instructional strategies.

ESSENTIAL RESPONSIBILITIES:

- Serves as a key member of the Superintendent's Cabinet and Educational Services Team, preparing relevant board meeting agenda items, presentations and information.
- Provides staff leadership to promote and ensure understanding of the educational goals and objectives of the District, and assist in providing professional development activities.
- Supervises, coaches and supports secondary principals.
- Provides primary oversight of building operations of the secondary level (e.g. schedule, budget, administrative regulations, curriculum, school safety plans, crisis response, discipline, transportation and other programs).
- Supports the development of the District's Local Control Accountability Program (LCAP).

- Works with principals and teacher committees in organizing and coordinating grade level meetings in order to affect continuity and articulation of the instructional programs throughout the District.
- Provides leadership to secondary education staff in the design, development, and implementation of the core, intervention, and elective curricular programs for students.
- Supervises the development, publication, and distribution of curriculum documents including standards, brochures, parent handbooks, manuals, and other instructional materials.
- Responsible for all aspects of professional development (6-12) from inception to conclusion, including research and development, budgeting, communication, and marketing, as well as evaluation and follow-up.
- Provides guidance and oversight to the district independent study program.
- Assists site and District staff in the investigation of and response to parent and community concerns.
- Supervises selection of core textbooks and instructional materials for 6-12 and arranges and meets with selection committees, arranges for books from publishers, arranges a time for teachers to pilot materials, and recommends materials for adoption.
- Oversight and support of secondary school counselors in meeting the social, emotional learning needs of all students and the creation and monitoring of post-secondary plans.
- Oversight of federal and state accountability implementation and accountability.
- Coordinates summer school, including remedial, accelerated, and enrichment programs.
- Participates in principal and other meetings as needed.
- Oversees and monitors secondary master schedules for effectiveness.
- Responsible for development, coordination, and monitoring portions of the budget relating to curriculum, instruction, student support, and professional development.
- Assists in the development, implementation, and monitoring of operational goals, objectives, and procedures on a daily, short, and long-range basis.
- Stays current regarding developments and trends in curriculum, instruction, and student support.
- Supports Activities and Athletic Directors.
- Supervises Teachers on Special Assignments in their respective curricular areas. Coordinates District related instructional activities, as requested.
- Attends Board of Education and other meetings and conferences upon request.
- Conducts regular school visitations for observation and evaluation of the District instructional program.
- Engages in program related outreach to partners in the community and business.
- Maintains focus on equity and cultural proficiency in all programs and activities.
- Monitors school site social media and website platforms.
- Supports the development and monitoring of formative and summative assessments.

- Monitors the implementation of the District's instructional programs with strong knowledge of A-G requirements, AVID, AP, CTE, dual enrollment, dual immersion and ELD.
- Assists site and District staff in the investigation of and response to parent and community concerns. Support the development and monitoring of formative and summative assessments.
- Responsible for development, coordination, and monitoring portions of the budget relating to curriculum, instruction, student support, and professional development.
- Assists in development, implementation, and monitoring of operational goals, objectives, and procedures on a daily, short, and long-range basis.
- Stays current regarding developments and trends in curriculum and instruction. .
- Coordinates partnerships between the community and the District as they relate to curricular and instructional areas.
- Monitors school site social media and website platforms.
- Actively pursues various funding opportunities to expand educational programs and services.
- Expansion of college and career readiness measures.
- Highlights educational programs and services.
- Maintains focus on equity and cultural proficiency in all programs and activities.
- Performs other tasks and assumes other responsibilities that may be assigned by the Deputy Superintendent.

KNOWLEDGE AND ABILITIES:

- Has the talent to (a) envision world-class schools; (b) communicate that vision; and (c) lead others to make that vision a reality.
- Has the ability to establish, communicate and monitor high standards for all students, staff, programs and services.
- Can provide leadership to move groups collaboratively toward a vision of excellence.
- Has high ethics, models appropriate behavior for students and holds an admirable belief system.
- Has the ability to apply keen organizational skills in order to plan, coordinate and implement the District's vision of excellence.
- Has exceptional written and oral communication skills.
- Has the ability to form positive connections with the community and develop productive partnerships.
- Knowledge of all aspects of public-school administration and management of school districts.
- Knowledge of the laws governing public education in California, particularly the sections of the California Education Code dealing with instruction.
- Knowledge of State and Federal laws governing discrimination.
- Knowledge of District organization, operations, policies, procedures and objectives.
- Best practices with Dual Immersion programs.
- Best practices with Career Technical Education (CTE) pathway expansion.
- Grant writing.

EDUCATION/EXPERIENCE:

- Equivalent to completion of a Master of Arts or higher degree from an accredited college or university in educational administration, curriculum and instruction, or other closely related areas. A doctoral degree in education or a related field is desirable.
- Five or more years of successful teaching experience at the elementary and/or secondary level, a minimum of three years in an administrative position, preferably including experience as a site principal.
- Possession of a valid California Administrative Services Credential authorizing service as a K-12 Administrator.

SALARY AND BENEFITS

- Salary Range 53 on the administrative salary schedule

TERM OF ASSIGNMENT

- Full time -12 months
- 226 days

ABILITY TO:

- Demonstration of interpersonal skills using tact, patience and courtesy.
- Ability to work in a conflict arena.
- Ability to handle people who are upset.
- Ability to communicate effectively and courteously, verbally and in writing.
- Ability to prioritize, organize and work independently.
- Ability to revise priorities in accordance with the requirements of the Superintendent and the needs of the District.
- Availability to attend evening, night and weekend meetings and activities.
- Develop and implement long range plans.
- Work collaboratively with Cabinet and staff to establish and reach clear goals and objectives.
- Work creatively to solve problems and effectively promote change.
- Work with and appreciate a diverse community, student population and staff.
- Assimilate and evaluate data and prepare sound recommendations.
- Develop and keep the trust and confidence of others; deal effectively with different personalities and styles.
- Motivate others, manage staff to maximize their skills and talents, and establish and maintain effective working relationships. Understand and carry out oral and written directions with minimal professional direction.
- Establish and maintain effective and cooperative organizational, public and community relationships.

ENVIRONMENT: Office environment. Constant interruptions. Outside and office environment; driving a vehicle to District sites to conduct work.

PHYSICAL REQUIREMENTS:

The physical demands described here are representative of those that must be met by an employee to successfully perform functions of this job. Reasonable accommodation may be made to enable individuals with a disability to perform the essential functions.

- Mental ability and knowledge required to interpret and implement policies, rules and regulations, and make determinations relative to the effective performance of the essential responsibilities of the position.
- Ability to sit or stand for extended periods of time.
- Ability to see and read printed matter with or without vision aids.
- Ability to hear and understand speech at normal room levels, and to hear and understand speech on the telephone.
- Manual dexterity to carry out the functions of the above essential responsibilities.
- Ability to speak in audible tones so that others may understand clearly.
- Ability to bend, reach and mobility sufficient to circulate freely around campus.

NOTE: This list of essential functions and physical requirements is not exhaustive and may be supplemented as necessary in accordance with the requirements of the job.

GENERAL CERTIFICATES, LICENSES, REGISTRATIONS:

- California Driver's License (by first day of service).
- Computer skills in Microsoft Office and Google platform.

SUBJECT TO BOARD APPROVAL: MARCH 2022

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

7. 21/22-5073 - APPROVAL OF AGREEMENT WITH LESLIE LOCKHART

RECOMMENDATION

The Board of Education is requested to approve a consultant agreement with Leslie Lockhart to work as Interim Assistant Superintendent of Human Resources from March 11, 2022, to June 30, 2022.

Motion by _____, seconded by _____, Vote _____
Board Member Travanti____, Board Member Hammond____, Board Member Anderson____,
Board Member Gholar____, Board President Lockerbie_____

Rationale:

Recently, the Assistant Superintendent of Human Resources position has become vacant and there is an immediate need to fill this vacancy. As the recruitment process begins to fill this position, approval of this contract will authorize Leslie Lockhart to work as Interim Assistant Superintendent of Human Resources, beginning March 10, 2022, through June 30, 2022. Under the direction of the Superintendent, Ms. Lockhart will work in the role of Interim Assistant Superintendent of Human Resources, to perform all of the duties required of this position, attend all Board meetings scheduled during the term of this contract, and other duties as assigned by the Superintendent.

Budget Implication (\$ Amount):

The contract rate for Ms. Lockhart is \$96 p/hour, or \$768 p/day, to be paid from General Funds.

Additional Information:

A copy of the proposed contract is attached.

ATTACHMENTS

- [L. Lockhart Contract - 030922.pdf](#)

MONROVIA UNIFIED SCHOOL DISTRICT

325 E. Huntington Dr.
Monrovia, CA 91016
(626) 471-2000

**PERSONAL SERVICES CONTRACT
AGREEMENT/PURCHASE ORDER NUMBER**

THIS CONTRACT made and entered into this 1 day of March, 2022 by and between Leslie Jackson Green hereinafter called the **PROVIDER** and the **MONROVIA UNIFIED SCHOOL DISTRICT**, hereinafter called the **DISTRICT**.

WITNESSETH; The parties do hereby contract and agree as follows:

1. The **PROVIDER** shall furnish the **DISTRICT** for a total contract price of:
Daily Rate of \$768 / Hourly rate of \$96 **Dollars (\$0.00)**
the following services:

Under the direction of the Superintendent, work as Interim Assistant Superintendent, Human Resources and perform the duties required of this position, attend Board meetings as required during the time period of this contract and perform duties as assigned by the Superintendent. Schedule and hours of the Interim Asst. Superintendent of Human Resources will be determined and set with the Superintendent to be billed weekly.

2. The term of this contract shall begin March 11, 2022 and will terminate on or before June 30, 2022.
3. The Contractor shall not commence work under this Contract until the insurance required under Paragraph 19 of the **Terms and Conditions** and satisfactory proof of such insurance has been submitted to the District and said insurance has been approved by the District.
4. Payment Schedule - Payment for the work shall be made upon submission of monthly statements and the District's written approval of the work (which approval shall not be unreasonably withheld).
5. Approvals for payment shall be authorized by a responsible District administrator.
6. The Contract includes the general terms and conditions as printed and set forth on the following pages, and the Provider, by executing this Contract, agrees to comply with all such general terms and conditions.
7. The Provider shall guarantee that all professional services rendered in the performance of this Contract are in keeping with current generally accepted practices for an educational institution.
8. IN WITNESS WHEREOF, the parties hereunto have subscribed to this Contract, including all Contract Documents as listed below:



- Scope of Work Statement
- Addendum Containing Specific Terms and Conditions

NOTE: Federal Regulations (Code Sections 6041 and 6209) require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security Number, whichever is applicable.

TYPE OF BUSINESS ENTITY

- Individual
- Sole Proprietorship
- Partnership
- Corporation
- Other

TAX IDENTIFICATION

Employer Identification
[REDACTED]
Social Security Number

Under penalty of perjury, I certify that the number shown on this form is my correct taxpayer identification number.

PROVIDER	MONROVIA UNIFIED SCHOOL DISTRICT
-----------------	---

Leslie Jackson Green

Ryan D. Smith

Provider Name

Superintendent

Leslie Jackson Green
Signature

Signature

TITLE: Interim Asst. Supt. of HR

DATE: 03/9/2022

LICENSE NUMBER: C2705258

ADDRESS: [REDACTED]

DATE: 3/2/22

PHONE: [REDACTED]

FAX: _____

Business Services Only	
Account No:	_____
Verification and Approval	_____
Board Approval:	_____
Purchase Order No.:	_____

22. **GOVERNING LAW.** This contract shall be governed by and construed in accordance with the laws of the State of California.

23. **ATTORNEYS' FEES.** If any action is brought by either party against the other party hereunder, the prevailing party shall be entitled to recover from the other party reasonable attorneys' fees, costs and expenses incurred in connection with the prosecution or defense of such action.

24. **NO ORAL MODIFICATION.** Any waiver, amendment, modification, consent or acquiescence with respect to this contract or any provision of this contract or with respect to any failure to perform in accordance therewith shall be set forth in writing and duly executed by or on behalf of the party to be bound thereby.

25. **PROVISIONS REQUIRED BY LAW DEEMED INSERTED.** Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and this contract shall be read and enforced as though it were included therein.

Adopted: October 24, 2007

Supplemental Agreement

The Undersigned Agrees as follows:

1. To cooperate with school personnel to ensure fair and equitable availability of services to all families.
2. To support District and school policies and standards.
3. To work with groups of students and/or parents when possible to ensure that as many families are served as possible. Marital counseling is not an expected use of school-based clinical staff.
4. To refer students and families in need of (in-depth, long-term) specialized services to appropriate community agencies whenever possible. It is inappropriate for a clinic to refer to its own agency unless comparable services are not available elsewhere or the family specifically requests services offered by clinician (which should be documented along with referrals to alternative agencies).
5. To provide licensed personnel or fully-supervised interns for all services.
6. To maintain appropriate insurance as required by the District.

 3/2/02
Signature Date

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

1. BOARD POLICY 0110, *MISSION STATEMENT*

RECOMMENDATION

The Board of Education is requested to receive for first reading Board policy 0110, *Mission Statement*, as updated following the Board and Superintendent's review of the district's mission and vision statement.

Rationale:

At the February 26th Special Board of Education meeting, the Board of Education and Superintendent reviewed the District's goals, mission, and vision statements. The results of this review concluded with the Board and Superintendent updating the District's mission and vision statement. The updated mission statement is attached, and following Board approval, the mission statement will be shared with MUSD staff, parents, and community.

Additional Information:

The updated mission statement is attached.

ATTACHMENTS

- [BP 0110 Mission Statement - \(1st read\) 030922.pdf](#)

MISSION STATEMENT

The Monrovia Unified School District exists to provide all students with an exceptional education, ensuring all graduate fully prepared for college, career, and life. ~~is committed to devoting its energy, resources, and support to provide, through quality staff & quality service:~~

- ~~★ Academically rigorous educational programs which foster the maximum development of each student's:~~
 - ~~● desire, skill, & confidence to learn;~~
 - ~~● academic potential and success;~~
 - ~~● vocational, avocational, and technological interests, talents, and skills;~~
 - ~~● social, civic, and cultural understanding and participation;~~
 - ~~● sense of accomplishment, self-responsibility, and self-worth, within.~~

- ~~★ A challenging, supportive, safe, orderly, & positive learning environment, by working actively & cooperatively as students, staff, parents, & community.~~

Revised: March 3, 2022

~~Adopted: March 14, 2007~~

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

2. ADMINISTRATIVE REGULATION 0000, *VISION*

RECOMMENDATION

The Board of Education is requested to receive Administrative Regulation 0000, *Vision*, as updated following the Board and Superintendent's review of the district's vision and mission statement.

Rationale:

At the February 26th Special Board of Education meeting, the Board of Education and Superintendent reviewed the District's goals, mission, and vision statements. The results of this review concluded with the Board and Superintendent updating the District's mission and vision statement. The updated vision statement is attached, and following Board approval, the mission statement will be shared with MUSD staff, parents, and community.

Additional Information:

A copy of the updated Vision statement is attached.

ATTACHMENTS

- [AR 0000 Vision - updated 030922.pdf](#)

VISION

Our vision is to be an exemplary school district by empowering all students to reach their highest potential through innovative, engaging, and personalized learning experiences.

~~Our students will:~~

- ~~• Graduate from high school prepared for college and/or career.~~
- ~~• Contribute and adapt to an ever-changing world by being resourceful and responsible citizens.~~
- ~~• Embrace diversity as ethical, compassionate individuals~~

Revised: March 9, 2022
~~Adopted: March 14, 2007~~

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

3. BOARD POLICY 0420, SCHOOL PLANS SITE COUNCILS, AND ITS ACCOMPANYING ADMINISTRATIVE REGULATION

RECOMMENDATION

The Board of Education is requested to receive for first reading Board Policy 0420, *School Plans Site Councils*, and its accompanying administrative regulation as recommended by the California School Boards Association (CSBA).

Rationale:

As part of the Board of Education's commitment to review and update all MUSD Board Policies and Administrative Regulations, Student Support Services has conducted its annual review of Board Policies and Administrative Regulations and is presenting updates to these policies for review and approval.

ATTACHMENTS

- [0420 BP School Plans Site Councils.pdf](#)
- [0420_AR_School_Plans_Site_Councils\(11-49\)\(1\).pdf](#)

SCHOOL PLANS / SITE COUNCILS

~~When required by law or determined to be a useful tool to accomplish district and school goals, school site councils or other school advisory groups shall develop comprehensive school plans designed to enhance student achievement at individual school sites.~~

The Governing Board believes that comprehensive planning is necessary at each school in order to focus school improvement efforts on student academic achievement and facilitate the effective use of available resources. The Superintendent or designee shall ensure that school plans provide clear direction and identify cohesive strategies aligned with school and district goals.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

Each district school that participates in one or more federal and/or state categorical programs funded through the state's consolidated application process pursuant to Education Code 64000 shall establish a school site council in accordance with Education Code 65000-65001. The school site council shall develop, approve, and annually review and update a school plan for student achievement (SPSA) which consolidates the plans required for those categorical programs into a single plan, unless otherwise prohibited by law. (Education Code 64001)

(cf. 0400 - Comprehensive Plans)

(cf. 6171 - Title I Programs)

(cf. 6174 - Education for English Learners)

~~The Superintendent or designee shall assure that a single plan for student achievement has been prepared for each school participating in any of the state and/or federal categorical programs listed in Education Code 41506, 41571, or 64000. Whenever feasible, any other school plan may be incorporated into the single plan for student achievement.~~

The Superintendent or designee shall review each school's SPSA to ensure that it meets the content requirements for all applicable programs, is based on an analysis of current practices and student academic performance, and reasonably links improvement strategies to identified needs of the school and its students. The Superintendent or designee shall also ensure consistency between the specific actions included in the district's local control and accountability plan and the strategies identified in each school's SPSA.

(cf. 0460 - Local control and Accountability Plan)
(cf. 0500 - Accountability)

The Board shall, at a regularly scheduled Board meeting, review and approve each school's ~~single plan for student achievement~~ SPSA whenever there are any material revisions affecting the academic programs for students participating in the categorical programs address in the SPSA. ~~at a regularly scheduled meeting. The Board also shall review and approve any subsequent revisions that include material changes affecting the academic programs for students participating in these categorical programs. The Board shall certify that, to the extent allowable under federal law, the plan is consistent with district local improvement plans required as a condition of receiving federal funding.~~

The Board shall, at a regularly scheduled Board meeting, review and approve each school's SPSA whenever there are any material revisions affecting the academic programs for students participating in the categorical programs addressed in the SPSA. (Education Code 64001)

(cf. 6171 - Title I Programs)
(cf. 6174 - Education for English learners)

If the Board does not approve a school's SPSA, it shall communicate its specific reasons for disapproval of the plan to the school site council. The school site council shall then revise and resubmit the SPSA to the Board for its approval. (Education Code 64001)

The Superintendent or designee shall ensure that school administrators and school site council members receive training on the roles and responsibilities of the school site council.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 6020 - Parent Involvement)

The SPSA may serve as the school improvement plan required when a school is identified for targeted or comprehensive support pursuant to 20 USC 6303. (Education Code 64001)

(cf. 0520.1 - comprehensive and Targeted School Improvement)
(cf. 6190 - Evaluation of the Instructional Program)

Any complaint alleging noncompliance with requirements related to the establishment of school site councils or the development of the SPSA may be filed with the district in accordance with the district's uniform complaint procedures pursuant to 5 CCR 4600-4670 and BP/AR 1312.3 - Uniform Complaint Procedures. (Education Code 64001)

(cf. 1220 - Citizen Advisory Committees)

Legal References:

STATE

California Code of Regulations, Title 5

11308 English learner advisory committee

3930-3937 Compliance Plans

4600-4670 Uniform complaint procedures

Education Code

33133 Information guide for school site councils

35147 Open meeting laws exceptions

52-53 Designation of schools

52060-52077 Local control and accountability plan

52176 English learner advisory committees

56000-56867 Special education

64000 Categorical programs included in consolidated application

64001 School plan for student achievement, consolidated application programs

65000-65001 School site councils

FEDERAL

United States Code, Title 20

6303 School improvement

6311 State plan

6314 Schoolwide programs; schoolwide program plan

6421-6472 Programs for neglected, delinquent, and at-risk children and youth

6601-6651 Teacher and Principal Training and Recruitment program

6801-7014 Limited English proficient and immigrant students

7101-7122 Student Support and Academic Enrichment Grants

7341-7355c Rural Education Initiative

MANAGEMENT RESOURCES

California Department of Education Publication

A guide for Developing the Single Plan for Student Achievement, February 2014

Website

[California School Nutrition Association](#)

[WestEd](#)

[U.S. Department of Education](#)

[California Department of Education](#)

[WestEd Publication](#)

California Healthy Kids Survey

California School Climate Survey

Revised:

Adopted: March 14, 2007

SCHOOL PLANS/SITE COUNCILS

~~When required for participation in any categorical program, each district school shall establish a school site council or advisory committee.~~

School Site Councils

Each school that operates a program requiring the development of a school plan for student achievement (SPSA) pursuant to Education Code 64001 shall have a school site council composed of the following: (Education Code 65000)

~~The school site council shall be composed of the following:~~

1. The principal or designee.
2. ~~Classroom Teachers~~ teachers at the school, selected by the ~~school's~~ classroom teachers at the school.
3. Other school personnel who are not teachers, ~~chosen~~ selected by the ~~school's~~ other personnel at the school who are not teachers.
4. Parents/guardians of students attending the school and/or other members of the community, ~~chosen by other such parents/guardians, or community members chosen~~ selected by the parents/guardians ~~as representatives~~ of students attending the school.
5. ~~In secondary schools~~ If the school is a secondary school, students attending the school ~~chosen~~ selected by other ~~such~~ secondary students.

Half of the school site council membership shall consist of school staff in the categories listed in items #1-3 above, the majority of whom shall be classroom teachers. For an elementary school site councils, the remaining half shall be parents/guardians and/or ~~parent/guardian representatives~~ community members. For a secondary school site councils, the remaining half shall be ~~equal numbers of~~ parents/guardians, community members, ~~(or parent/guardian representatives)~~, and/or students. (Education Code 65000)

A district employee may serve as a parent/guardian representative on the site council of the school his/her child attends, provided the employee does not work at that school. (Education Code 65000)

The bylaws of each school site council shall include the method of selecting members and officers, terms of office, responsibilities of council members, time commitment, and a policy of nondiscrimination and equity.

School site councils ~~may function on behalf of other committees in accordance with law~~ shall operate in accordance with procedural meeting requirements established in Education Code 35147..

~~In order for a school to participate in any state or federal categorical program listed in Education Code 41506, 41571, or 64000, the school site council shall approve, annually review, and update a single plan for student achievement. If the school does not have a school site council, a schoolwide advisory group or school support group conforming to the composition requirements of the school site council listed above shall fulfill these responsibilities.~~

~~The single plan for student achievement shall be aligned with school goals for improving student achievement and shall be based on an analysis of verifiable state data, including the Academic Performance Index (API) and the California English Language Development Test (CELDT), and any other data voluntarily developed by the district to measure student achievement.~~

~~The plan shall, at a minimum:~~

- ~~1. Address how funds provided to the school through categorical programs will be used to improve the academic performance of all students to the level of the performance goals established by the API.~~
- ~~2. Identify the school's means of evaluating progress toward accomplishing those goals.~~
- ~~3. Identify how state and federal law governing these programs will be implemented.~~

~~Plans developed for the state's Immediate Intervention/Underperforming Schools Program pursuant to Education Code 52054 or the federal Title I schoolwide programs pursuant to 20 USC 6314 shall satisfy the requirement for a single plan for student achievement.~~

School Plans for Categorical Block Grants

~~Whenever a school participates in the state's categorical block grant programs for student retention and/or school and library improvement, that school's single plan for student achievement shall include, but need not be limited to:~~

~~1. Curricula, instructional strategies, and materials responsive to the individual educational needs and learning styles of each student that enables all students to do all of the following:~~

~~a. Make continuous progress and learn at a rate appropriate to their abilities.~~

~~b. Master basic skills in language development and reading, writing, and mathematics.~~

~~c. Develop knowledge and skills in other aspects of the curricula, such as arts and humanities; physical, natural, and social sciences; multicultural education; physical, emotional, and mental health; consumer economics; and career education.~~

~~d. Pursue educational interests and develop esteem for self and others; personal and social responsibility, critical thinking, and independent judgment.~~

~~2. Consideration of the use of community resources to achieve instructional improvement objectives.~~

~~3. Consideration of the use of education technology.~~

~~4. A staff development program for teachers, other school personnel, paraprofessionals, and volunteers.~~

~~5. Provisions for utilization of the student success team process to identify and assess the needs of students who are dropouts or potential dropouts, and to develop programs to meet those needs.~~

~~6. Procedures for coordinating services from funding sources at the school level to help students participate successfully in the core academic curricula and specialized curricula related to jobs and career opportunities.~~

~~7. Instructional and auxiliary services to meet the special needs of students who are limited English speaking, including instruction in a language they understand; educationally disadvantaged students; gifted and talented students; and students with disabilities.~~

~~8. Improvement of the classroom and school environments, including improvement of relationships between and among students, school personnel, parents/guardians, and the community, and reduction of the incidence of violence and vandalism among students.~~

~~9. Improvement of student attendance, including parent/guardian awareness of the importance of regular school attendance.~~

~~10. The proposed expenditure of block grant funds and the degree to which expenditures meet the plan's criteria.~~

~~11. Other activities and objectives established by the school site council.~~

~~12. A process for ongoing evaluation and modification of the plan.~~

~~The evaluation shall be based on the degree to which the school is meeting the plan's objectives, student achievement, and improved school environment. An improved school environment shall be measured by indicators such as the incidence of absenteeism, suspension and expulsion, dropouts, school violence, vandalism and theft; student attitudes towards the school, self, and others; absenteeism among staff, staff resignations, and requests for transfers; and satisfaction of students, parents/guardians, teachers, administrators, and staff.~~

~~In addition, any school receiving state funding for school and library improvement shall incorporate plans pertaining to school libraries into the single plan for student achievement.~~

School Plan for Student Achievement

The school site council shall develop and annually review and update an SPSA that addresses all federal and/or state categorical programs in which the school participates pursuant to Education Code 64000. (Education Code 64001)

The SPSA shall be developed with the review, certification, and advice of the school English learner advisory committee, if required. (Education Code 64001)

Other school and district committees, including, but not limited to, a parent advisory committee established to review and comment on the district's local control and accountability plan (LCAP), advisory committee established for special education programs, and Western Association of Schools and colleges leadership teams, may also be consulted in the content of the plan.

Before developing the content of the SPSA, the school site council shall conduct a comprehensive needs assessment pursuant to 20 USC 6314, including an analysis of verifiable state data consistent with the state priorities specified in Education Code 52060 and the indicators in the state accountability system. The school may consider any other data developed by the district to measure student outcomes. (Education Code 64001)

The SPSA shall include all of the following: (Education Code 64001)

1. Goals to improve student outcomes, including goals that address the needs of student groups as identified through the needs assessment.
2. Evidence-based strategies, actions, or services
3. Proposed expenditures based on the projected resource allocation from the district to address the findings of the needs assessment, including identifying resource inequities, which may include a review of the district's budgeting, the LCAP, and school-level budgeting, if applicable.

In addition to meeting the requirements common to all applicable school plans, the SPSA shall address any content required by law for each individual categorical program in which the school participates.

The school site council shall approve the proposed SPSA at a meeting for which public notice has been posted. Whenever there are material revisions to the SPSA which affect the academic programs for students participating in applicable programs, the SPSA shall be submitted to the Governing Board for review and approval at a regularly scheduled Board meeting. (Education Code 35147, 64001)

The school site council shall regularly monitor the implementation and effectiveness of the SPSA and modify any activities that prove ineffective. At least once per year, the principal or designee shall evaluate results of improvement efforts and report to the Board, school site council, and other interested parties regarding progress toward school goals.

The school site council may amend the SPSA at any time through the same process required for the annual update of the plan.

Revised:
Adopted: March 14, 2007

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

4. BOARD POLICY 1312.3, *UNIFORM COMPLAINT PROCEDURES*, AND ITS ACCOMPANYING ADMINISTRATIVE REGULATION

RECOMMENDATION

The Board of Education is requested to receive for first reading Board Policy 1312.3, *Uniform Complaint Procedures*, and its accompanying administrative regulation as recommended by the California School Boards Association (CSBA).

Rationale:

As part of the Board of Education's commitment to review and update all MUSD Board Policies and Administrative Regulations, Student Support Services has conducted its annual review of Board Policies and Administrative Regulations and is presenting updates to these policies for review and approval.

ATTACHMENTS

- [1312.3 AR Uniform Complaint Procedures.pdf](#)
- [1312.3 BP Uniform Complaint Procedures.pdf](#)

UNIFORM COMPLAINT PROCEDURES

Except as the Governing Board may otherwise specifically provide in other district policies, these Uniform Complaint Procedures (UCP) shall be used to investigate and resolve only the complaints specified in the accompanying Board policy.

Compliance Officers

The district designates the individual(s), position(s), or unit(s) identified below as responsible for coordinating the district's response to complaints and for complying with state and federal civil rights laws. The individual(s), position(s), or unit(s) also serve as the compliance officer(s) specified in AR 5145.3 - Nondiscrimination/Harassment responsible for handling complaints regarding unlawful discrimination, harassment, intimidation, or bullying and in AR 5145.7 - Sexual Harassment for handling complaints regarding sexual harassment. The compliance officer(s) shall receive and coordinate the investigation of complaints and shall ensure district compliance with law.

~~The Board of Education designates the following compliance officers to receive and investigate complaints and ensure district compliance with law:~~

Compliance officers are as follows:

- Superintendent
- Assistant or Deputy Superintendent (Compliance Officer for Personnel)
- Assistant Superintendent, Educational Services (Compliance Officer for Instructional Materials)
- Director of Educational Services, Intervention and Support Services (Compliance Officer for Students)
- Chief Business Officer (Compliance Officer for Facilities)

Monrovia Unified School District
 325 East Huntington Drive
 Monrovia, CA 91016
 (626) 471-2000

The compliance officer who receives a complaint may assign another compliance officer to investigate and resolve the complaint. The compliance officer shall promptly notify the complainant and respondent if another compliance officer is assigned to the complaint.

In no instance shall a compliance officer be assigned to a complaint in which the compliance officer has a bias or conflict of interest that would prohibit the fair investigation or resolution of the complaint. Any complaint against a compliance officer or that raises a concern about the compliance officer's ability to investigate the complaint fairly and

without bias shall be filed with the Superintendent or designee who shall determine how the complaint will be investigated.

The Superintendent or designee shall ensure that employees assigned to investigate and resolve complaints receive training and are knowledgeable about the laws and programs at issue in the complaints to which they are assigned. Training provided to such employees shall cover current state and federal laws and regulations governing the program; applicable processes for investigating and resolving complaints, including those alleging unlawful discrimination, harassment, intimidation, or bullying; applicable standards for reaching decisions on complaints; and appropriate corrective measures. Assigned employees may have access to legal counsel as determined by the Superintendent or designee.

The compliance officer or, if necessary, an appropriate administrator shall determine whether interim measures are necessary during an investigation and while the result is pending. If interim measures are determined to be necessary, the compliance officer or the administrator shall consult with the Superintendent, the Superintendent's designee, or, if appropriate, the site principal to implement one or more interim measures. The interim measures shall remain in place until the compliance officer determines that they are no longer necessary or until the district issues its final written decision, whichever occurs first.

Notifications

- ~~1. The Human Resources administrator shall meet the notification requirements of the Code of Regulations, Title 5, Section 4622, including the annual dissemination of district complaint procedures and information about available appeals, civil law remedies, and conditions under which a complaint may be taken directly to the California Department of Education.~~
- ~~2. All discrimination complaints shall be immediately reported to the Human Resources administrator, who will keep a log of all reports of discrimination of employees, students, or families of students.~~
- ~~3. All administrators will be notified annually prior to the first week of school to report any complaints of discrimination of employees, students, or families of students.~~

The district's UCP policy and administrative regulation shall be posted in all district schools and offices, including staff lounges and student government meeting rooms. (Education Code 234.1)

In addition, the Superintendent or designee shall annually provide written notification of the district's UCP to students, employees, parents/guardians of district students, district advisory committee members, school advisory committee members, appropriate private school officials or representatives, and other interested parties. (5 CCR 4622)

The notice shall include:

1. A statement that the district is primarily responsible for compliance with federal and state laws and regulations, including those related to prohibition of unlawful discrimination, harassment, intimidation, or bullying against any protected group, and a list of all programs and activities that are subject to UCP as identified in the section "Complaints Subject to UCP" in the accompanying Board policy
2. The title of the position responsible for processing complaints, the identity of the person(s) currently occupying that position if known, and a statement that such persons will be knowledgeable about the laws and programs that they are assigned to investigate
3. A statement that a UCP complaint, except a complaint alleging unlawful discrimination, harassment, intimidation, or bullying, must be filed no later than one year from the date the alleged violation occurred
4. A statement that a UCP complaint alleging unlawful discrimination, harassment, intimidation, or bullying must be filed no later than six months from the date of the alleged conduct or the date the complainant first obtained knowledge of the facts of the alleged conduct
5. A statement that a student enrolled in a public school shall not be required to pay a fee for participation in an educational activity that constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities
6. A statement that a complaint regarding student fees or the local control and accountability plan (LCAP) may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint
7. A statement that the district will post a standardized notice of the educational rights of foster youth, homeless students, former juvenile court school students now enrolled in the district, children of military families, migrant students, and immigrant students enrolled in a newcomer program, as specified in Education Code 48853,

48853.5, 49069.5, 51225.1, and 51225.2, and the complaint process

8. A statement that complaints will be investigated in accordance with the district's UCP and a written decision will be sent to the complainant within 60 days from the receipt of the complaint, unless this time period is extended by written agreement of the complainant
9. A statement that, for programs within the scope of the UCP as specified in the accompanying Board policy, the complainant has a right to appeal the district's investigation report to the California Department of Education (CDE) by filing a written appeal, including a copy of the original complaint and the district's decision, within 30 calendar days of receiving the district's decision
10. A statement advising the complainant of any civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal laws prohibiting discrimination, harassment, intimidation, or bullying, if applicable
11. A statement that copies of the district's UCP are available free of charge

The annual notification, complete contact information of the compliance officer(s), and information related to Title IX as required pursuant to Education Code 221.61 shall be posted on the district web site and may be provided through district-supported social media, if available.

The Superintendent or designee shall ensure that all students and parents/guardians, including students and parents/guardians with limited English proficiency, have access to the relevant information provided in the district's policy, regulation, forms, and notices concerning the UCP.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's UCP policy, regulation, forms, and notices shall be translated into that language, in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant UCP information for parents/guardians with limited English proficiency.

Procedures

~~The following procedures shall be used to address all complaints that allege that the district has violated federal or state laws or regulations governing educational programs:~~

~~Compliance officers shall maintain a record of each complaint and subsequent related actions, including all information required for compliance with the Code of Regulations, Title 5, Section 4632. The district will use its uniform complaint procedures to address all complaints regarding discrimination and hostile environment based upon race, color, national origin, ethnicity, gender, *sexual orientation*, disability, religion, or age, or any activity conducted by the District that receives or benefits from any State financial assistance.~~

~~The compliance officers will keep a record to document the processing and resolution of complaints.~~

~~Investigations of discrimination complaints shall be conducted in a manner that protects confidentiality of the parties and the facts. (Title 5, Section 4630)~~

~~All parties filing allegations shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled, and when a decision or ruling is made.~~

Step 1: Filing of Complaints

~~Any individual, public agency or organization may file a written complaint of alleged noncompliance. All employees will notify the Human Resources administrator if they observe or receive a report of behavior or circumstances that may constitute discrimination on the basis of race, *color*, national origin, ethnicity gender, sexual orientation, disability, religion, or age, or. Complaint forms may be obtained from the Human Resources Office.~~

The complaint shall be presented to the **appropriate** compliance officer/**investigator**, who then ~~(within three working days) may assign it to himself or give it to the appropriate investigator selected from:~~

- ~~Superintendent~~
- ~~Assistant Superintendent, Educational Services~~
- ~~Director of Educational Services, Intervention and Support Service~~
- ~~Director of Special Education~~
- ~~Chief Business Officer, Business Services~~
- ~~Director of Maintenance, Operations and Transportation~~

~~The appropriate compliance officer will~~ shall maintain a log of complaints received, providing each with a code number and a date stamp.

All complaints shall be filed in writing and signed by the complainant. If a complainant is

unable to put a complaint in writing due to ~~conditions such as illiteracy or~~ a disability or illiteracy, district staff shall ~~help him/her to~~ assist in the filing of the complaint. (Title 5, Section 4600) ~~The District will provide language interpretation for any complainant when necessary.~~

Complaints shall also be filed in accordance with the following rules, as applicable:

1. A complaint alleging district violation of applicable state or federal law or regulations governing the programs specified in the accompanying Board policy may be filed by any individual, public agency, or organization. (5 CCR 4630)
2. Any complaint alleging noncompliance with law regarding the prohibition against student fees, deposits, and charges or any requirement related to the LCAP may be filed anonymously if the complaint provides evidence, or information leading to evidence, to support an allegation of noncompliance. A complaint about a violation of the prohibition against the charging of unlawful student fees may be filed with the principal of the school or with the Superintendent or designee.
3. A UCP complaint, except for a UCP complaint alleging unlawful discrimination, harassment, intimidation, or bullying, shall be filed no later than one year from the date the alleged violation occurred. For complaints related to the LCAP, the date of the alleged violation is the date when the County Superintendent of Schools approves the LCAP that was adopted by the Board. (5 CCR 4630)
4. A ~~€~~complaints alleging unlawful discrimination, harassment, intimidation, or bullying may be filed ~~only~~ by a person who alleges ~~that he/she~~ having personally suffered unlawful discrimination, ~~or by~~ a person who believes that ~~an individual or~~ any specific class of individuals has been subjected to unlawful discrimination, or a duly authorized representative who alleges that an individual student has been subjected to discrimination, harassment, intimidation, or bullying. (5CCR 4630) The complaint must be initiated no later than six months from the date when the alleged discrimination occurred or when the complainant first obtained knowledge of the facts of the alleged discrimination. (Title 5, Section 4630) ~~This code provides for extensions in certain limited circumstances (Section 4630(b)).~~
5. A complaint alleging unlawful discrimination, harassment, intimidation, or bullying shall be initiated no later than six months from the date that the alleged unlawful discrimination occurred, or six months from the date that the complainant first obtained knowledge of the facts of the alleged unlawful discrimination. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon

written request by the complainant setting forth the reasons for the extension. (5 CCR 4630)

6. When a complaint alleging unlawful discrimination, harassment, intimidation, or bullying is filed anonymously, the compliance officer shall pursue an investigation or other response as appropriate, depending on the specificity and reliability of the information provided and the seriousness of the allegation.
7. When a complainant of unlawful discrimination, harassment, intimidation, or bullying or the alleged victim, when not the complainant, requests confidentiality, the compliance officer shall inform the complainant or victim that the request may limit the district's ability to investigate the conduct or take other necessary action. When honoring a request for confidentiality, the district shall nevertheless take all reasonable steps to investigate and resolve/respond to the complaint consistent with the request.

Step 2: Mediation

Within three days ~~of~~ after receiving the complaint, the compliance officer ~~shall~~ may informally discuss with ~~the complainant~~ all the parties the possibility of using mediation to resolve the complaint. Mediation shall be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving an allegation of sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. If the parties ~~If the District and the complainant~~ agree to mediation, the compliance officer shall make all arrangements for this process.

~~Note: It is advisable to have the complainant agree that the mediator will be a party to information that is confidential.~~

Before initiating the mediation of a complaint alleging retaliation or unlawful discrimination, harassment, intimidation, or bullying, the compliance officer shall ensure that all parties agree to permit the mediator access to all relevant confidential information. The compliance officer shall also notify all parties of the right to end the informal process at any time.

If the mediation process does not resolve the problem within the parameters of law, the compliance officer shall proceed with their investigation of the complaint.

The use of mediation shall not extend the district's time lines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time. If mediation is successful and the complaint is withdrawn, then the district shall take only the actions agreed upon through the mediation. If mediation is unsuccessful,

the district shall then continue with subsequent steps specified in this administrative regulation.

Step 3: Investigation of Complaint

Within 10 business days after the compliance officer receives the complaint, the compliance officer shall begin an investigation into the complaint.

Within one business day of initiating the investigation, the compliance officer shall provide the complainant and/or the complainant's representative with the opportunity to present the information contained in the complaint to the compliance officer and shall notify the complainant and/or representative of the opportunity to present the compliance officer with any evidence, or information leading to evidence, to support the allegations in the complaint. Such evidence or information may be presented at any time during the investigation.

In conducting the investigation, the compliance officer shall collect all available documents and review all available records, notes, or statements related to the complaint, including any additional evidence or information received from the parties during the course of the investigation. The compliance officer shall individually interview all available witnesses with information pertinent to the complaint, and may visit any reasonably accessible location where the relevant actions are alleged to have taken place. At appropriate intervals, the compliance officer shall inform the parties of the status of the investigation.

To investigate a complaint alleging retaliation or unlawful discrimination, harassment, intimidation, or bullying, the compliance officer shall interview the alleged victim(s), any alleged offender(s), and other relevant witnesses privately, separately, and in a confidential manner. As necessary, additional staff or legal counsel may conduct or support the investigation.

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or any other obstruction of the investigation may result in the dismissal of the complaint because of a lack of evidence to support the allegation. Refusal by the district to provide the investigator with access to records and/or information related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or any other obstruction of the investigation may result in a finding based on evidence collected that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

~~The compliance officer/investigator shall gather data and hold an investigative meeting within five days of receiving the complaint or an unsuccessful attempt to mediate the complaint. This meeting shall provide an opportunity for the complainant and/or his/her representative to repeat the complaint orally. The complainant and/or his/her representative and the district's representatives shall also have an opportunity to present~~

~~information relevant to the complaint. (Title 5, Section 4631)~~

~~To ensure that all pertinent facts are made available, the compliance officer/investigator will determine appropriate procedures for each investigation that will ensure an unbiased investigation and that all pertinent information is collected. These may include: individual interviews or meetings with the complainant, district staff members, students, or persons identified as witnesses; joint meetings with relevant persons; review of district documents or documents provided by complainants or other persons.~~

~~Step 4: Final Written Decision~~

~~Within 30 days of receiving the complaint, the compliance officer/investigator shall prepare and send to the Superintendent and the complainant a written report of the district's investigation and decision (findings), as described in Step 5 below.~~

~~The report of the district's decision shall be written in English and in the language of the complainant whenever feasible or required by law. If it is not feasible to write this report in the complainant's primary language, the district will arrange a meeting at which a community member will interpret it for the complainant.~~

~~This report shall include:~~

- ~~1. A detailed statement of all specific issues that were brought up during the investigation.~~
- ~~2. The findings made on each issue brought up during the investigation, and the rationale for the findings.~~
- ~~3. The corrective actions for each issue and finding, if any.~~
- ~~4. Notice of complainant's right to appeal to the district Board of Education or the California Department of Education (depending on the nature of the issues) and the procedures to be followed for initiating an appeal.~~

~~If an employee is disciplined as a result of the complaint, the report shall include a statement as to the nature of the disciplinary action, if any, and that the employee was informed of district expectations (provided that privacy rights are not violated by such disclosure).~~

~~Step 5: Appeals~~

- ~~1. Appeals within the Board's discretion~~

~~If the complainant is dissatisfied with the compliance officer's decision (findings), he/she may, within five (5) days, file his/her appeal in writing with the Board of Education.* The Board of Education may consider the matter at its next regular board meeting or at a special board meeting convened in order to meet the sixty (60) day time limit within~~

~~which the complaint must be answered.~~

- ~~* The Board of Education may decide not to hear the complaint, in which case the compliance officer's decision is final.~~
- ~~* If the Board of Education hears the complaint, the compliance officer shall send the Board's decision to the complainant within the sixty (60) days of the District's initially receiving the complaint or within the time period that has been specified in a written agreement with the complainant. If the Board does not hear the appeal, the compliance officer/investigator will notify the complainant and inform the complainant that the compliance officer's/investigator's decision is final.~~

~~2. Appeals the Board must consider~~

~~The Board must hear appeals of all complaints that are based upon alleged violation of federal laws which prohibit discrimination on the basis of race, color, national origin, gender, sexual orientation, disability, age, or any activity conducted by the District that receives or benefits from any State financial assistance. The compliance officer shall send the Board's decision to the complainant within sixty (60) days of the date the District initially received the complaint, or within the time period that has been specified in a written agreement with the complainant.~~

Timeline for Investigation

Unless extended by written agreement with the complainant, the investigation report shall be sent to the complainant within 60 calendar days of the district's receipt of the complaint.

Within 30 calendar days of receiving the complaint, the compliance officer shall prepare and send to the complainant a written report, as described in the section "Investigation Report" below. If the complainant is dissatisfied with the compliance officer's decision, the complainant may, within five business days, file the complaint in writing with the Board.

The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the 60-day time limit within which the complaint must be answered. When required by law, the matter shall be considered in closed session. The Board may decide not to hear the complaint, in which case the compliance officer's decision shall be final.

If the Board hears the complaint, the compliance officer shall send the Board's decision to the complainant within 60 calendar days of the district's initial receipt of the complaint or within the time period that has been specified in a written agreement with the complainant. (5 CCR 4631)

For any complaint alleging unlawful discrimination, harassment, intimidation, and bullying, the respondent shall be informed of any extension of the timeline agreed to by the complainant, and, in the same manner as the complainant, may file a complaint with the

Board if dissatisfied with the decision.

Investigation Report

For all complaints, the district's investigation report shall include: (5 CCR 4631)

1. The findings of fact based on the evidence gathered
2. A conclusion providing a clear determination for each allegation as to whether the district is in compliance with the relevant law
3. Corrective action(s) whenever the district finds merit in the complaint, including, when required by law, a remedy to all affected students and parents/guardians and, for a student fees complaint, a remedy that complies with Education Code 49013 and 5 CCR 4600
4. Notice of the complainant's right to appeal the district's investigation report to CDE, except when the district has used the UCP to address a complaint not specified in 5 CCR 4610
5. Procedures to be followed for initiating an appeal to CDE

The investigation report may also include follow-up procedures to prevent recurrence or retaliation and for reporting any subsequent problems.

In consultation with district legal counsel, information about the relevant part of an investigation report may be communicated to a victim who is not the complainant and to other parties who may be involved in implementing the investigation report or are affected by the complaint, as long as the privacy of the parties is protected. In a complaint alleging unlawful discrimination, harassment, intimidation, and bullying, notice of the investigation report to the alleged victim shall include information about any sanction to be imposed upon the respondent that relates directly to the alleged victim.

If the complaint involves a limited-English-proficient (LEP) student or parent/guardian, then the district's response, if requested by the complainant, and the investigation report shall be written in English and the primary language in which the complaint was filed.

For complaints alleging unlawful discrimination, harassment, intimidation, and bullying based on state law, the investigation report shall also include a notice to the complainant that:

1. The complainant may pursue available civil law remedies outside of the district's complaint procedures, including, but not limited to, injunctions, restraining orders or other remedies or orders, 60 calendar days after the filing of an appeal with CDE. (Education Code 262.3)
2. The 60 days moratorium does not apply to complaints seeking injunctive relief in state courts or to discrimination complaints based on federal law. (Education Code 262.3)
3. Complaints alleging discrimination based on race, color, national origin, sex, gender, disability, or age may also be filed with the U.S. Department of Education, Office for Civil Rights at www.ed.gov/ocr within 180 days of the alleged discrimination.

Corrective Actions

When a complaint is found to have merit, the compliance officer shall adopt any appropriate corrective action permitted by law. Appropriate corrective actions that focus on the larger school or district environment may include, but are not limited to, actions to reinforce district policies; training for faculty, staff, and students; updates to school policies; or school climate surveys.

For complaints involving retaliation or unlawful discrimination, harassment, intimidation, or bullying, appropriate remedies that may be offered to the victim but not communicated to the respondent may include, but are not limited to, the following:

1. Counseling
2. Academic support
3. Health services

4. Assignment of an escort to allow the victim to move safely about campus
5. Information regarding available resources and how to report similar incidents or retaliation
6. Separation of the victim from any other individuals involved, provided the separation does not penalize the victim
7. Restorative justice
8. Follow-up inquiries to ensure that the conduct has stopped and there has been no retaliation

For complaints of retaliation or unlawful discrimination, harassment, intimidation, or bullying involving a student as the respondent, appropriate corrective actions that may be provided to the student include, but are not limited to, the following:

1. Transfer from a class or school as permitted by law
2. Parent/guardian conference
3. Education regarding the impact of the conduct on others
4. Positive behavior support
5. Referral to a student success team
6. Denial of participation in extracurricular or cocurricular activities or other privileges as permitted by law
7. Disciplinary action, such as suspension or expulsion, as permitted by law

When an employee is found to have committed retaliation or unlawful discrimination, harassment, intimidation, or bullying, the district shall take appropriate disciplinary action, up to and including dismissal, in accordance with applicable law and collective bargaining

agreement.

The district may also consider training and other interventions for the larger school community to ensure that students, staff, and parents/guardians understand the types of behavior that constitute unlawful discrimination, harassment, intimidation, or bullying, that the district does not tolerate it, and how to report and respond to it.

When a complaint is found to have merit, an appropriate remedy shall be provided to the complainant or other affected person.

However, if a complaint alleging noncompliance with the law regarding student fees, deposits, and other charges, physical education instructional minutes, courses without educational content, or any requirement related to the LCAP is found to have merit, the district shall provide a remedy to all affected students and parents/guardians subject to procedures established by regulation of the State Board of Education. (Education Code 49013, 51222, 51223, 51228.3, 52075)

For complaints alleging noncompliance with the law regarding student fees, the district, by engaging in reasonable efforts, shall attempt in good faith to identify and fully reimburse all affected students and parents/guardians who paid the unlawful student fees within one year prior to the filing of the complaint. (Education Code 49013; 5 CCR 4600)

~~3.~~ Appeals to the California Department of Education

~~If dissatisfied with the District's decision, the complainant may appeal, in writing, to the California Department of Education, within fifteen (15) days of receiving the Board's or investigator's decision. When appealing to the California Department of Education, the complainant must specify the reason(s) for appealing the district's decision and must include a copy of the locally filed complaint and the district's decision. (Title 5, Section 4652)~~

Any complainant who is dissatisfied with the district's investigation report on a complaint regarding any specified federal or state educational program subject to UCP may file an appeal in writing with CDE within 30 calendar days of receiving the district's investigation report. (5 CCR 4632)

The appeal shall be sent to CDE with a copy of the original locally filed complaint and a copy of the district's investigation report for that complaint. The complainant shall specify and explain the basis for the appeal, including at least one of the following: (5 CCR 4632)

1. The district failed to follow its complaint procedures.

2. Relative to the allegations of the complaint, the district's investigation report lacks material findings of fact necessary to reach a conclusion of law.
3. The material findings of fact in the district's investigation report are not supported by substantial evidence.
4. The legal conclusion in the district's investigation report is inconsistent with the law.
5. In a case in which the district found noncompliance, the corrective actions fail to provide a proper remedy.

Upon notification by CDE that the district's investigation report has been appealed, the Superintendent or designee shall forward the following documents to CDE within 10 days of the date of notification: (5 CCR 4633)

1. A copy of the original complaint
2. A copy of the district's investigation report
3. A copy of the investigation file including, but not limited to, all notes, interviews, and documents submitted by the parties and gathered by the investigator
4. A report of any action taken to resolve the complaint
5. A copy of the district's UCP
6. Other relevant information requested by CDE

If notified by CDE that the district's investigation report failed to address allegation(s) raised by the complaint, the district shall, within 20 days of the notification, provide CDE and the appellant with an amended investigation report that addresses the allegation(s) that were not addressed in the original investigation report. The amended report shall also inform the appellant of the right to separately appeal the amended report with respect to the allegation(s) that were not addressed in the original report. (5 CCR 4632)

~~4. Civil Law Remedies~~

~~Nothing in this policy precludes a complainant from pursuing available civil law remedies outside of the District's complaint procedures. Such remedies may include mediation centers, public/private interest attorneys, injunctions, restraining orders, etc. For discrimination complaints, however, a complainant must wait until 60 days have elapsed from the filing of an appeal with the California Department of Education before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is applicable only if the District has appropriately, and in a timely manner, apprised the complainant of his/her right to file a complaint.~~

~~ADDITIONAL INFORMATION~~

~~A. For assistance regarding the filing of complaints under the uniform complaint procedure, call the appropriate compliance officer at (626) 471-2000. Deputy Superintendent, (personnel issues); Director of Educational Services, Intervention and Support Services (student issues); Assistant Superintendent, Educational~~

~~B. Services (instructional materials); or Chief Business Officer, Business Services, or Director of Maintenance, Operations and Transportation (facilities).~~

~~C. Persons who believe the Monrovia Unified School District has discriminated against them or another person on the basis of race, color, national origin, gender, disability, age, or in any activity conducted by the district that receives or benefits from any Federal financial assistance may file a complaint with the U.S. Department of Education, Office for Civil Rights, 50 Beale Street, Suite 7200, San Francisco, CA 94105, (415) 486-5555.~~

~~Employees of the District may file a complaint with the California Department of Fair Employment and Housing or the U.S. Equal Employment Opportunity Commission.~~

Health and Safety Complaints in License-Exempt Preschool Programs

Any complaint regarding health or safety issues in a license-exempt California State Preschool Program (CSPP) shall be addressed through the procedures described in 5 CCR 4690-4694.

In order to identify appropriate subjects of CSPP health and safety issues pursuant to Health and Safety Code 1596.7925, a notice shall be posted in each license-exempt CSPP classroom in the district notifying parents/guardians, students, and teachers of the health and safety requirements of Title 5 regulations that apply to CSPP programs pursuant to Health and Safety Code 1596.7925 and the location at which to obtain a form to file any complaint alleging noncompliance with those requirements. For this purpose, the Superintendent or designee may download and post a notice available from the CDE web site. (Education Code 8212; 5 CCR 4691)

The district's annual UCP notification distributed pursuant to 5 CCR 4622 shall clearly

indicate which of its CSPP programs are operating as exempt from licensing and which CSPP programs are operating pursuant to requirements under Title 22 of the Code of Regulations. (5 CCR 4691)

Any complaint regarding specified health or safety issues in a license-exempt CSPP program shall be filed with the preschool program administrator or designee, and may be filed anonymously. The complaint form shall specify the location for filing the complaint, contain a space to indicate whether the complainant desires a response to the complaint, and allow a complainant to add as much text as desired to explain the complaint. (Education Code 8212; 5 CCR 4690)

If it is determined that the complaint is beyond the authority of the preschool program administrator, the matter shall be forwarded to the Superintendent or designee in a timely manner, not to exceed 10 working days, for resolution. The preschool administrator or the Superintendent or designee shall make all reasonable efforts to investigate any complaint within their authority. (Education Code 8212; 5 CCR 4692)

Investigation of a complaint regarding health or safety issues in a license-exempt CSPP program shall begin within 10 days of receipt of the complaint. (Education Code 8212; 5 CCR 4692)

The preschool administrator or designee shall remedy a valid complaint within a reasonable time period not to exceed 30 working days from the date the complaint was received. If the complainant has indicated on the complaint form a desire to receive a response to the complaint, the preschool administrator or Superintendent's designee shall, within 45 working days of the initial filing of the complaint, report the resolution of the complaint to the complainant and CDE's assigned field consultant. If the preschool administrator makes this report, the information shall be reported at the same time to the Superintendent or designee. (Education Code 8212; 5 CCR 4692)

If a complaint regarding health or safety issues in a license-exempt CSPP program involves an LEP student or parent/guardian, then the district's response, if requested by the complainant, and the investigation report shall be written in English and the primary language in which the complaint was filed.

If a complainant is not satisfied with the resolution of a complaint, the complainant has the right to describe the complaint to the Board at a regularly scheduled hearing and, within 30 days of the date of the written report, may file a written appeal of the district's decision to the Superintendent of Public Instruction in accordance with 5 CCR 4632. (Education Code 8212; 5 CCR 4693, 4694)

All complaints and responses are public records. (5 CCR 4690)

On a quarterly basis, the Superintendent or designee shall report summarized data on the nature and resolution of all CSPP health and safety complaints, including the number of

complaints by general subject area with the number of resolved and unresolved complaints, to the Board at a regularly scheduled Board meeting and to the County Superintendent. (5 CCR 4693)

Revised:

Revised: July 2011

(Adopted: January 2006)

(Replaces: AR 1313a and AR 1313b Complaints Concerning Programs Funded by the Consolidated Application)

(Adopted: April 1982)

STATE/FEDERAL UNIFORM COMPLAINT FORM

Any staff member, parent, student, community member or applicant who has a complaint alleging unlawful discrimination based on age, sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability in any program or activity that receives or benefits from state financial assistance; or a complaint alleging failure to comply with state and/or federal laws in adult education, consolidated categorical aid programs, migrant education, vocational education, child care and development programs, child nutrition programs, special education programs, and federal school safety planning requirements. may submit the complaint by completing this form and filing it with the appropriate compliance officer. For detailed explanation of complaint process, see reverse side. (If your complaint is against a district employee, please use the Complaint Concerning District Employee(s) Form. If your complaint is concerning instructional materials, please use the Citizen's Request for Reconsideration of Instructional Materials form instead of this form. If your complaint is regarding (1) emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff; (2) insufficient instructional materials; or (3) teacher vacancies or misassignments, please use the Williams Uniform Complaint Form instead of this form. See more detailed explanation on reverse side, at the bottom of the page.)

NAME OF COMPLAINANT		DATE COMPLAINT FILED	
ADDRESS	CITY	STATE	ZIP
PHONE NUMBER	EMAIL		
The complainant is a: STAFF MEMBER PARENT STUDENT APPLICANT COMMUNITY MEMBER			
SPECIFIC COMPLAINT (You may attach additional information if more space is needed).			
REMEDY SOUGHT			

All complaints will be responded to by the appropriate administrator. All parties filing allegations shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled, and when a decision or ruling is made.

Signature of Complainant _____

OFFICE USE ONLY

RECEIVED BY	DATE
-------------	------

The following procedures shall be used to address all complaints that allege that the district has violated federal or state laws or regulations governing educational programs.

Step 1: Filing of Complaint

Any individual, public agency or organization may file a written complaint of alleged noncompliance. All employees will notify the Human Resources administrator, if they observe or receive a report of behavior or circumstances that may constitute discrimination on the basis of race, ethnicity, or national origin. Complaint forms may be obtained from the Human Resources Office. If a complainant is unable to put a complaint in writing due to conditions such as illiteracy or a disability, district staff shall help them to file the complaint. (Title 5, Section 4600) The District will provide language interpretation for any complainant when necessary. Complaints alleging unlawful discrimination may be filed by a person who alleges that they personally suffered unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to unlawful discrimination. The complaint must be initiated no later than six months from the date when the alleged discrimination occurred or when the complainant first obtained knowledge of the facts of the alleged discrimination. (Title 5, Section 4630) This code provides for extensions in certain limited circumstances (Section 4630(b)).

Step 2: Mediation

Within three days of receiving the complaint, the compliance officer shall informally discuss with the complainant the possibility of using mediation. If the District and the complainant agree to mediation, the compliance officer shall make all arrangements for this process. If the mediation process does not resolve the problem within the parameters of law, the compliance officer shall proceed with their investigation of the complaint. The use of mediation shall not extend the district's time lines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time.

Step 3: Investigation of Complaint

The compliance officer/investigator shall gather data and hold an investigative meeting within five days of receiving the complaint or an unsuccessful attempt to mediate the complaint. This meeting shall provide an opportunity for the complainant and/or his/her representative to repeat the complaint orally. The complainant and/or their representative and the district's representatives shall also have an opportunity to present information relevant to the complaint. Parties to the dispute may discuss the complaint and question each other or each other's witnesses. (Title 5, Section 4631)

Step 4: Final Written Decision

Within 30 days of receiving the complaint, the compliance officer/investigator shall prepare and send to the Superintendent and the complainant a written report of the district's investigation and decision (findings). The report of the district's decision shall be written in English and in the language of the complainant whenever feasible or required by law. If it is not feasible to write this report in the complainant's primary language, the district will arrange a meeting at which a community member will interpret it for the complainant. This report shall include: (1) a detailed statement of all specific issues that were brought up during the investigation; (2) the findings made on each issue brought up during the investigation, and the rationale for the findings; (3) the corrective actions for each issue and finding, if any; and (4) notice of complainant's right to appeal to the district Board of Education or the California Department of Education (depending on the nature of the issues) and the procedures to be followed for initiating an appeal. If an employee is disciplined as a result of the complaint, the report shall include a statement as to the nature of the disciplinary action, if any, and that the employee was informed of district expectations (provided that privacy rights are not violated by such disclosure).

ADDITIONAL INFORMATION

For assistance regarding the filing of complaints under the uniform complaint procedure, call the appropriate compliance officer at (626) 471-2000. Deputy Superintendent, (personnel issues); Director of Educational Services Intervention and Support Services, (student issues); Assistant Superintendent, Educational Services (instructional materials); or Chief Business Officer, Business Services, or Director of Maintenance, Operations and Transportation (facilities).

Please use a COMPLAINT CONCERNING DISTRICT EMPLOYEE(S) form in place of this form if the complaint is against a district employee.

Please use a CITIZEN'S REQUEST FOR RECONSIDERATION OF INSTRUCTIONAL MATERIALS form in place of this form if the complaint is against the use of any instructional materials, including textbooks, supplementary textbooks, library books, and other instructional materials and equipment.

Please use a WILLIAMS UNIFORM COMPLAINT form in place of this form if the complaint alleges that any of the following have occurred: **(1) Instructional materials:** (a) a student, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class; (b) a student does not have access to instructional materials to use at home or after school in order to complete required homework assignments; or, (c) textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.

(2) Teacher vacancy or misassignment: (a) a semester begins and a certificated teacher is not assigned to teach the class; (b) a teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner students in the class; or, (c) a teacher is assigned to teach a class for which the teacher lacks subject matter competency; or **(3) Facilities:** a condition poses an emergency or urgent threat to the health or safety of students or staff.

UNIFORM COMPLAINT PROCEDURES

The Governing Board recognizes that the district ~~has the primary is primarily responsible for complying~~ responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. ~~The district shall investigate complaints alleging failure to comply with such laws and/or alleging discrimination and shall seek to resolve those complaints in accordance with the district's uniform complaint procedures.~~

(cf. 9000 - Role of the Board)

~~The district shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination against any protected group as identified under Education Code 200 and 220 and Government Code 11135, including actual or perceived sex, age, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any district program or activity that receives or benefits from state financial assistance.~~

~~Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and career technical and technical training programs, child care and development programs, child nutrition programs, and special education programs.~~

~~Complaints related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, and teacher vacancies and misassignments shall be investigated pursuant to the district's Williams uniform complaint procedure (AR 1312.4).~~

The Board encourages the early, ~~informal~~ resolution of complaints ~~at the site level~~ whenever possible. To resolve complaints which may require a more formal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.

Complaints Subject to UCP

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve complaints regarding the following programs and activities:

1. Accommodations for pregnant and parenting students (Education Code 46015)

(cf. 5146 - Married/Pregnant/Parenting Students)
2. Adult education programs (Education Code 8500-8538, 52334.7, 52500-52617)

(cf. 6200 - Adult Education)
3. After School Education and Safety programs (Education Code 8482-8484.65)

(cf. 5148.2 - Child Care And Development)
(cf. 6145 - Extracurricular and cocurricular Activities)
4. Agricultural career technical education (Education Code 52460-52462)
5. Career technical and technical education and career technical and technical training programs (Education Code 52300-52462)

(cf. 6178 - Career Technical Education)
(cf. 6178.1 - Work-Based Learning)
(cf. 6178.2 - Regional Occupational Center/Program)
6. Child care and development programs (Education Code 8200-8488)

(cf. 5148 - Child Care and Development)
7. Compensatory education (Education Code 54400)
8. Consolidated categorical aid programs (Education Code 33315; 34 CFR 299.10-299.12)
9. Course periods without educational content (Education Code 51228.1-51228.3)

10. Discrimination, harassment, intimidation, or bullying in district programs and activities, including in those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on a person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on the person's association with a person or group with one or more of these actual or perceived characteristics (5 CCR 4610)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

11. Educational and graduation requirements for students in foster care, homeless students, students from military families, and students formerly in a juvenile court school (Education Code 48645.7, 48853, 48853.5, 49069.5, 51225.1, 51225.2)

(cf. 6146.1 High School Graduation Requirements)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1- Education for Foster youth)

(cf. 6173.2 - Education of Children of Military Families)

(cf. 6173.3 - Education for Juvenile Court School Students)

12. Every Student Succeeds Act (Education Code 52059.5; 20 USC 6301 et seq.)

13. Local control and accountability plan (Education Code 52075)

(cf. 0460 - Local Control and Accountability Plan)

14. Migrant education (Education Code 54440-54445)

(cf. 6175 - Migrant Education Program)

15. Physical education instructional minutes (Education Code 51210, 51222, 51223)

(cf. 6142.7 - Physical Education and Activity)
16. Student fees (Education Code 49010-49013)

(cf. 3260 - Fees and Charges)
17. Reasonable accommodations to a lactating student (Education Code 222)
18. Regional occupational centers and programs (Education Code 52300-52334.7)
19. School plans for student achievement as required for the consolidated application for specified federal and/or state categorical funding (Education Code 64001)

(cf. 0420 - School Plans/Site Councils)
20. School safety plans (Education Code 32280-32289)
21. School site councils as required for the consolidated application for specified federal and/or state categorical funding (Education Code 65000)
22. State preschool programs (Education Code 8207-8225)
23. State preschool health and safety issues in license-exempt programs (Education Code 8212)
24. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy
25. Any other state or federal educational program the Superintendent of Public

Instruction or designee deems appropriate

~~The Board acknowledges and respects every individual's right to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process. This may include keeping the identity of the complainant confidential, as appropriate and except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee, on a case-by-case basis.~~

The Board recognizes that alternative dispute resolution (ADR) can, depending on the nature of the allegations, offer a process for resolving a complaint in a manner that is acceptable to all parties. An ADR process such as mediation may be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

~~The Board prohibits any form of retaliation against any complainant in the complaint process, including but not limited to a complainant's filing of a complaint or the reporting of instances of discrimination. Such participation shall not in any way affect the status, grades, or work assignments of the complainant.~~

~~The Board recognizes that a neutral mediator can often suggest a compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving their problem through mediation, the Superintendent or designee shall initiate that process. The Superintendent or designee shall ensure that the results are consistent with state and federal laws and regulations.~~

~~This complaint procedure will be disseminated to all employees and a signed certification by the site/department administrator will be obtained. This procedure is being provided as part of the parent/student information packet distributed annually to parents/guardians at the beginning of the first semester or quarter of each school year. Additionally, the procedure will be posted at a prominent place at each school site and at the district office and will become a part of every employee and student handbook.~~

~~Complaint forms are available at the following locations in the District: Associate Superintendent of Human Resources; Assistant Superintendent of Curriculum and Instructional Services; Senior Director of Pupil Personnel Services; Chief Financial Officer; Business Services; and Director of Maintenance, Operations and Transportation.~~

The district shall protect all complainants from retaliation. In investigating

complaints, the confidentiality of the parties involved shall be protected as required by law. For any complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the Superintendent or designee shall keep the identity of the complainant, and/or the subject of the complaint if different from the complainant, confidential when appropriate and as long as the integrity of the complaint process is maintained.

(cf. 4119.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 9011 - Disclosure of Confidential/Privileged Information)

When an allegation that is not subject to UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the district's UCP.

(cf. 1312.1 - Complaints Concerning District Employees)

The Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and requirements related to UCP, including the steps and timelines specified in this policy and the accompanying administrative regulation.

(cf. 4231 - Staff Development)

The Superintendent or designee shall maintain a record of each complaint and subsequent related actions, including steps taken during the investigation and all information required for compliance with 5 CCR 4631 and 4633.

(cf. 3580 - District Records)

Non-UCP Complaints

The following complaints shall not be subject to the district's UCP but shall be investigated and resolved by the specified agency or through an alternative process:

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services Protective Services Division or the appropriate law enforcement agency. (5 CCR 4611)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services. (5 CCR 4611)
3. Any complaint alleging that a student, while in an education program or activity in which the district exercises substantial control over the context and respondent, was subjected to sexual harassment as defined in 34 CFR 106.30 shall be addressed through the federal Title IX complaint procedures adopted pursuant to 34 CFR 106.44-106.45, as specified in AR 5145.71 - Title IX Sexual Harassment Complaint Procedures.

(cf. 4119.11 - Sexual Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.71 - Title IX Sexual Harassment Complaint Procedures)

4. Any complaint alleging employment discrimination or harassment shall be investigated and resolved by the district in accordance with the procedures specified in AR 4030 - Nondiscrimination in Employment, including the right to file the complaint with the California Department of Fair Employment and Housing.

(cf. 4030 - Nondiscrimination in Employment)

5. Any complaint alleging a violation of a state or federal law or regulation related to special education, a settlement agreement related to the provision of a free appropriate public education (FAPE), failure or refusal to implement a due process hearing order to which the district is subject, or a physical safety concern that interferes with the district's provision of FAPE shall be submitted to the California Department of Education (CDE) in accordance with AR 6159.1 - Procedural Safeguards and Complaints for Special Education. (5 CCR 3200-3205)

- (cf. 0430 - Comprehensive Local Plan for Special Education)
- (cf. 5144.1 - Suspension and Expulsion/Due Process)
- (cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)
- (cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

5. Any complaint alleging noncompliance of the district's food service program with laws regarding meal counting and claiming, reimbursable meals, eligibility of children or adults, or use of cafeteria funds and allowable expenses shall be filed with or referred to CDE in accordance with BP 3555 - Nutrition Program Compliance. (5 CCR 15580-15584)
6. Any allegation of discrimination based on race, color, national origin, sex, age, or disability in the district's food service program shall be filed with or referred to the U.S. Department of Agriculture in accordance with BP 3555 - Nutrition Program Compliance. (5 CCR 15582)
7. Any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments shall be investigated and resolved in accordance with AR 1312.4 - Williams Uniform Complaint Procedures. (Education Code 35186)

- (cf. 1312.1 - Complaints Concerning District Employees)
- (cf. 1312.2 - Complaints Concerning Instructional Materials)
- (cf. 1312.4 - Williams Uniform Complaint Procedures)

Legal References:

STATE

CALIFORNIA CODE OF REGULATIONS, TITLE 2

11023 Harassment and discrimination prevention and correction

CALIFORNIA CODE OF REGULATIONS, TITLE 5

15580-15584 Child nutrition programs complaint procedures

3200-3205 Special education compliance complaints

4600-4670 Uniform complaint procedures

4680-4687 Williams uniform complaint procedures

4690-4694 Complaints regarding health and safety issues in license-exempt preschool

programs

EDUCATION CODE

200-262.4 Educational equity: prohibition of discrimination on the basis of sex
 18100-18203 School librarians
 32221.5 Insurance for athletic team members
 32280-32289 School safety plans
 35186 Williams uniform complaint procedures
 46015 parental leave for students
 48853-48853.5 Foster youth
 48985 Notices in language other than English
 49010-49014 Student Fees
 49060-49079 Student records
 49069.5 Records of foster youth
 49490-49590 child nutrition programs
 49701 Interstate Compact on Educational Opportunity for Military Children
 51210 Courses of study grades 1-6
 51222 Physical education
 51223 Physical education, elementary schools
 51225.1-51225.2 foster youth, homeless children, former juvenile court school students;
 course credits; graduation requirements
 51226-51226.1 Career technical education
 51228.1-51228.3 Course periods without educational content
 52059.5 Statewide system of support
 52060-52077 Local control and accountability plan
 52075 Complaint for lack of compliance with local control and accountability plan
 requirements
 52300-52462 Career technical education
 52500-52616.24 Adult schools
 54400-54425 Compensatory education programs
 54440-54445 Migrant education
 54460-54529 Compensatory education programs
 59000-59300 Special schools and centers
 6400-64001 consolidated application process; school plan for students achievement
 65000-65001 School site councils
 8200-8498 Child care and development
 8500-8538 Adult basic education

GOVERNMENT CODE

11135 Nondiscrimination in programs or activities funded by state
 11135 Discrimination|

HEALTH & SAFETY CODE

1596.792 California Child Day Care Act; general provisions and definitions
 1596.7925 California Child Day Care Act; health and safety regulations

PENAL CODE

422.55 Definition of hate crime
 422.6 Civil rights; crimes

UNITED STATES CODE, TITLE 20

1221 Application of laws

1232g Family Educational Rights and Privacy Act (FERPA) of 1974

1681-1688 title IX of the Education Amendments of 1972

6301-6576 Title I Improving the Academic Achievement of the Disadvantaged

6801-8014 Title III language instruction for limited English proficient and immigrant students

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination on basis of disability; complaints

CODE OF FEDERAL REGULATIONS, TITLE 34

100.3 Prohibition of discrimination on basis of race, color or national origin

104.7 Designation of responsible employee for Title IX

106.1-106.82 Nondiscrimination on the basis of sex in education programs

106.8 Designation of responsible employee for Title IX

106.9 Notification of nondiscrimination on basis of sex

110.25 Notification of nondiscrimination on the basis of age

99.1-99.67 Family Educational Rights and Privacy Act

UNITED STATES CODE, TITLE 42

11431-11435 McKinney-Vento homeless Assistance Act

12101-12213 Title II equal opportunity for individuals with disabilities

2000d-2000e-17 title VI and Title VII Civil rights Act of 1964, as amended

2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964

6101-6107 Age Discrimination Act of 1975

MANAGEMENT RESOURCES:**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATION**

Uniform Complaint Procedure 2020-21 Program Instrument

Sample UCP Board Policies and Procedures

U.S. DOE, OFFICE OF CIVIL RIGHTS PUBLICATION

Dear Colleague Letter, September 22, 2017

Dear Colleague Letter: Title IX Coordinators, April 2015

Dear Colleague Letter: Harassment and Bullying, October 2010

Dear Colleague Letter: Responding to Bullying of Students with Disabilities, October 2014

Revised Sexual harassment Guidance: Harassment of Students by School Employees,

Other Students, or Third Parties, January 2001

U.S. DOJ PUBLICATION

Guidance to Federal financial Assistance Recipients Regarding Title VI, 2002

WEBSITES[U.S. Department of Justice](#)[California Department of Education](#)[CSBA](#)[U.S. Department of Education, Office for Civil Rights](#)

Revised:

Revised: June 4, 2008

(Adopted: January 2006)

(Replaces: BP 1312.1 Uniform Complaint Procedures for Alleged Violations of State or Federal Law and for Alleged Discrimination)

(Revised: March 2005)

(Revised: June 2001)

(Adopted: September 1992)

(Replaces: BP 1312.2 General Complaints from the Public)

(Adopted: February 1993)

(Replaces: BP 1313 Complaints Concerning Consolidated Funded Programs)

(Adopted: April 1982)

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

5. BOARD POLICY 4244, *COMPLAINTS*, AND ITS ACCOMPANYING ADMINISTRATIVE REGULATION

RECOMMENDATION

The Board of Education is requested to receive for first reading Board Policy 4244, *Complaints*, and its accompanying administrative regulation as recommended by the California School Boards Association (CSBA).

Rationale:

As part of the Board of Education's commitment to review and update all MUSD Board Policies and Administrative Regulations, Student Support Services has conducted its annual review of Board Policies and Administrative Regulations and is presenting updates to these policies for review and approval.

ATTACHMENTS

- [BP 4244 Complaints.pdf](#)
- [AR 4244 Complaints.pdf](#)

COMPLAINTS

The Governing Board recognizes the need to establish a process to allow employees and job applicants to have their concerns heard in an expeditious and unbiased manner. The Board expects that employees will make every effort to resolve complaints and disagreements informally before filing a formal complaint.

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 4000 - Concepts and Roles)

(cf. 9000 - Role of the Board)

The Board prohibits retaliation against complainants. The Superintendent or designee may keep a complainant's identity confidential, except to the extent necessary to investigate the complaint.

All matters related to a complaint shall be kept confidential and any document, communication, or record regarding the complaint shall be placed in a separate file and shall not be placed in an employee's personnel file.

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

Legal Resources:

CALIFORNIA CODE OF REGULATIONS

4900-4965 Nondiscrimination in elementary and secondary education programs

EDUCATION CODE

200-262.4 Educational equity; prohibition of discrimination on the basis of sex

35186 Complaints regarding teacher vacancy or misassignment

44110-44114 Reporting by school employees of improper governmental activity

GOVERNMENT CODE

3543 Public school employees' rights

3543.1 Rights of employee organizations

53296-53299 Disclosure of confidential information; whistleblower

54597 Complaints against employees; right to open session

LABOR CODE

1102.5-1106 Whistleblower protections

Management Resources:

[WEBSITE](#)

[CSBA](#)

Adopted:

COMPLAINTS

The procedure specified in this administrative regulation shall be used to investigate and resolve any complaint by an employee alleging misapplication of the district's policies, regulations, rules, or procedures or for "whistleblower" complaints by an employee or job applicant regarding an improper district activity including, but not limited to, an allegation of gross mismanagement, a significant waste of funds, an abuse of authority, or a specific danger to public health or safety.

Any of the time limits specified in the following procedure may be extended by written agreement between the district and complainant.

Level 1: Informal Complaint Process

Prior to instituting a formal, written complaint, the employee shall first discuss the issue with their supervisor or the principal of the school where the alleged act took place. Formal complaint procedures shall not be initiated until the employee has first attempted to resolve the complaint informally.

Level 2: Site Level Formal Complaint Process

If a complaint has not been satisfactorily resolved through the informal process in Level 1, the complainant may file a written complaint with their immediate supervisor or principal within 60 days of the act or event which is the subject of the complaint. If an employee fails to file a written complaint within 60 days, the complaint shall be considered resolved on the basis of the preceding level.

In the written complaint, the employee shall specify the nature of the problem, including names, dates, locations, witnesses, the remedy sought by the employee, and a description of informal efforts to resolve the issue.

Within 10 working days of receiving the complaint, the immediate supervisor or principal shall conduct any necessary investigation and meet with the complainant in an effort to resolve the complaint. Within five working days after the meeting, they shall prepare and send a written response to the complainant.

Level 3: District Level Appeal

If a complaint has not been satisfactorily resolved at Level 2, the complainant may file the written complaint with the Superintendent or designee within five working days of receiving the written response from the immediate supervisor or the principal. The complainant shall include all information presented to the immediate supervisor or principal at Level 2.

Within 10 working days of receiving the complaint, the Superintendent or designee shall conduct any necessary investigation, including reviewing the investigation and written response by the immediate supervisor or principal at Level 2, and shall meet with the complainant in an effort to resolve the complaint. Within five working days after the meeting, they shall prepare and send a written response to the complainant.

Level 4: Appeal to the Governing Board

If a complaint has not been satisfactorily resolved at Level 3, the complainant may file a written appeal to the Board within five working days of receiving the Superintendent or designee's response. All information presented at Levels 1, 2, and 3 shall be included with the appeal, and the Superintendent or designee shall submit to the Board a written report describing attempts to resolve the complaint and the district's response.

The Board may uphold the findings by the Superintendent or designee without hearing the complaint or the Board may hear the complaint at a regular or special Board meeting. The hearing shall be held in closed session if the complaint relates to matters that may be addressed in closed session in accordance with law.

The Board shall make its decision within 30 days of the hearing and shall send its decision to all concerned parties. The Board's decision shall be final.

Alternate Procedures

Complaints alleging unlawful discrimination on any basis specified in the district's nondiscrimination policies, including complaints of sexual harassment, shall be resolved in accordance with the district's procedure in BP/AR 4030 - Nondiscrimination in Employment.

Complaints regarding unlawful discrimination in district programs or the district's failure to comply with state or federal laws regarding educational programs shall be resolved in accordance with BP/AR 1312.3 - Uniform Complaint Procedures. Complaints regarding sufficiency of textbook materials, teacher vacancy or misassignment, or an urgent or

emergency facility condition shall be resolved in accordance with AR 1312.4 - Williams Uniform Complaint Procedures. (Education Code 35186; 5 CCR 4621)

For complaints regarding working conditions or other subjects of negotiation, the employee shall use the grievance procedure specified in the applicable collective bargaining agreement.

Adopted:

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

6. BOARD POLICIES 5116, *INTRA-DISTRICT OPEN ENROLLMENT*, AND 5117, *INTER-DISTRICT ATTENDANCE*, AND THEIR ACCOMPANYING ADMINISTRATIVE REGULATIONS

RECOMMENDATION

The Board of Education is requested to receive for first reading Board Policies 5116, *Intra-District Open Enrollment*, and 5117, *Inter-District Attendance*, and their accompanying Administrative Regulations as recommended by the California School Boards Association.

Rationale:

As part of the Board of Education's commitment to review and update all MUSD Board Policies and Administrative Regulations, Student Support Services has conducted its annual review of Board Policies and Administrative Regulations and is presenting updates to these policies for review and approval.

ATTACHMENTS

- [5117 AR Inter-District Attendance \(1\).pdf](#)
- [5117 BP Inter-District Attendance.pdf](#)
- [5116.1 AR Intra District Open Enrollment.pdf](#)
- [5116.1 BP Intra District Open Enrollment .pdf](#)

INTER-DISTRICT ATTENDANCE

In accordance with an agreement between the Governing Board and the Board of another district, a permit authorizing a student ~~of either district of residence may be issued upon approval of both the district of residence and the district of proposed attendance. In the absence of an existing inter-district agreement with the other district identified in the requested permit, the Superintendent or designee is authorized to review the individual permit and approve or deny the permit subject to the terms and conditions approved by the Board of Education for inter-district agreements.~~ to enroll in the other district may be issued upon approval of both districts.

~~The Superintendent or designee may approve an inter-district attendance permit for a student for any of the following reasons when stipulated in the agreement/permit:~~

- ~~1. When the student has been determined by staff of the district of residence to be a victim of an act of bullying as defined in Education Code §48900(r). If no other school in the District is capable of providing a safe, comparable learning environment, a victim of an act of bullying shall be given priority for inter-district attendance under any existing inter-district attendance agreement or, in the absence of an agreement, shall be given consideration for the creation of a new permit. (Education Code §46600)~~
- ~~2. To allow the student to complete a school year when his/her parents/guardians have moved out of the district after the first month of the school year.~~
- ~~3. To allow the student to remain with a class promoting or graduating that year from an elementary, middle, or senior high school.~~
- ~~4. When recommended by a School Attendance Review Board or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence.~~
- ~~5. To meet the child care needs of the student. Such a student may be allowed to continue to attend district schools only as long as he/she continues to use a child care provider within district boundaries. Reverification of the status is required annually.~~
- ~~6. To meet the student's special mental or physical health need as certified~~

~~by a appropriate school personnel.~~

~~7. There are no sibling privileges for inter district permits.~~

~~8. When the parent/guardian provides documentary evidence that the family will be moving into the district in the immediate future and would like the student to start the year in the district.~~

~~9. When there is a valid interest in a particular educational program and a comparable program is not offered in the district of residence.~~

The district shall post on its web site the procedures and timelines for requesting an interdistrict transfer permit, including a link to BP 5117 - Interdistrict Attendance. The posted information shall include, but is not limited to: (Education Code 46600.1, 46600.2)

1. The date upon which the district will begin accepting and processing interdistrict transfer requests for the following school year
2. The reasons for which the district may approve or deny a request, and any information or documents that must be submitted as supporting evidence
3. If applicable, the process and timelines by which a denial of a request may be appealed within the district before the district renders a final decision
4. A statement that failure of a parent/guardian to meet any timelines established by the district shall be deemed an abandonment of the request
5. Applicable timelines for processing a request, including the following statements:
 - a. For an interdistrict transfer request received by the district 15 or fewer calendar days before the commencement of instruction in the school year for which the transfer is sought, the district will notify the parent/guardian of its final decision within 30 calendar days from the date the request was received.

- b. For an interdistrict transfer request received by the district more than 15 days before the commencement of instruction in the school year for which the interdistrict transfer is sought, the district will notify the parent/guardian of its final decision as soon as possible, but no later than 14 calendar days after the commencement of instruction in the school year for which transfer is sought.
6. The conditions under which an existing interdistrict transfer permit may be revoked or rescinded. Inter-district permits may be evoked under the following conditions (Education Code §46600 (a)(2)):
 - a. When the student's negative attendance hinders their academic progress;
 - b. When the student's grades fall to the point where the student is at-risk of not promoting to the next grade level or failing to be in-line for high school graduation;
 - c. When the student's behavior is a danger to students and/or staff, or has failed to improve after means of corrections have been exhausted; or
 - d. When the district determines that the additional cost of educating the pupil would exceed the amount of state aid received.

Priority for interdistrict attendance shall be given to a student who has been determined, through an investigation by either the district of residence or district of proposed enrollment, to be a victim of an act of bullying, as defined in Education Code 48900(r), committed by a student of the district of residence. (Education Code 46600)

Until the district is at maximum capacity, the district shall accept any student whose interdistrict transfer application is based on being the victim of an act of bullying or a child of an active duty military parent/guardian. The district shall ensure that such students are admitted through an unbiased process that prohibits an inquiry into or evaluation or consideration of whether or not a student should be enrolled based on academic or athletic performance, physical condition, proficiency in English, family income, or any of the individual characteristics set forth in Education Code 220, including, but not limited to, race or ethnicity, gender, gender identity, gender

expression, and immigration status. (Education Code 46600)

In addition, the Superintendent or designee may approve an interdistrict attendance permit for a student for any of the following reasons when stipulated in the agreement:

1. To meet the child care needs of the student, only as long as the student's child care provider remains within district boundaries
2. To meet the student's special mental or physical health needs as certified by a physician, school psychologist, or other appropriate school personnel
3. When the student has a sibling attending school in the receiving district, to avoid splitting the family's attendance
4. To allow the student to complete a school year when the student's parents/guardians have moved out of the district during that year
5. To allow the student to remain with a class graduating that year from an elementary, middle, or senior high school
6. To allow a high school senior to attend the same school attended as a junior, even if the student's family moved out of the district during the junior year
7. When the parent/guardian provides written evidence that the family will be moving into the district in the immediate future and would like the student to start the school year in the district
8. When the student will be living out of the district for one year or less
9. When recommended by the school attendance review board or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence

10. When there is valid interest in a particular educational program not offered in the district of residence
11. To provide a change in school environment for reasons of personal and social adjustment

The Superintendent or designee may deny initial requests for interdistrict attendance permits due to limited district resources, overcrowding of school facilities at the relevant grade level, or other considerations that are not arbitrary. However, once a student is admitted, the district shall not deny continued attendance because of overcrowded facilities at the relevant grade level.

If the transfer request is for a school year that begins within 15 calendar days of the receipt of the request, the Superintendent or designee shall notify the parent/guardian of the final decision within 30 calendar days of receiving the request. If the transfer request is for a school year that begins more than 15 calendar days after the receipt of the request, the parent/guardian shall be notified of the final decision as soon as possible, but no later than 14 calendar days after the commencement of instruction during that school year. (Education Code 46600.2)

If a student's interdistrict transfer request is denied, the Superintendent or designee shall, in writing, notify the parents/guardians of their right to appeal to the County Board of Education within 30 calendar days from the date of the final denial. (Education Code 46600.2)

All notices to parents/guardians regarding the district's decision on any request for interdistrict transfer shall conform to the translation requirements of Education Code 48985, and may be provided by regular mail, electronic format if the parent/guardian provides an email address, or by any other method normally used to communicate with parents/guardians in writing. (Education Code 46600.2)

Pending a decision by the two districts or by the County Board on appeal, the Superintendent or designee may provisionally admit a student who resides in another district for a period not to exceed two school months, provided the district is the district of proposed enrollment. If the decision has not been rendered by the conclusion of two school months and the districts or County Board is still operating within the prescribed timelines, the student shall not be allowed to continue attending the district school to which the student was provisionally admitted. (Education Code 46603)

Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or rescissions while expulsion proceedings are

pending or during the term of the expulsion. (Education Code 46601)

Once a student is admitted to a school on the basis of an interdistrict attendance permit, the student shall not be required to reapply for an interdistrict transfer and shall be allowed to continue to attend the school of enrollment, unless reapplication standards are otherwise specified in the interdistrict attendance agreement. Existing interdistrict attendance permits shall not be rescinded after June 30 following a student's completion of grade 10 or for any student entering grade 11 or 12 in the subsequent school year. (Education Code 46600)

No later than February 15 of the school year preceding the school year for which the student is requesting to be transferred, the Superintendent or designee shall notify the parent/guardian in writing whether the application has been provisionally accepted or rejected or of the student's position on any waiting list. (Education Code 48308)

If a student's application for transfer is accepted, the Superintendent or designee shall so notify the student's district of residence no later than February 15 of the school year preceding the school year for which the student is requesting to be transferred. (Education Code 48308)

The number of students accepted for transfer into the district, by school and grade level, shall be reported to the district of residence on or before February 15. (Education Code 48308)

If a student's application is denied, the Superintendent or designee shall notify the student's parents/guardians that the number of students requesting to transfer exceeded the district's capacity and that the student was not selected during the random drawing. Such determination shall be accurately recorded in the minutes of the Board meeting at which the determination was made. (Education Code 48308)

For a student whose parent/guardian was relocated by the military less than 90 days prior to the submission of the application, the district shall make a final decision to accept or reject the application within 90 days of its receipt. If the student's application has been submitted less than 90 days prior to the beginning of the school year, then the district shall accept or deny the application before the school year begins. Upon acceptance, the student may immediately enroll in a district school. (Education Code 48308)

Vacancies may be filled from the waiting list until May 1 of the school year preceding the school year for which students are requesting to be transferred. (Education Code 48308)

The final number of students enrolled in the district through the school district of choice program, by school and grade level, along with the names of the students, shall be reported to the district of residence on or before May 2. (Education Code 48308)

Students admitted through the school district of choice program are deemed to have fulfilled district residency requirements pursuant to Education Code 48204. (Education Code 48301)

Final acceptance of the transfer is applicable for one school year and shall be renewed automatically each year unless the Board, by adoption of a resolution, withdraws from participation in the program and no longer accepts transfer students from other districts. (Education Code 48308)

Even if the district withdraws from participation in the program, students who attended or received a notice of acceptance into the district before the Board's resolution of withdrawal shall be permitted to attend school in the district, and admitted high school students may continue attending school in the district until they graduate from high school. (Education Code 48307, 48308)

The district may accept any completed coursework, attendance, and other academic progress credited to an accepted student by any district(s) the student has previously attended and may grant academic standing to the student based upon the district's evaluation of the student's academic progress. (Education Code 48309)

The district may revoke a student's enrollment if the student is recommended for expulsion pursuant to Education Code 48918. (Education Code 48309)

Process

~~The Superintendent or designee may deny initial requests for inter-district attendance permits due to limited district resources, overcrowding of school facilities at the relevant grade level, or other considerations that are not arbitrary. However, once a student is admitted, the district may not deny him/her continued attendance because of overcrowded facilities at the relevant grade level.~~

- ~~1. Within 30 days of a request for an inter-district permit, the Superintendent or designee shall notify the parents/guardians of a student who is denied inter-district attendance regarding the process for appeal to the County Board of Education as specified in Education Code §46601.~~
- ~~2. Pending a decision by the two districts or an appeal by the County Board, the Superintendent or designee may provisionally admit a student who resides in another district for a period not to exceed two school months. (Education Code §46603)~~

- ~~3. Students who are under consideration for expulsion or who have been expelled may not appeal inter-district attendance denials or decisions while expulsion proceedings are pending or during the term of the expulsion. (Education Code §46601)~~
- ~~4. Inter-district permits to schools of the Monrovia Unified School District are valid for one school year and require parents/guardians to annually verify that the terms and conditions for issuance are still valid before the start of the new school year. Inter-district permits may be evoked under the following conditions (Education Code §46600 (a)(2)):~~
 - ~~a. When the student's negative attendance hinders their academic progress;~~
 - ~~b. When the student's grades fall to the point where the student is at-risk of not promoting to the next grade level or failing to be in-line for high school graduation;~~
 - ~~c. When the student's behavior is a danger to students and/or staff, or has failed to improve after means of corrections have been exhausted; or~~
 - ~~d. When the district determines that the additional cost of educating the pupil would exceed the amount of state aid received.~~

Employment-Related Transfers

~~The Monrovia Unified School District may deem a pupil to have complied with the residency requirements for school attendance in the district if at least one parent/guardian of the pupil is physically employed within the boundaries of the district for a minimum of 10 hours during the school week. Annual re-verification of work status is required before the start of the new school year. Denial of employment-related transfers have no right of appeal at the Los Angeles County Office of Education board.~~

~~Unless approved by the sending school district, Education Code §48204 (b6) does not authorize a net transfer of pupils out of a school district, calculated as the difference between the number pupils exiting the school district and the number of pupils entering the school district, in a fiscal year in excess of the following amounts for a average daily attendance of the school district or 75 pupils, whichever amount is greater. (Education Code § 48204 (b6))~~

~~Employment-related transfers may be revoked under the following conditions (Education Code §48204 (b)):~~

- ~~1. When the student's negative attendance hinders their academic progress;~~

- ~~2. When the student's grades fall to the point where the student is at risk of not promoting to the next grade level or failing to adhere to the credit requirements for high school graduation;~~
- ~~3. When the student's behavior is a danger to students and/or staff, or has failed to improve after other means of corrections have been exhausted;
or~~
- ~~4. When the district determines that the additional cost of educating the pupil would exceed the amount of state aid received.~~

~~Appeal Procedures For Inter-District Transfer Permits~~

~~If an inter-district transfer request is denied, the parents may initiate an appeal through the office of Student Support Services.~~

- ~~1. The parent shall submit a letter to the office of Student Support Services summarizing the reasons for the inter-district transfer and requesting a review. Parents will be notified by letter of the results of the review. If the permit was denied after review, they will be advised of the next level of district appeal with the Superintendent or designee.~~
- ~~2. After the review of the inter-district permit request by the Superintendent or designee, approval or denial of the transfer will be made, and the parent will be notified within 7 school days.~~
- ~~3. Parent shall be advised of the right to appeal inter-district permit denials, not employment-related transfer denials, to the County Board of Education within 30 calendar days.~~

Transfers Out of the District

A student whose parent/guardian is in active military duty shall not be prohibited from transferring out of the district, provided the school district of proposed enrollment approves the application for transfer. (Education Code 46600, 48307)

If the district is unable to provide an intradistrict transfer to a student who is a victim of an act of bullying, as defined in Education Code 46600, the district shall not prohibit the student from transferring out of the district if the district of proposed enrollment approves the application for transfer. (Education Code 46600)

The district may limit transfers out of the district to a school district of choice under any of the following circumstances: (Education Code 48307)

1. The number of student transfers out of the district to a school district of choice has reached the limit specified in Education Code 48307 based on the district's average daily attendance.
2. The County Superintendent of Schools has given the district a negative budget certification or has determined that the district will not meet the state's standards and criteria for fiscal stability in the subsequent fiscal year exclusively as a result of student transfers from this district to a school district of choice.
3. The Board determines that the transfer would negatively impact any of the following: (Education Code 48307)
 - a. A court-ordered desegregation plan
 - b. A voluntary desegregation plan of the district, consistent with the California Constitution, Article 1, Section 31
 - c. The racial and ethnic balance of the district, consistent with the California Constitution, Article 1, Section 31

Revised:

Revised: March 9, 2016

Reviewed: Revised September 12, 2012

Revised: February 9, 2011

Adopted: August 27, 2008

(Replaces AR 5118.2 Inter-District Transfer Permits)

(Adopted: August 1969)

(Revised: September 1970)

(Revised: July 1974)

(Revised: November 1978)

(Revised: July 1981)

(Revised: April 1997)
(Revised: May 2006)

INTER-DISTRICT ATTENDANCE

The Governing Board recognizes that parent/guardians of students who reside within the geographic boundaries of one district may, for a variety of reasons, choose desire to enroll their child in a school in another district. ~~The Superintendent or designee from the Office of Student Support Services has the administrative responsibility for Inter-district Permit and Employment-Related Transfer activity in the District. No permit will be issued entering or exiting the district without first having been cleared through the Office of Student Support Services. Only the Office of Student Support Services in consultation with school principals shall grant, deny, or cancel Inter-district Permits or Employment-Related Transfers.~~

Inter-District Attendance Permits

The Board may enter into an agreement with any other school district, for a term not to exceed five school years, for the interdistrict attendance of students who are residents of the districts. (Education Code §46600)

The agreement shall specify the terms and conditions under which interdistrict attendance shall be permitted or denied. It also may contain standards agreed to by both districts for reapplication and/or revocation of the student's permit. (Education Code §46600)

~~In the absence of an existing inter-district agreement with the other district identified in the requested permit, the Superintendent or designee is authorized to review the individual permit and approve or deny the permit subject to the terms and conditions approved by the Board of Education for inter-district agreements.~~

Upon receiving a permit for transfer into another district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee shall review the request and may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

Transportation of Inter-District Transfer Students

~~The district shall not provide transportation beyond any school attendance area. Upon parent/guardian request, the district shall provide transportation assistance to a student receiving an interdistrict transfer who is eligible for free and reduced-price meals and is the child of an active duty military parent/guardian or a victim of bullying, as defined in Education Code 46600. (Education Code 46600)~~

In addition, upon request of a student's parent/guardian, the Superintendent or designee may authorize transportation for any interdistrict transfer student to and from designated bus stops within the attendance area of the school that the student attends if space is available.

Transfers Out of the District

~~The District may release students to attend school in other districts for the reasons listed under Inter-district Attendance Agreements. All permits and transfers require approval of both the district of residence and the district of enrollment. (Education Code §46600)~~

~~The Board shall annual review the staff report of interdistrict permits and employment related transfers entering and exiting the district. (Education Code §48313)~~

~~In addition, transfers out of the district may be limited during a fiscal year when the County Superintendent of Schools has given the district a negative budget certification or when the County Superintendent has determined that the district will not meet the state's standards and criteria for fiscal stability in the subsequent fiscal year exclusively as a result of student transfers from this district to a school district of choice. (Education Code §48307)~~

Legal References:

CALIFORNIA CONSTITUTION ARTICLE 1

Section 31 Nondiscrimination on the basis of race, sex, color, ethnicity, or national origin

EDUCATION CODE

41020 Requirement for annual audit

46600-46610 Interdistrict attendance agreements

48204 Residency requirements for school attendance

48300-48317 Student attendance alternatives, school district of choice program

48900 Grounds for suspension or expulsion; definition of bullying

48915 Expulsion; particular circumstances

48915.1 Expelled individuals; enrollment in another district

48918 Rules governing expulsion procedures

48980 Notice at beginning of term

48985 Notices to parents in language other than English

52317 Regional Occupational Center/Program, enrollment of students, interdistrict attendance

8151 Apprentices, exemption from interdistrict attendance agreement

Management Resources

ATTORNEY GENERAL OPINION

84 Ops.Cal.Atty.Gen.198 (2001)

87 Ops.Cal.Atty.Gen. 132 (2004)

COURT DECISION

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

Walnut Valley Unified School District v. The Superior court of Los Angeles County,
(2011) 192 Cal.App.4th 234

WEBSITES

California Department of Education

CSBA

Revised:

Reviewed: Revised September 12, 2012

Revised: February 9, 2011

Adopted: August 27, 2008

(Replaces: BP 5118.2 Inter-District Transfer Permits) (Adopted: August 1969)

(Revised: May 2006)

(Adopted: April 1997)

INTRA-DISTRICT OPEN ENROLLMENT

Other Intradistrict Open Enrollment

~~To implement intra-district open enrollment pursuant to Education Code 35160.5:~~

Except for transfers for victims of a violent crime and from a “persistently dangerous school,” the following procedures shall apply to intradistrict open enrollment:

1. The Superintendent or designee shall identify those schools which may have space available for additional students. A list of those schools and open enrollment applications shall be available at each school site, the district office, and on the district’s website.
2. ~~Students of parents/guardians who submit applications to the district by the application deadline shall be eligible for consideration for admission to their school of choice the following school year under the district’s open enrollment policy. After the enrollment priorities have been applied in accordance with Board policy, if there are more requests for a particular school than there are spaces available, a random drawing shall be held from the applicant pool. A waiting list shall be established to indicate the order in which applicants may be accepted if openings occur during the year. Late applicants shall not be added to the waiting list for the current year but shall instead wait for a subsequent lottery.~~
3. ~~Priority cases, as defined in the policy, shall be placed where possible. The Superintendent or designee shall provide written notification to applicants as to whether their applications have been approved, denied, or placed on a waiting list. If the application is denied, the reasons for denial shall be stated.~~
4. ~~Enrollment in a school of choice shall be determined by random drawing from the eligible applicant pool, and a waiting list shall be established to indicate the order in which applicants may be accepted if openings occur during the year. Approved applicants must confirm their enrollment within 10 school days.~~
5. ~~The Superintendent or designee shall inform applicants by mail as to whether their applications have been approved, denied or placed on a waiting list. If the application is denied, the reasons for denial shall be stated due to behavior; attendance; falsification; serious issue of safety; misrepresentation of information.~~
6. ~~Approved applicants must confirm their enrollment within 10 school days.~~

Any student who is granted a transfer out of a school that had been identified by CDE for comprehensive support and improvement shall be allowed to remain in the school of enrollment until completing the highest grade offered at that school. (20 USC 6311)

A student granted intradistrict enrollment under other circumstances shall not be required to reapply for readmission but may be subject to displacement due to excessive enrollment. ~~If a parent is denied an intra-district transfer, he/she may appeal the case by contacting the Student Support Services Administrator of Monrovia Unified School District.~~ Any complaints regarding the open enrollment process shall be submitted in accordance with the applicable complaint procedure.

Transfers for Victims of a Violent Criminal Offense

Within a reasonable amount of time, not to exceed 14 calendar days, after it has been determined that a student has been the victim of a violent criminal offense while on school grounds, the student's parents/guardians shall be offered an option to transfer their child to an eligible school identified by the Superintendent or designee. In making the determination that a student has been a victim of a violent criminal offense, the Superintendent or designee shall consider the specific circumstances of the incident and consult with local law enforcement as appropriate. Examples of violent criminal offenses include, but are not limited to, attempted murder, battery with serious bodily injury, assault with a deadly weapon, rape, sexual battery, robbery, extortion, or hate crimes.

The Superintendent or designee shall consider the needs and preferences of the affected student and parent/guardian in making the offer. If the parent/guardian elects to transfer the student, the transfer shall be completed as soon as practicable.

Transfers from a "Persistently Dangerous" School

Upon receipt of notification from the California Department of Education (CDE) that a district school has been designated as "persistently dangerous," intradistrict transfers shall be granted as follows:

1. Within 10 days of receipt of the notification from CDE, the Superintendent or designee shall provide parents/guardians of students attending the school with notice of the school's designation. Along with this notification, or at least 14 calendar days before the start of the school year, the Superintendent or designee shall provide a list of other district schools to which any student of the school that is designated as persistently dangerous may transfer.
2. Parents/guardians who desire to transfer their child out of the school shall provide

a written response to the Superintendent or designee and shall rank-order their preferences from among all schools identified by the Superintendent or designee as eligible to receive transfer students.

3. The Superintendent or designee shall consider the needs and preferences of students and parents/guardians before making an assignment, but is not obligated to accept the parent/guardian's preference if the assignment is not feasible due to space constraints or other considerations. The Superintendent or designee shall notify the parents/guardians of the assigned school.
4. For students whose parents/guardians accept the offer, the transfer shall be made as quickly as possible. If the parents/guardians decline the assigned school, the student may remain in the current school.

The transfer shall remain in effect as long as the student's school of origin is identified as "persistently dangerous." The Superintendent or designee may choose to make the transfer permanent based on the educational needs of the student, parent/guardian preferences, and other factors affecting the student's ability to succeed if returned to the school of origin.

The Superintendent or designee shall cooperate with neighboring districts to develop an interdistrict transfer program in the event that space is not available in a district school.

Notifications

Notifications shall be sent to parents/guardians at the beginning of each school year describing all current statutory attendance options and local attendance options available in the district. ~~Such Notification notification shall include: (Education Code 35160.5, 48980) will also be provided annually to parents regarding the deadline for submitting an intra-district application.~~

1. All options for meeting residency requirements for school attendance
2. Program options offered within local attendance areas
3. A description of any special program options available on both an interdistrict and intradistrict basis

4. A description of the procedure for application for alternative attendance areas or programs and the appeals process available, if any, when a change of attendance is denied
5. A district application form for requesting a change of attendance
6. The explanation of attendance options under California law as provided by CDE

Intra-district transfer students will be enrolled at the school of choice for the entire school year, unless revocation is required due to serious issues of safety; attendance; behavior; falsification or misrepresentation of information; failure to notify the school immediately of change of address; and lack of parental cooperation for emergency or supervision purposes.

1. All options for meeting residency requirements for school attendance
2. Program options offered within local attendance areas
3. A description of any special program options available on both an interdistrict and intradistrict basis
4. A description of the procedure for application for alternative attendance areas or programs and the appeals process available, if any, when a change of attendance is denied
5. A district application form for requesting a change of attendance
6. The explanation of attendance options under California law as provided by the CDE

Appeal Procedures

If an intra-district transfer request is denied, the parents may initiate an appeal through the Student Support Services office. The process involves the following steps:

1. The parents submit a letter to the Student Support Services office summarizing the reasons for reconsideration of the intra-district transfer and requesting a

review.

2. The Student Support Services Administrator will inform the parents of the approval or denial of the intra-district transfer appeal.
3. The final district level of appeal is addressed to the Superintendent Designee. The parents will summarize the reasons for reconsideration of the intra-district transfer denial.

Revised:

Revised: May 25, 2016

Revised: February 9, 2011

(Adopted: August 27, 2008)

(Replaces: AR 5118.1 Procedures for Processing Intra-District Transfer Permits)

(Revised: April 1997)

(Revised: July 1981)

(Adopted: December 1978)

(Replaces: BP 5118.4 Intra-District Open Enrollment)

(Adopted: June 8, 1994)

INTRA-DISTRICT OPEN ENROLLMENT

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students **and parents/guardians, while also maximizing the efficient use of district facilities and resources.** The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy and administrative regulation.

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district. **(Education Code 35160.5)**

(cf. 5111 - Admission)

(cf. 5111.1 - District Residency)

The Board shall annually review this policy. **(Education Code 35160.5, 48980)**

(cf. 9310 - Board Policies)

Enrollment Priorities

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)

(cf. 5116 - School Attendance Boundaries)

The Superintendent or designee shall grant **Priority** priority for the enrollment of a student in a district school **attendance** outside **a** of the student's attendance area, ~~shall be given as follows:~~ if the student:

- ~~1. Mandated state and federal procedures shall be followed.~~ Is enrolled in a district school designated by the California Department of Education (CDE) as "persistently dangerous" (20 USC 7912; 5 CCR 11992)
- ~~2. Upon a finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area. Special circumstances, include, but are not limited to, threats of bodily harm or threats to the emotional stability of the student. Any such student may~~

~~transfer to a district school that is at capacity and otherwise closed to transfers.~~ Is a victim of a violent crime while on school grounds (20 USC 7912)

(cf. 0450 - Comprehensive Safety Plan)

~~To grant priority under these circumstances, the Superintendent or designee must have received either:~~

- ~~a. A written statement from a representative of an appropriate state or local agency, such as a law enforcement official, social worker, or a properly licensed or registered professional, such as a psychiatrist, psychologist, or marriage and family therapist~~
- ~~b. A court order, including a temporary restraining order and injunction~~

3. ~~Any student who is~~ Is a victim of a violent crime while on school grounds bullying committed by another district student, as determined through an investigation following the parent/guardian's submission of a written complaint with the school, district, or local law enforcement agency pursuant to Education Code 234.1 (Education Code 46600).

(cf. 5131.2 Bullying)

If the district school requested by the student is at maximum capacity, the Superintendent or designee shall accept an intradistrict transfer request for another district school. (Education Code 46600)

4. ~~Priority may be given to siblings of students already in attendance in that school.~~ Is currently enrolled in a district school identified by CDE for comprehensive support and improvement, with priority given to the lowest academically achieving students from low-income families as determined pursuant to 20 USC 6313(a)(3) (20 USC 6311)

(cf. 0520.1 - Comprehensive and Targeted School Improvement)

(cf. 6181 - Alternative Schools/Programs of Choice)

5. ~~Intra-district transfer initiated by the school district to resolve problems and address extenuating circumstances.~~ Is experiencing special circumstances that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student. Any such student may transfer to a district

school that is at capacity and otherwise closed to transfers. To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code 35160.5)

- a. A written statement from a representative of an appropriate state or local agency, including, but not necessarily limited to, a law enforcement official or a social worker, or a properly licensed or registered professional, including, but not necessarily limited to, a psychiatrist, psychologist, marriage and family therapist, clinical social worker, or probation clinical counselor
 - b. A court order, including a temporary restraining order and injunction
6. ~~Students whose parent/guardian is assigned to that school as his/her primary place of employment.~~ Is a sibling of another student already attending that school
7. ~~Any student enrolled in a district school that has been identified on the state's Open Enrollment List.~~ Has a parent/guardian whose primary place of employment is that school

(cf. 5117 - Interdistrict Attendance)

8. Residency established through the open enrollment option applies only to the elementary school or middle school that granted the transfer. It does not extend to the other schools in the attendance area of choice.

Students enrolled in a school other than their neighborhood attendance area school, through the open enrollment (choice) option, shall declare while in the 5th grade whether they desire to remain in the feeder middle school of their selected resident school of choice. The parent must complete an application for the selected school during the open enrollment application period. This election is subject to space availability at the requested school. When sufficient space is not available, requests for admission will be handled in the same random, unbiased, lottery selection process. Students not admitted will be placed on a waiting list (which expires on September 30, each year for all sites). Siblings will have priority as described above. Students not admitted will return to their neighborhood school or residence according to district attendance boundaries.

~~For all other applications for enrollment outside a school's attendance area that meet submission of request timelines, the Superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted, based on a number of spaces being made available.~~

~~Enrollment decisions shall not be based on a student's academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants.~~

~~No student currently residing within a school's attendance area and enrolled in the school of residence shall be displaced by another student transferring from outside the attendance area.~~

Transfer permits are subject to review and/or cancellation for the following reasons:

- (a) if overcrowding occurs.
- (b) if transfer requirements, including dress code, uniforms, behavior, and parental cooperation are not met. Except in severe cases, the revocation of transfers would occur at the end of a school year.
- (c) if changes occur in which attendance falls below 95%, grades fall below 2.0 GPA, or the student's behavior is a danger to students and/or staff, or has failed to improve after other means of corrections have been exhausted.
- (d) if the family changes residence during the school year.

~~Applications for intra-district transfers must be filed with the district before the application deadline.~~

~~Except as required by 20 USC 6316, for transfers out of Title I program improvement schools, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.~~

~~If a district school receiving Title I funds is designated for program improvement, corrective action or restructuring, or if a student becomes a victim of violent criminal offense while on school grounds, or if a school is designated by the California Department of Education as persistently dangerous, all mandated procedures will be followed.~~

Application and Selection Process

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law and Board policy, applications for intradistrict open enrollment shall be submitted between ~~January 1 and May 30~~ November 1 and December 15 of the school year preceding the school year for which the transfer is requested.

The Superintendent or designee shall calculate each school's capacity in a nonarbitrary manner using student enrollment and available space. (Education Code 35160.5)

Except for the enrollment priorities listed above, the Superintendent or designee shall use a random, unbiased selection process to determine which students shall be admitted whenever a district school receives admission requests that are in excess of the school's capacity. (Education Code 35160.5)

Enrollment decisions shall not be based on a student's academic or athletic performance. However, existing entrance criteria may be used for enrolling students in specialized schools or programs, provided that the criteria are uniformly applied to all applicants. In addition, academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students. (Education Code 35160.5)

Transportation

In general, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.

However, upon parent/guardian request, the district shall provide transportation assistance to any student who is eligible for free or reduced-price meals and whose enrollment in a district school outside the student's attendance area is a result of being a victim of bullying. (Education Code 46600)

(cf. 3540 - Transportation)

(cf. 3541 - Transportation Routes and Services)

Legal References:

CALIFORNIA CODE OF REGULATIONS, TITLE 5

11992-11994 Definition of persistently dangerous schools

EDUCATION CODE

200 Equal right and opportunities in state educational institutions

35160.5 District policies; rules and regulations

35291 Rules

35351 Assignment of students to particular schools

46600-46611 Interdistrict attendance agreements

48200 Compulsory attendance

48204 Residency requirements for school attendance
48300-48316 Student attendance alternatives, school district of choice program
48980 Notice at beginning of term
UNITED STATES CODE, TITLE 20
6311 State plan
6313 Eligibility of schools and school attendance areas; funding allocation
7912 Transfers from persistently dangerous schools

MANAGEMENT RESOURCES

ATTORNEY GENERAL OPINION

85 Ops.Cal.Atty.Gen.95 (2002)

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATION

Public School choice FAQs

Every Student Succeeds Act - Update #8, July 14, 2017

COURT DECISION

Crawford v. Huntington Beach Union High School District (2002) 98 Cal.App.4th 1275

U.S. DEPARTMENT OF EDUCATION PUBLICATION

Unsafe School choice option, May 2004

WEBSITES

California Department of Education

CSBA

U.S. Department of Education

Revised:

Revised: May 25, 2016

Reviewed: February 9, 2011

(Adopted: August 27, 2008)

(Replaces: BP 5118.1 Intra-District Transfer Pupils (within Monrovia))

(Revised: April 1997)

(Revised: July 1981)

(Adopted: December 1978)

(Replaces: BP 5118.4 Intra-District Open Enrollment)

(Adopted: June 8, 1994)

Agenda Item Details

Meeting Date: 2022-03-09 18:30:00

AGENDA ITEM TITLE:

7. BOARD POLICY 5141.52, *SUICIDE PREVENTION*, AND ITS ACCOMPANYING ADMINISTRATIVE REGULATION

RECOMMENDATION

The Board of Education is requested to receive for first reading Board Policy 5141.52, *Suicide Prevention*, and its accompanying administrative regulation as recommended by the California School Boards Association (CSBA).

Rationale:

As part of the Board of Education's commitment to review and update all MUSD Board Policies and Administrative Regulations, Student Support Services has conducted its annual review of Board Policies and Administrative Regulations and is presenting updates to these policies for review and approval.

ATTACHMENTS

- [5141.52 BP SUICIDE PREVENTION.pdf](#)
- [5141.52 AR Suicide Prevention.pdf](#)

SUICIDE PREVENTION

The Governing Board recognizes that suicide is a leading cause of death among youth, ~~prevention is a collective effort that requires stakeholder engagement,~~ and ~~that~~ school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. ~~To attempt~~ ~~In an effort~~ to reduce suicidal behavior, ~~and~~ its impact on students and families, ~~and other trauma associated with suicide,~~ the Superintendent or designee shall develop measures, ~~and~~ strategies, ~~practices, and supports~~ for suicide prevention, intervention, and postvention.

In developing ~~policy and procedures for suicide prevention, intervention, and postvention, measures and strategies for use by the district,~~ the Superintendent or designee ~~may~~ shall consult with school health professionals, ~~school counselors, school psychologists, school social workers, administrators, other staff, parents/guardians, students, local health agencies, mental health professionals,~~ and community organizations stakeholders, school-employed mental health professionals, suicide prevention experts, and in, developing policy for grades K-6, the county mental health plan. (Education Code 215)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5142 - Safety)

School and community stakeholders and school mental health professionals with whom the Superintendent or designee shall consult may include district and school administrators, school counselors, school psychologists, school social workers, school nurses, other staff, parents/guardians and caregivers, students, local health agencies, mental health professionals, community organizations, law enforcement, legal counsel, and/or the district's risk manager or insurance carrier. The Superintendent or designee may also collaborate with county and/or city governments in an effort to align district policy with any existing community suicide prevention plans.

(cf. 1400 - Relations Between Other governmental Agencies and the Schools)

~~Such m~~Measures and strategies for suicide prevention, intervention, and postvention shall include, but are not limited to:

1. Staff development on suicide awareness and prevention for teachers, ~~interns,~~ school counselors, and others ~~district employees~~ who interact with students,

including, as appropriate, substitute teachers, coaches, expanded day learning staff, crossing guards, tutors, and volunteers ~~in the secondary grades.~~

(cf. 4131 - Staff Development)

2. Instruction to students in problem-solving, ~~and~~ coping, ~~and~~ resiliency skills to promote students' mental, emotional, and social health and well-being, as well as instruction in recognizing and appropriately responding to warning signs of suicidal intent in others.

(cf. 6142.8 - Comprehensive Health Education)

3. Methods for promoting a positive school climate that enhance students' feelings of connectedness with the school and that is characterized by caring staff and harmonious interrelationships among students.

(cf. 5137 - Positive School Climate)

4. The review of materials and resources used in awareness efforts and communications to ensure they align with best practices for safe and effective messaging about suicide.
5. The provision of information to parents/guardians regarding risk ~~and~~ protective factors, ~~and~~ warning signs of suicide, the severity of the ~~youth~~ suicide problem ~~among youth~~, the district's suicide prevention curriculum, ~~the district's suicide prevention policy and procedures~~, basic steps for helping suicidal youth, ~~the importance of communicating with appropriate staff if suicide risk is present or suspected~~, ~~access to suicide prevention training~~, and/or school and community resources that can help youth in crisis.
6. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions.
7. Crisis intervention procedures for addressing suicide threats or attempt
8. Counseling and other postvention strategies for helping students, staff, and others cope in the aftermath of a student's suicide.

(cf. 6164.2 - Guidance/Counseling Services)

9. Establishment of district and/or school-site crisis intervention team(s) to ensure the proper implementation and review of this policy and other district practices related to the emotional and behavioral wellness of students, including, but not limited to, the oversight of mental health and suicide prevention training, collaboration with community mental health organizations, identification of resources and organizations that provide evidence-based treatment, collaboration to build community response, and compliance with Education Code 215.

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth. (Education Code 215)

(cf. 5131- Conduct)

(cf. 5131.2 - Bullying)

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5145.3 - Nondiscrimination/Harassment)

The Board shall ensure that measures and strategies for students in grades K-6 are age appropriate and delivered and discussed in a manner that is sensitive to the needs of young students. (Education Code 215)

If a referral is made for mental health or related services for a student in grade K-6 who is a Medi-Cal beneficiary, the Superintendent or designee shall coordinate and consult with the county mental health plan. (Education Code 215)

(cf. 1400- Relations Between Other Governmental Agencies and the Schools)

(cf. 5141 - Health Care and Emergencies)

(cf. 5141.6 - School Health Services)

District employees shall act only within the authorization and scope of their credential or license. Nothing in this policy shall be construed as authorizing or encouraging district employees to diagnose or treat mental illness unless they are specifically licensed and employed to do so. (Education Code 215)

The Board shall review, and update as necessary, this policy at least every five years. The Board may, at its discretion, review the policy more frequently. (Education Code 215)

The Superintendent or designee shall periodically review district data pertaining to school climate and reports of suicidal ideation, attempts, or death to identify patterns or trends and make recommendations regarding program development.

The Superintendent or designee shall post this policy on the district's web site, in a prominent location and in a manner that is easily accessible to parents/guardians and students. (Education Code 234.6)

Legal References:

EDUCATION CODE

215 Student suicide prevention policies
215.5 Student identification cards, inclusion of safety hotlines
216 Suicide prevention online training programs
234.6 Bullying and harassment prevention information
32280-32289.5 Comprehensive safety plan
49060-49079 Student records
49602 Confidentiality of student information
49604 Suicide prevention training for school counselors

GOVERNMENT CODE

810-996.6 Government Claims Act

PENAL CODE

11164-11174.3 Child Abuse and Neglect Reporting Act

WELFARE & INSTITUTIONS CODE

5698 Emotionally disturbed youth; legislative intent
5850-5886 Children's Mental Health Services Act

Management Resources:

California Department of Education Publication: Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2008

California Department of Education Publication: Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2019

Centers for Disease Control and Prevention Publica: School Connectedness: Strategies for increasing Protective Factors Among Youth, 2009

Court Decision: Corales v. Bennett (Ontario-Montclair School District), (2009) 567 F.3d 554

Nat'l Assoc. Of School Psychologists Publication: Preventing Suicide: Guidelines for administrators and Crisis Teams, 2015

U.S. Dept. of Health & Human Services Publication: National Strategy for Suicide Prevention: Goals and Objectives for Action, rev. 2012

U.S. Dept. of Health & Human Services Publication: Preventing Suicide: A Toolkit for High Schools, 2012

Website: [Suicide Prevention Lifeline](#)

Website: [Suicide Prevention Resource Center](#)

Website: [Trevor Project](#)

Website: [U.S. Department of Health and Human Services, Substance Abuse and mental Health Services Administration](#)

Website: [American Association of Suicidology](#)

Website: [American Foundation for Suicide Prevention](#)

Website: [American Psychological Association](#)

Website: [California Department of Education, Mental Health](#)

Website: [California Department of Health Care Services, Mental Health Services](#)

Website: [Centers for Disease control and Prevention, Mental Health](#)

Website: [National Association of School Psychologists](#)

Website: [National Institute for Mental Health](#)

Website: [American School Counselor Association](#)

Revised:

Adopted: June 28, 2017

SUICIDE PREVENTION

Staff Development

Suicide prevention training shall be provided to teachers, counselors, and others ~~district employees~~ who interact with students ~~at the secondary level~~ including, as appropriate, substitute teachers, coaches, expanded day learning staff, crossing guards, tutors, and volunteers. The training shall be offered under the direction of a district counselor, psychologist, and/or ~~in cooperation~~ social worker who has received advanced training specific to suicide and who may collaborate with one or more county or community mental health agencies.

Materials for training shall include how to identify appropriate mental health services at the school site and within the community, and when and how to refer youth and their families to those services. Materials also may include programs that can be completed through self-review of suitable suicide prevention materials. (Education Code 215)

Staff development shall include research and information related to the following topics:

1. The higher risk of suicide among certain groups, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth.
2. Individual risk factors such as previous suicide attempt(s) or self-harm, history of depression or mental illness, family history of suicide or violence, feelings of isolation, interpersonal conflicts, a recent severe **or traumatic** stressor or loss, family instability, impulsivity, and other factors.
3. **Identification of students who may be at risk of suicide, including, but not limited to,** warning signs that may indicate depression, emotional distress, or suicidal intentions, such as changes in students' personality or behavior and verbalizations of hopelessness or suicidal intent.
4. Protective factors that may help to decrease a person's suicide risk, such as resiliency, problem-solving ability, access to mental health care, and positive connections to family, peers, school, and community.

5. Instructional strategies for teaching the suicide prevention curriculum, ~~and~~ promoting mental and emotional health ~~reducing the stigma associated with mental illness, and using safe and effective messaging about suicide.~~
6. School and community resources and services, including resources and services that meet the specific needs of high-risk groups.
7. ~~District procedures for intervening when a student attempts, threatens, or discloses the desire to die by suicide.~~The importance of early prevention and intervention in reducing the risk of suicide
8. ~~Appropriate ways to interact with a student who is demonstrating emotional distress or is suicidal and procedures for intervening when a student attempts, threatens, or discloses the desire to die by suicide, including, but not limited to, appropriate protocols for constant monitoring and supervision of the student, during the time the student is in the school's physical custody, while the immediate referral of the student to medical or mental health services is being processed~~
9. ~~District procedures for responding after a suicide has occurred.~~
10. ~~Common misconceptions about suicide.~~

The district may provide additional professional development in suicide risk assessment and crisis intervention to district mental health professionals, including, but not limited to, school counselors, psychologists, social workers, and nurses.

Instruction

The district's comprehensive health education program shall promote the healthy mental, emotional, and social development of students and shall be aligned with the state content standards and curriculum framework. Suicide prevention instruction shall be incorporated into the health education curriculum ~~at appropriate secondary grades in an age and developmentally appropriate manner~~ and shall be designed to help students:

1. Identify and analyze ~~warning signs of depression and self-destructive behaviors~~ ~~and~~ risk factors associated with suicide, including, but not limited to, understanding how mental health challenges and emotional distress, such as feelings of depression, loss, isolation, inadequacy, and anxiety can lead to thoughts of suicide.

2. Develop coping and resiliency skills for dealing with stress and trauma, and building self-esteem.
3. Learn to listen, be honest, share feelings, and get help when communicating with friends who show signs of suicidal intent.
4. Identify trusted adults, school resources, including the district's suicide prevention, intervention, and referral procedures; and/or community crisis intervention resources where youth can get help. ~~and recognize that there is no stigma associated with seeking services for mental health, substance abuse, and/or suicide prevention.~~
5. Develop help-seeking strategies and recognize that there is no stigma associated with seeking services for mental health, substance abuse, and/or suicide prevention.
6. Recognize that early prevention and intervention can drastically reduce the risk of suicide

The Superintendent or designee may develop and implement school activities that raise awareness about mental health wellness and suicide prevention.

Student Identification Cards

Student identification cards for students in grades 7-12 shall include the National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line and/or a local suicide prevention hotline telephone number. (Education Code 215.5)

Intervention

The Superintendent or designee shall provide the name, title, and contact information of the members of the district and/or school crisis intervention team(s) to students, staff, parents/guardians, and caregivers and on school and district websites. Such notifications shall identify the mental health professional who serves as the crisis intervention team's designated reporter to receive and act upon reports of a student's suicidal intention.

Students shall be encouraged to notify a teacher, principal, counselor, **designated reporter**, or other adult when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions.

Every statement regarding suicidal intent shall be taken seriously. Whenever a staff member suspects or has knowledge of a student's suicidal intentions based on the student's verbalizations or act of self-harm, ~~he/she the staff member~~ shall promptly notify the principal, ~~or school counselor, or designated reporter, who shall implement district intervention protocols as appropriate.~~

Although any personal information that a student discloses to a school counselor shall generally not be revealed, released, referenced, or discussed with third parties, the counselor may report to the principal or student's parents/guardians when ~~he/she has there is~~ reasonable cause to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student ~~or others within the school community~~. In addition, the counselor may disclose information of a personal nature to psychotherapists, other health care providers, or the school nurse for the sole purpose of referring the student for treatment, ~~or to report child abuse and neglect as required by Penal Code 11164-11174.3.~~ (Education Code 49602)

~~A school employee shall act only within the authorization and scope of his/her credential or license. An employee is not authorized to diagnose or treat mental illness unless he/she is specifically licensed and employed to do so. (Education Code 215)~~

Whenever schools establish a peer counseling system to provide support for students, peer counselors shall receive training that includes identification of the warning signs of suicidal behavior and referral of a suicidal student to appropriate adults.

When a suicide attempt or threat is reported, the principal or designee shall ensure student safety by taking the following actions:

1. Immediately securing medical treatment and/or mental health services as necessary.
2. Notifying law enforcement and/or other emergency assistance if a suicidal act is being actively threatened.
3. Keeping the student under continuous adult supervision ~~and providing comfort to the student~~ until the parent/guardian and/or appropriate support agent or agency can be contacted and has the opportunity to intervene.
4. Removing other students from the immediate area as soon as possible.

The principal or designee shall document the incident in writing, including the steps that the school took in response to the suicide attempt or threat.

The Superintendent or designee shall follow up with the parent/guardian and student in a timely manner to provide referrals to appropriate services as needed. If the

parent/guardian does not access treatment for the student, the Superintendent or designee may meet with the parent/guardian to identify barriers to treatment and assist the family in providing follow-up care for the student. If follow-up care is still not provided, the Superintendent or designee shall consider whether **he/she is required it is necessary**, pursuant to laws for mandated reporters of child neglect, to refer the matter to the local child protective services agency.

For any student returning to school after a mental health crisis, the principal or designee and/or school counselor may meet with the parents/guardians and, if appropriate, with the student to discuss re-entry and appropriate ~~next~~ steps to ensure the student's readiness for return to school **and determine the need for ongoing support**.

Postvention

In the event that a student dies by suicide, the Superintendent or designee shall communicate with the student's parents/guardians to offer condolences, assistance, and resources. In accordance with the laws governing confidentiality of student record information, the Superintendent or designee shall consult with the parents/guardians regarding facts that may be divulged to other students, parents/guardians, and staff.

The Superintendent or designee shall implement procedures to address students' and staff's grief and to minimize the risk of imitative suicide or suicide contagion. **He/she The Superintendent or designee** shall provide students, parents/guardians, and staff with information, counseling, and/or referrals to community agencies as needed. **Students significantly affected by suicide death and those at risk of imitative behavior should be identified and closely monitored**. School staff may receive assistance from school counselors or other mental health professionals in determining how best to discuss the suicide or attempted suicide with students.

Any response to media inquiries shall be handled by the district-designated spokesperson who shall not divulge confidential information. The district's response shall not sensationalize suicide and shall focus on the district's postvention plan and available resources.

After any suicide or attempted suicide by a student, the Superintendent or designee shall provide an opportunity for all staff who responded to the incident to debrief, evaluate the effectiveness of the strategies used, and make recommendations for future actions.

Revised:
Adopted: June 28, 2017

Subject: PENDING BOARD ISSUES

Prepared by: Ryan Smith, Ed. D., Superintendent

Action desired:

The Board of Education will receive status information on identified tasks and review issues of interest for future attention.

Rationale:

This agenda item affords an opportunity for the Board of Education to review the status of items that have been scheduled for Board consideration, raise issues or questions that have not been scheduled for discussion, and place issues in priority order for attention, consistent with the Board Vision.

Issue/Question/Request	Status	Next steps
Cyclical Reports		
Supt. Performance Objectives	Establish performance objectives for Superintendent Evaluation.	To be conducted annually in April
Superintendent Evaluation	Review Superintendent performance objectives for formal evaluation	To be conducted annually in September
Review of Vision & Goals	Review Vision & Goals and progress on the Strategic Plan.	Prior year goals to continue as assumed
Inter-district transfers	Report on number of transfers in and out of the district at Board Meeting and, if needed, in a Study Session.	Next update Oct/Nov 2022

Issue/Question/Request	Status	Next steps
Cyclical Reports (continued)		
<p>Student Achievement: standards & plans for closing the achievement gap; investigation of model practices, demographic data, and multiple measures of achievement.</p>	<p>Educational Services Board Meeting Reports:</p> <p>4/13/22: • CELC Program Report • Carl Perkins Application • Outdoor Education Program Report</p> <p>4/27/22 • Village Program Report • Skills USA Student Recognition • Dual Immersion Program Report</p> <p>5/25/22 • Class of 2022 Report • Homeless & Foster Youth Report</p> <p>6/9/22: • Annual LCAP Public Review • Multiple Measures Report w/ LCAP data • GATE Program Report</p> <p>6/22/22: • Music/Art Community Theater Report</p>	
CGI Math Update	Provide a program update to the Board of Education	Annually in September; Next report 2022
Equity Update	Provide an update on district practices to promote equity in schools	Next update June 2022
Technology Projects	Staff technology standards & teaching plan – working with Educational Services.	March 2022
E-Rate	E-rate funding approval annually in Jan/Feb/Mar.	Next update in 2022
Safety, Emergency Prep, & Discipline	Update information: Safety, Emergency Preparedness	Annually in Oct/Nov/Dec.
Athletic Coach Certification & Training	Athletic coach certification and concussion training annually. Annually in August.	Next training in 2022

Issue/Question/Request	Status	Next steps
Cyclical Reports (Continued)		
Budget/ Enrollment/Staffing	<p><u>2021-22 Budget Preparation Calendar:</u></p> <ul style="list-style-type: none"> • April 27, 2022: 2021-22 P-2 Student Attendance Rpt • May 25, 2022: 2022-23 Governor’s May Budget Revision (Informational Report) • June 9, 2022: 2022-23 Adopted Budget Public Hearing • June 22, 2022: 2022-23 Budget Adoption 	
Board Walks (Board site visits)	<p>Secondary schools have been scheduled for:</p> <ul style="list-style-type: none"> • Clifton MS – March 2, 2022 • COHS/MP – March 3, 2022 • Santa Fe CSMS – March 16, 2022 • MHS – TBD 	Elementary schools will be visited in the 2022-23 school year
Adult Ed Update	Update on status of Adult Education program. Next report Fall 2022	Annually in fall; Next report 2022
Redevelopment/ Pass Through Funds	Board update after District receives information from the County.	Upon receipt of funds
Village Extended Day Program	Board Report on Village Program - Even years in Spring.	Next report Spring 2022
Class Size Report / Staffing	Report on Class Size/Staffing annually in Spring: Class Size & Staffing Report 2/23/22	Next report Spring 2022

Issue/Question/Request	Status	Next steps
Long Range Plans		
Legislative Policy	<ul style="list-style-type: none"> Review legislative policy changes/updates Special Education funding 	2021-22
MUSD Marketing	<ul style="list-style-type: none"> Receive guidelines on how to focus marketing efforts 	2021-22
Facilities Needs Assessment Prioritized List	<ul style="list-style-type: none"> Receive recommendations about the Facilities Master Plan needs assessment 	Facilities Advisory Committee will convene in Spring
Solar Panel Options	<ul style="list-style-type: none"> Revisit solar panel options throughout the District 	Seeking funding options
Amigos de los Rios	<ul style="list-style-type: none"> Status report on the results of the Prop 68 grant 	Progress reports continuously throughout the SY
Lobbyist Efforts for MUSD	<ul style="list-style-type: none"> Discuss efforts of lobbyist group on behalf of the District 	Continue to seek grant opportunities
CELC/ Cognitive Toolbox Update	<ul style="list-style-type: none"> Receive update on the status of the program 	End of 2021-22 SY
Safety Corridor Plans for MUSD schools	<ul style="list-style-type: none"> Plans to create a “safety corridor” in and around school sites with the assistance of MPD 	Plan has been developed and is posted on District & City website
Positive Behavior Intervention & Supports (PBIS) implementation	<ul style="list-style-type: none"> Update on the implementation of PBIS at school sites; including how planning and restorative practices are woven into implementation 	Status update to be provided throughout the year
Expansion of District School Bus Program	<ul style="list-style-type: none"> Receive update on the expansion of the district school bus program to combat chronic absenteeism 	Progress report to be received in Spring 2022

Issue/Question/Request	Status	Next steps
Long Range Plans		
Regular Policy Review	District Vision – 0000; Community Relations – 1000; Administration – 2000; Board Operations – 8000; Board Bylaws – 9000	2021-22
	Business Policies	2021-22
	Human Resources Policies	2021-22
	Educational Services Policies	2021-22
	Pupil Personnel Services	2021-22